### ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018 (UNAUDITED)

POPULATION LAST CENSUS 2,588 NET VALUATION TAXABLE 2018 730,738,835 MUNICODE 1815 FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY: COUNTIES - JANUARY 26, 2019 MUNICIPALITIES - FEBRUARY 10, 2019

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES.

Borough	of	Peapack - Gladstone	,County of	Somerset

#### SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:	
1			Preliminary Check
2			Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature Heidi Wohlleb of Nisivoccia LLP

#### Title Registered Municipal Accountant

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

#### **REQUIRED CERTIFICATION BY CHIEF FINANCIAL OFFICER:**

I hereby certify that I am responsible for filing this verified Annual Financial Statement, which I have not prepared and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I		Mary P. Robinson		, am the Chief Financial
Officer, License #	N-0663	, of the	Borough	of
Peapack - G	ladstone	, County of	Somerset	and that the
statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at				
December 31, 2018, con	npletely in compli	ance with N.J.S. 4	0A:5-12, as amended. I also give	e complete assurances as
to the veracity of require	d information inc	luded herein, need	ed prior to certification by the Di	rector of Local Govern-
ment Services including	the verification of	of cash balances as	of December 31, 2018.	

Signature	
Title	Chief Financial Officer
Address	P.O. Box 218, 1 School Street, Peapack, New Jersey 07977
Phone Number	(908) 234-2250
Fax Number	(908) 781-0042
Email	mrobinson@peapackgladstone.org

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENATTIONS AND ASSERTIONS MADE HEREIN.

### THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the <u>Borough</u> of <u>Peapack - Gladstone</u> as of December 31, <u>2018</u> and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures, (except for circumstances as set forth below, no matters) or (no matters) [eliminate one] came to my attention that caused me to believe that the Annual Financial Statement for the year ended 2018 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

NONE

		Heidi Wo	hlleb
		(R	egistered Municipal Accountant)
		Nisivoccia LLP	
			(Firm Name)
		Mount A	rlington Corporate Center
			(Address)
		200 Valle	y Road, Suite 300
		(Address)	
Certified by me Mount Arl		gton, New Jersey 07856-1320	
			(Address)
this	day of	, 2019.	973-328-1825
			(Phone Number)
			hwohlleb@nisivoccia.com
			(Email)
			973-328-0507
			(Fax Number)

### MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION BY CHIEF EINANCIAL OFFICER

### **CHIEF FINANCIAL OFFICER**

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

	CERTIF	ICATION OF QUALIFYING MUNICIPALITY	
1.	The outstanding inde	btedness of the previous fiscal year is not in exess of 3.5%;	
2.	All emergencies appr appropriations;	roved for the previous fiscal year did not exceed 3% of total	
3.	The tax collection rat	te exceeded 90%;	
4.	Total deferred charge	es did not equal or exceed 4% of the total tax levy;	
5.	-	<b>cedural deficiencies'' noted</b> by the registered municipal 1a of the Annual Financial Statement; and	
6.	There was no operat	ing deficit for the previous fiscal year.	
7.	The municipality did <b>not</b> conduct an accelerated tax sale for less than 3 consecutive years.		
8.	The municipality did not conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.		
9.	The current year bud	get does not contain a levy or appropriation "CAP" referendum.	
10.	. The municipality will not apply for Transitional Aid for 2019.		
of the	•	hat this municipality has complied in full in meeting <b>ALL</b> ermining its qualification for local examination of its Budget C. 5:30-7.5.	
Muni	cipality:	Borough of Peapack - Gladstone	
Chief	Financial Officer:	Mary P. Robinson	
Signa	iture:		
Certi	ficate #:	N-0663	
Date:			

CERTIFIC	ATION OF NON-QUALIFYING MUNICIPALITY
The undersigned certifies	that this municipality does not meet item(s) #
<u>of</u>	the criteria above and therefore does not qualify for local
examination of its Budget	in accordance with N.J.A.C. 5:30-7.5.
-	
Municipality:	
Chief Financial Officer:	
Chief I manetal Officer.	
Signature:	
Certificate #:	

Date:

### 22-600-2202

Fed I.D. #

### **Borough of Peapack - Gladstone**

Municipality

Somerset

County

### Report of Federal and State Financial Assistance Expenditure of Awards

Fiscal Year Ending: 12/31/2018

	(1) Federal programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL	\$ 7,370.00	\$ 8,157.82	\$ -0-

Type of Audit required by US Uniform Guidance and NJ OMB 15-08

-	Single Audit
	Program Specific Audit
X	Financial Statement Audit Performed in Accordance
	With Government Auditing Standards (Yellow Book)

- Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with US Uniform Guidance and NJ OMB 15-08. The single audit threshold has been increased to \$750,000 beginning with Fiscal Year starting 1/1/2015.
- Report expenditures from federal pass-through programs received directly from state government. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. Exclude state aid (I.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state government.

Signature of Chief Financial Officer

Date

### **IMPORTANT!**

### **READ INSTRUCTIONS**

#### **INSTRUCTION**

The following certification is to be used ONLY in the event there is NO municipally operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

### **CERTIFICATION**

I hereby certify that there was no	"utility fund" on the books of account and there was no
utility owned and operated by the	of
County of	during the year 2018 and that sheets 40 to 68 are unnec-
essary.	

I have therefore removed from this statement the sheets pertaining only to utilities

Name

Title Registered Municipal Accountant

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

N/A

#### NOTE:

When removing the utility sheets, please be sure to refasten the "index" sheet (the last sheet in the statement) in order to provide a protective cover sheet to the back of the document.

#### **MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2018**

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2019 and filed with the County Board of Taxation on January 10, 2019 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of \$

SIGNATURE OF TAX ASSESSOR	
<b>Borough of Peapack - Gladstone</b>	
MUNICIPALITY	
Somerset	
COUNTY	

# NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET **POST CLOSING**

# TRIAL BALANCE - CURRENT FUND

AS OF DECEMBER 31, 2018

Cash Liabilities Must Be Subtotaled and Subtotal Must be Marked	with "C" Taxes Receivable Mu	st Be Subtotaled
Title of Account	Debit	Credit
Cash and Cash Equivalents	5,422,359.37	
Receivables Offset by Reserve:		
2018 Taxes Receivable	112,057.10	
Property Acquired for Taxation	139,900.00	
Due from County of Somerset	30.00	
Due from Animal Control Trust Fund	4,706.97	
Due from Payroll Net and Payroll Agency Accts.	4,757.95	
	261,452.02	
Due from State of New Jersey:		
Veterans and Senior Citizens Deductions	2,456.22	
	5,686,267.61	

Cash Liabilities Must Be Subtotaled and Subtotal Must be Marked with "C" - - Taxes Receivable Must Be Subtotaled

# NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET POST CLOSING TRIAL BALANCE - CURRENT FUND (CONT'D)

AS OF DECEMBER 31, 2018

Title of Account	Debit	Credit
Appropriation Reserves:		
Encumbered		279,988.89
Unencumbered		622,280.07
		902,268.96
Prepaid Taxes		147,522.12
Regional School Taxes Payable		1,263.14
Due to State of New Jersey - Marriage License Fees		475.00
Due to Other Trust Funds		834,802.18
Due to General Capital Fund		308,490.98
Due to Federal and State Grant Fund		123,421.96
Accounts Payable		2,602.00
Reserve for Master Plan		5,087.16
Reserve for Police Donations		7,075.00
		2,333,008.50 "0
Reserve for Receivables		261,452.02
Fund Balance		3,091,807.09
		5,686,267.61

Cash Liabilities Must Be Subtotaled and Subtotal Must be Marked with "C" - - Taxes Receivable Must Be Subtotaled

# POST CLOSING TRIAL BALANCE - PUBLIC ASSISTANCE FUND

ACCOUNTS #1 AND #2\* AS OF DECEMBER 31, 2018

Title of Account	Debit	Credit
Cash and Cash Equivalents	3,444.69	
Reserve for Public Assistance Expenditures		3,444.69
	3,444.69	3,444.69

### (Do not crowd - add additional sheets)

\* To be prepared in compliance with Department of Human Services Municipal Audit Guide, Public Welfare, General Assistance Program.

# POST CLOSING TRIAL BALANCE -FEDERAL AND STATE GRANTS

### AS OF DECEMBER 31, 2018

Title of Account	Debit	Credit
Grants Receivable	46,067.08	
Due from Current Fund	123,421.96	
Appropriated Reserves		150,331.84
Unappropriated Reserves		19,157.20
	169,489.04	169,489.04

# **POST CLOSING TRIAL BALANCE - TRUST FUNDS** (Assessment Section Must Be Separately Stated)

# Title of Account Debit Credit **Animal Control Fund:** 11,345.17 Cash and Cash Equivalents 94.60 Due from State of New Jersey Due to Current Fund 4,706.97 Reserve for Animal Control Expenditures 6,732.80 11,439.77 11,439.77

### AS OF DECEMBER 31, 2018

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# POST CLOSING TRIAL BALANCE - TRUST FUNDS (Assessment Section Must Be Separately Stated)

Title of Account	Debit	Credit	
Other Trust Funds:			
Cash and Cash Equivalents	2,641,203.86		
Due from Current Fund	834,802.18		
Due to State of New Jersey		2,050.00	
Reserve for:			
Open Space		2,017,219.86	
Housing Trust		277,253.97	
Unemployment Compensation Insurance		41,223.73	
Council on Affordable Housing		450,069.11	
Developers Escrow		265,600.96	
Recreation Commission		140,138.51	
Forfeited Assets		2,665.11	
Fire Prevention		1,343.05	
Flexible Spending		1,442.26	
Escrow Deposits		16,708.44	
Parking Offense Adjudication Act		432.00	
Accumulated Leave		161,752.78	
Recycling		1,190.85	
Tax Sale Premium		21,450.00	
Police Outside Services		25,763.25	
Historic Preservation Commission		1,120.00	
Storm Recovery		27,632.16	
Friends of the Library		20,950.00	
	3,476,006.04	3,476,006.04	

### AS OF DECEMBER 31, 2018

### Schedule of Trust Fund Reserves

	Purpose	Amount Dec. 31, 2017 per Audit Report	Receipts	Disbursements	Balance Dec. 31, 2018
1.	Open Space	1,978,231.31	222,459.68	183,471.13	2,017,219.86
2.	Housing Trust	267,259.79	18,494.18	8,500.00	277,253.97
3.	Unemployment Compensation Insurance	9,646.68	43,304.56	11,727.51	41,223.73
4.	Council on Affordable Housing	449,844.14	224.97		450,069.11
5.	Developers Escrow	242,230.74	73,988.09	50,617.87	265,600.96
6.	Recreation Commission	125,370.70	97,204.72	82,436.91	140,138.51
7.	Forfeited Assets	2,664.28	354.83	354.00	2,665.11
8.	Fire Prevention	1,343.05			1,343.05
9.	Flexible Spending	1,417.26	300.00	275.00	1,442.26
10.	Escrow Deposits	15,551.22	1,157.22		16,708.44
11.	Parking Offense Adjudication Act	378.00	54.00		432.00
12.	Accumulated Leave	188,629.72	50,000.00	76,876.94	161,752.78
13.	Recycling	1,107.85	83.00		1,190.85
14.	Tax Sale Premium	145,800.00	20,000.00	144,350.00	21,450.00
15.	Police Outside Services	22,115.75	120,820.00	117,172.50	25,763.25
16.	Historic Preservation Commission	845.00	275.00		1,120.00
17.	Storm Recovery	37,086.22		9,454.06	27,632.16
18.	Friends of the Library	21,600.00	4,000.00	4,650.00	20,950.00
20.					
21.					
22.					
23.					
24.					
25.					
26.					
27.					
28.					
29.					
30.					
	Totals:	3,511,121.71	652,720.25	689,885.92	3,473,956.04

## ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENT PLEDGED TO LIABILITIES AND SURPLUS

	r					II	1	
Title of Liability to which Cash	Balance		RECI	EIPTS				Balance Dec. 31, 2018
and Investments are Pledged	Dec 31, 2017	Assessments and Liens	Current Budget	Miscellaneous			Disbursements	
Assessment Serial Bond Issues:	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
Assessment Bond Anticipation Note Issues:	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
Assessment Loans-								
Other Liabilities								
Trust Surplus								
Due to Current Fund								
Less Assets "Unfinanced"	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
Total								

# POST CLOSING TRIAL BALANCE - GENERAL CAPITAL FUND

### AS OF DECEMBER 31, 2018

Title of Account	Debit	Credit
Est. Proceeds Bonds and Notes Authorized	238,000.00	XXXXXXXXX
Bonds and Notes Authorized but Not Issued	XXXXXXXXX	238,000.00
Cash and Cash Equivalents	637,927.07	
Grants Receivable:		
New Jersey Department of Transportation	250,500.00	
Due from Current Fund	308,490.98	
Deferred Charges to Future Taxation:		
Funded	4,067,659.17	
Unfunded	773,000.00	
Serial Bonds Payable		4,007,000.00
Bond Anticipation Notes Payable		535,000.00
NJDEP Open Space Acquisition Loan Payable		60,659.17
Improvement Authorizations:		
Funded		541,640.45
Unfunded		509,313.56
Capital Improvement Fund		349,566.29
Fund Balance		34,397.75
	6,275,577.22	6,275,577.22

	Ca	ſ	Less Checks	Cash Book
	* On Hand	On Deposit	Outstanding	Balance
Current	3,340.78	6,014,688.90	595,670.31	5,422,359.37
Trust - Animal Control		11,345.17		11,345.17
Trust - Other		2,648,928.30	7,724.44	2,641,203.86
Capital - General		640,613.47	2,686.40	637,927.07
Sewer - Operating	4,571.03	1,339,862.10	3,561.25	1,340,871.88
Sewer - Capital		889,417.67		889,417.67
Public Assistance **		3,444.69		3,444.69
Total	7,911.81	11,548,300.30	609,642.40	10,946,569.71

# **CASH RECONCILIATION DECEMBER 31, 2018**

\* Include Deposits in Transit

\*\* Be sure to include Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

### **REQUIRED CERTIFICATION**

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2018

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2018.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

Title: Registered Municipal Accountant

# CASH RECONCILIATION DECEMBER 31, 2018 (cont'd.)

# LIST BANKS AND AMOUNT SUPPORTING "CASH ON DEPOSIT"

Current Fund	
Peapack-Gladstone Bank #400029355	250,180.27
Peapack-Gladstone Sweep	2,829,510.50
Peapack-Gladstone Bank #9728	250,233.58
Prepaid Tax Sweep	506,422.87
New Jersey Cash Management Account # 171-000069302	2,178,341.68
Total Current Fund	6,014,688.90
Animal Control Trust Fund:	
Peapack-Gladstone Bank #400030057	11,345.17
Other Trust Funds:	
Peapack-Gladstone Bank #400030401 Developers' Escrow	267,986.10
Peapack-Gladstone Bank #400029531 Recreation Commission	139,297.94
Peapack-Gladstone Bank #301209078 Recreation Capital(Savings)	2,980.5
Peapack-Gladstone Bank #301209051 Unemployment Compensation Trust	52,951.24
Peapack-Gladstone Bank #400029478 General Trust	280,701.60
Peapack-Gladstone Bank #400030380 Open Space	1,145,564.29
Peapack-Gladstone Bank #301209086 Housing Trust	290,753.9
Peapack-Gladstone Bank #301209123 COAH - Administrative	37,051.75
Peapack-Gladstone Bank #301209115 COAH - Land Acquisition	297,245.8
Peapack-Gladstone Bank #301209107 COAH - Affordability Assistance Fund	55,577.63
Peapack-Gladstone Bank #301209094 COAH - Rehabilitation Fund	60,193.8
Peapack-Gladstone Bank #400029523 Inspection Fees	12,172.93
Peapack-Gladstone Bank #400030073 Forfeited Assets	2,665.1
Peapack-Gladstone Bank #400030110 Fire Prevention	1,343.08
Peapack-Gladstone Bank #400030399 Cafeteria Plan Section 125 (Flexible Spending)	2,442.32
Total Other Trust Funds	2,648,928.30

### CASH RECONCILIATION DECEMBER 31, 2018 (cont'd.)

# **General Capital Fund:** Peapack-Gladstone Bank #400029494 530,613.47 New Jersey Cash Management Account # 171-000069302 110,000.00 Total General Capital 640,613.47 **Public Assistance Trust Fund:** Peapack-Gladstone Bank #400029515 3,444.69 Sewer Utility Operating Fund: Peapack-Gladstone Bank #400029507 250,180.28 Peapack-Gladstone Bank #400030436 562,234.18 New Jersey Cash Management Account # 171-000075035 527,447.64 1,339,862.10 **Total Sewer Operating** Sewer Utility Capital Fund: Peapack-Gladstone Bank #400029427 829,417.67 New Jersey Cash Management Account # 171-000075035 60,000.00 889,417.67 Total Sewer Capital 11,548,300.30 **GRAND TOTAL**

### LIST BANKS AND AMOUNT SUPPORTING "CASH ON DEPOSIT"

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

# MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2018	2018 Budget Revenue		Grant Funds Transferred from	Transferred from Unappropriated		Balance Dec. 31, 2018
		Realized	Received	Current Fund	Reserves	Cancelled	
County Municipal Planning Grant	14,250.00						14,250.00
N.J. Highlands Council Planning Grant	7,500.00						7,500.00
Smart Growth Planning Assistance Grant	6,500.00						6,500.00
Sustainable New Jersey Grant	7,500.00						7,500.00
Distracted Driving Crackdown Grant		5,500.00	5,500.00				
Somerset County DWI Grant - 2018	8,315.00	8,520.00	9,540.00				7,295.00
Clean Communities Grant		7,252.64			7,252.64		
Municipal Court Alcohol Rehabilitation Fund		579.06			579.06		
Recycling Tonnage Grant		6,320.09			6,320.09		
Bulletproof Vest Grant		1,152.08					1,152.08
Click it or Ticket Grant - 2018		1,870.00					1,870.00
Totals	44,065.00	32,336.63	15,040.00		15,294.55		46,067.08

#### SCHEDULE OF APPROPRIATED RESERVES FOR

#### FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2018		d from 2018 propriations Appropriations By 40A:4-87	Refund	Expended	Cancelled	Balance Dec. 31, 2018
Recycling Tonnage Grant - 2015	6,247.80	Buuget	By 40A.4-87	Keruna	Expended	Cancened	6,247.80
Recycling Tonnage Grant - 2016	4,211.48						4,211.48
Recycling Tonnage Grant - 2017	3,878.82						3,878.82
Recycling Tonnage Grant - 2018		6,320.09			5,536.86		783.23
Drunk Driving Enforcement Fund - 2015	1,079.56				697.56		382.00
Clean Communities Program - Prior Years	5,525.88						5,525.88
Clean Communities Program - 2016	7,464.56						7,464.56
Clean Communities Program - 2017	8,536.90						8,536.90
Clean Communities Program - 2018		7,252.64					7,252.64
Alcohol Education and Rehabilitation Fund - 2015	2,813.64						2,813.64
Alcohol Education and Rehabilitation Fund - 2016	235.73						235.73
Municipal Alliance on Alcoholism and Drug Abuse - 2017	175.00						175.00
Municipal Alliance on Alcoholism and Drug Abuse - 2018		726.80			726.80		
Alcohol Education and Rehabilitation Fund		579.06					579.06
Body Armor Replacement Fund - 2015	4,089.08						4,089.08
Body Armor Replacement Fund - 2016	1,089.36						1,089.36
Body Armor Replacement Fund - 2017	1,141.59				780.64		360.95
Body Armor Replacement Fund - 2018		1,142.76			1,142.76		
Federal Bulletproof Vest Program	22.25						22.25
Somerset County Youth Athletic and Recreation	15,000.00						15,000.00
County Cross Acceptance Grant	2,000.00						2,000.00
Municipal Stormwater Regulation Program	5.39						5.39
Domestic Violence Training Program	1,597.43						1,597.43
Somerset County Chief's Association	1,000.00						1,000.00
County Municipal Planning Grant	14,250.00						14,250.00
Subtotals	80,364.47	16,021.35			8,884.62		87,501.20

### SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Transferred from 2018           Balance         Budget Appropriations					Balance	
	Jan. 1, 2018	Budget	Appropriations By 40A:4-87	Refund	Expended	Cancelled	Dec. 31, 2018
N.J. Highlands Council Planning Grant	1,472.16						1,472.16
N.J. Forestry Management Grant	1,972.18						1,972.18
N.J. Forestry Management Grant - Matching	916.67						916.67
Space Study Grant	1,944.00						1,944.00
Government Connect Municipal Clerk	0.45						0.45
N.J. Local Library Aid Grant	25,000.00						25,000.00
Smart Growth Planning Assistance Grant	6,500.00						6,500.00
Smart Growth Planning Assistance Grant - Matching	6,500.00						6,500.00
Sustainable New Jersey Grant	9,686.00						9,686.00
Help America Vote Grant	523.55						523.55
Green Community Grant	400.00						400.00
Green Community Grant - Matching	400.00						400.00
Police Donations	632.35						632.35
Garden Club - Somerset Hills	1,000.00						1,000.00
Bulletproof Vest Program		1,152.08					1,152.08
Somerset County DWI Grant - 2017	3,455.00						3,455.00
Somerset County DWI Grant - 2018		960.00	7,560.00		7,243.80		1,276.20
Distracted Driving Grant			5,500.00		5,500.00		
Click it or Ticket it Grant - 2018			1,870.00		1,870.00		
Totals	140,766.83	18,133.43	14,930.00		23,498.42		150,331.84

Grants

17,406.63 14,930.00

Local Match

726.80

18,133.43 14,930.00

# SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2018		ed to 2018 propriations Appropriations By 40A:4-87	Received	Cancelled	Balance Dec. 31, 2018
Recycling Tonnage	6,320.09	6,320.09		12,220.85		12,220.85
Clean Communities Program	7,252.64	7,252.64		6,936.35		6,936.35
Alcohol Education and Rehabilitation Fund	579.06	579.06				
Body Armor Replacement Fund	1,142.76	1,142.76				
Totals	15,294.55	15,294.55		19,157.20		19,157.20

# \* LOCAL DISTRICT SCHOOL TAX - N/A

		Debit	Credit
Balance January 1, 2018		XXXXXXX	XXXXXXX
School Tax Payable #	85001-00	xxxxxxx	
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018)	85002-00	xxxxxxx	
Levy School Year July 1, 2018 - June 30, 2019		xxxxxxx	
Levy Calendar Year 2018		XXXXXXX	
Paid			xxxxxxx
Balance December 31, 2018		xxxxxxx	xxxxxxx
School Tax Payable #	85003-00		xxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 - 2019)	85004-00		xxxxxxx
* Not including Type I school debt service, emergency authorizations-schools, transfer to Board of Education for use of Local Schools.			

# Must include unpaid requisitions.

# MUNICIPAL OPEN SPACE TAX

		Debit	Credit
Balance January 1, 2018	85045-00	xxxxxxx	1,978,231.31
2018 Levy	85105-00	xxxxxxx	222,073.28
Interest Earned		xxxxxxx	386.40
Expenditures		183,471.13	XXXXXXX
Balance December 31, 2018	85046-00	2,017,219.86	XXXXXXX
		2,200,690.99	2,200,690.99

## **REGIONAL SCHOOL TAX - N/A**

(Provide a separate statement for each Regional District involved)

		Debit	Credit
Balance January 1, 2018		XXXXXXX	XXXXXXX
School Tax Payable #	85031-00	XXXXXXX	
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018)	85032-00	xxxxxxx	
Levy School Year July 1, 2018 - June 30, 2019		XXXXXXX	
Levy Calendar Year 2018		XXXXXXX	
Paid			xxxxxxx
Balance December 31, 2018		XXXXXXX	xxxxxxx
School Tax Payable #	85033-00		xxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 - 2019)	85034-00		xxxxxxx
# Must include unpaid requisitions.			

# **REGIONAL HIGH SCHOOL TAX**

		Debit	Credit
Balance January 1, 2018		XXXXXXX	XXXXXXX
School Tax Payable #	85041-00	xxxxxxx	1,263.14
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018)	85042-00	xxxxxxx	
Levy School Year July 1, 2018 - June 30, 2019		xxxxxxx	
Levy Calendar Year 2018		xxxxxxx	6,556,015.00
Paid		6,556,015.00	XXXXXXX
Balance December 31, 2018		xxxxxxx	XXXXXXX
School Tax Payable #	85043-00	1,263.14	XXXXXXX
School Tax Deferred (Not in excess of 50% of Levy - 2018 - 2019)	85044-00		XXXXXXX
# Must include unpaid requisitions.		6,557,278.14	6,557,278.14

		Debit	Credit
Balance January 1, 2018		XXXXXXX	XXXXXXX
County Taxes	80003-01	xxxxxxx	
Due County for Added and Omitted Taxes	80003-02	xxxxxxx	
2018 Levy		xxxxxxx	XXXXXXX
General County	80003-03	xxxxxxx	2,329,221.45
County Library	80003-04	xxxxxxx	345,751.36
County Health		xxxxxxx	
County Open Space Preservation		xxxxxxx	220,527.53
Due County for Added and Omitted Taxes	80003-05	xxxxxxx	37,760.91
Paid		2,933,291.25	XXXXXXX
Balance December 31, 2018		xxxxxxx	XXXXXXX
County Taxes - Overpayment		(30.00)	XXXXXXX
Due County for Added and Omitted Taxes			XXXXXXX
		2,933,261.25	2,933,261.25

### COUNTY TAXES PAYABLE

# SPECIAL DISTRICT TAXES - N/A

			Debit	Credit
Balance January 1, 2018		80003-06	XXXXXXX	
2018 Levy: (List Each Type of Di	strict Tax Separately	- see Footnote)	xxxxxxx	xxxxxxx
Fire -	81108-00		xxxxxxx	xxxxxxx
Sewer -	81111-00		xxxxxxx	xxxxxxx
Water -	81112-00		xxxxxxx	xxxxxxx
Garbage -	81109-00		xxxxxxx	xxxxxxx
Open Space-	81105-00		XXXXXXX	xxxxxxx
			XXXXXXX	xxxxxxx
			XXXXXXX	xxxxxxx
Total 2018 Levy		80003-07	XXXXXXX	
Paid		80003-08		XXXXXXX
Balance December 31, 2018		80003-09		XXXXXXX

Footnote: Please state the number of districts in each instance.

### STATE LIBRARY AID

### RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY WITH STATE AID

		Debit	Credit
Balance January 1, 2018	80004-01	XXXXXXX	
State Library Aid Received in 2018	80004-02	xxxxxxx	
Expended	80004-09		
Balance December 31, 2018	80004-10		

### RESERVE FOR EXPENSE OF PARTICIPATION IN FREE COUNTY LIBRARY WITH STATE AID

Balance January 1, 2018	80004-03	XXXXXXX	
State Library Aid Received in 2018	80004-04	XXXXXXX	
Expended	80004-11		XXXXXXX
Balance December 31, 2018	80004-12		

### RESERVE FOR AID TO LIBRARY OR READING ROOM WITH STATE AID (N.J.S.A. 40:54-35)

Balance January 1, 2018	80004-05	XXXXXXX	
State Library Aid Received in 2018	80004-06	XXXXXXX	
Expended	80004-13		XXXXXXX
Balance December 31, 2018	80004-14		

### RESERVE FOR LIBRARY SERVICES WITH FEDERAL AID

Balance January 1, 2018	80004-07	XXXXXXX	
State Library Aid Received in 2018	80004-08	xxxxxxx	
Expended	80004-15		XXXXXXX
Balance December 31, 2018	80004-16		

Source		Budget -01	Realized -02	Excess or Deficit* -03
Surplus Anticipated	80101-	1,600,000.00	1,600,000.00	
Surplus Anticipated with Prior Written Consent of Director of Local Government	80102-			
Miscellaneous Revenue Anticipated:		XXXXXXX	XXXXXXX	XXXXXXX
Adopted Budget		631,028.63	677,630.06	46,601.43
Added by N.J.S. 40A:4-87:(List on 17a)	1	14,930.00	14,930.00	
Total Miscellaneous Revenue Anticipated	80103-	645,958.63	692,560.06	46,601.43
Receipts from Delinquent Taxes	80104-	100,000.00	183,206.96	83,206.96
Amount to be Raised by Taxation:		xxxxxxx	xxxxxx	XXXXXXX
(a) Local Tax for Municipal Purposes	80105-		XXXXXXX	XXXXXXX
(b) Addition to Local District School Tax	80106-		XXXXXXX	XXXXXXX
Total Amount to be Raised by Taxation	80107-	4,049,459.80	5,041,963.92	992,504.12
		6,395,418.43	7,517,730.94	1,122,312.51

# **STATEMENT OF GENERAL BUDGET REVENUES 2018**

# ALLOCATION OF CURRENT TAX COLLECTIONS

		Debit	Credit
Current Taxes Realized in Cash (Total of Item 10 or 14 on Sheet 22)	80108-00	XXXXXXX	13,783,313.45
Amount to be Raised by Taxation		xxxxxxx	XXXXXXX
Local District School Tax	80109-00		XXXXXXX
Regional School Tax	80119-00		XXXXXXX
Regional High School Tax	80110-00	6,556,015.00	XXXXXXX
County Taxes	80111-00	2,895,500.34	XXXXXXX
Due County for Added and Omitted Taxes	80112-00	37,760.91	XXXXXXX
Special District Taxes	80113-00		XXXXXXX
Municipal Open Space Tax	80120-00	222,073.28	XXXXXXX
Reserve for Uncollected Taxes	80114-00	xxxxxx	970,000.00
Deficit in Required Collection of Current Taxes (or)	80115-00	xxxxxx	
Balance for Support of Municipal Budget (or)	80116-00	5,041,963.92	XXXXXXX
*Excess Non-Budget Revenue (see footnote)	80117-00		XXXXXXX
*Deficit Non-Budget Revenue (see footnote)	80118-00		
* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.		14,753,313.45	14,753,313.45

# STATEMENT OF GENERAL BUDGET REVENUES 2018 (Continued) Miscellaneous Revenues Anticipated: Added by N.J.S. 40A:4-87

Source	Budget	Realized	Excess or Deficit
Click-It or Ticket	1,870.00	1,870.00	
Somerset County DWI Grant	7,560.00	7,560.00	
Distracted Driving	5,500.00	5,500.00	
Total (Sheet 17)	14,930.00	14,930.00	

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and the matching funds have been provided if applicable.

CFO Signature:\_

### **STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2018**

2018 Budget as Adopted		80012-01	6,380,488.43
2018 Budget - Added by N.J.S. 40A:4-87		80012-02	14,930.00
Appropriated for 2018 (Budget Statement Item 9)		80012-03	6,395,418.43
Appropriated for 2018 by Emergency Appropriation (Budget State	ment Item 9)	80012-04	
Total General Appropriations (Budget Statement Item 9)		80012-05	6,395,418.43
Add: Overexpenditures (see footnote)		80012-06	
Total Appropriations and Overexpenditures		80012-07	6,395,418.43
Deduct Expenditures:			
Paid or Charged [Budget Statement Item (L)]	80012-08	4,803,090.20	
Paid or Charged - Reserve for Uncollected Taxes	80012-09	970,000.00	
Reserved	80012-10	622,280.07	
Total Expenditures		80012-11	6,395,370.27
Unexpended Balances Canceled (see footnote)		80012-12	48.16

FOOTNOTES - RE: OVEREXPENDITURES:

Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item.
 RE: UNEXPENDED BALANCES CANCELED:
 Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

# SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL DISTRICT SCHOOL PURPOSES

#### (EXCEPT FOR TYPE I SCHOOL DEBT SERVICE) N/A -

	l.	r
2018 Authorizations		
N.J.S. 40A:4-46 (After adoption of Budget)		
N.J.S. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

# **RESULTS OF 2018 OPERATION**

### CURRENT FUND

		Debit	Credit
Excess of Anticipated Revenues:		XXXXXXX	XXXXXXX
Miscellaneous Revenues Anticipated	80013-01	XXXXXXX	46,601.43
Delinquent Tax Collections	80013-02	XXXXXXX	83,206.96
		XXXXXXX	
Required Collection of Current Taxes	80013-03	XXXXXXX	992,504.12
Unexpended Balances of 2018 Budget Appropriations	80013-04	XXXXXXX	48.16
Miscellaneous Revenue Not Anticipated	81113-	XXXXXXX	147,562.47
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property (Sheet 27)	81114-	XXXXXXX	
Payments in Lieu of Taxes on Real Property	81120-	XXXXXXX	
Sale of Municipal Assets		XXXXXXX	
Unexpended Balances of 2017 Appropriation Reserves	80013-05	XXXXXXX	528,717.84
Prior Years Interfunds Returned in 2018	80013-06	XXXXXXX	5,243.11
Cancellation of Tax Overpayments		XXXXXXX	3.90
		XXXXXXX	
		XXXXXXX	
		XXXXXXX	
Deferred School Tax Revenue: (See School Taxes, Sheets	s 13 & 14)	XXXXXXX	XXXXXXX
Balance January 1, 2018	80013-07		XXXXXXX
Balance December 31, 2018	80013-08	XXXXXXX	
Deficit in Anticipated Revenues:		XXXXXXX	XXXXXXX
Miscellaneous Revenues Anticipated	80013-09		XXXXXXX
Delinquent Tax Collections	80013-10		XXXXXXX
			XXXXXXX
Required Collection of Current Taxes	80013-11		XXXXXXX
Interfund Advances Originating in 2018	80013-12	673.24	XXXXXXX
Refund of Prior Year Revenue			XXXXXXX
Senior Citizen Deductions Disallowed - Prior Year Taxes	3	13.01	XXXXXXX
			XXXXXXX
			XXXXXXX
Deficit Balance - To Trial Balance (Sheet 3)	80013-13	XXXXXXX	
Surplus Balance - To Surplus (Sheet 21)	80013-14	1,803,201.74	XXXXXXX
		1,803,887.99	1,803,887.99

# SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
Interest on Investments	62,788.37
Administrative Fee - Veterans and Senior Citizens Deductions	234.74
In Lieu of Taxes	9,709.07
Fire LEA Rebates	8,205.93
Other Miscellaneous	6,738.28
Police Outside Services Administrative Fees	48,090.00
Shared Court - Bedminster	7,089.48
Statutory Excess in Animal Control Trust Fund	4,706.60
Total Amount of Miscellaneous Revenues Not Anticipated (Sheet 19)	147,562.47

# SURPLUS - CURRENT FUND YEAR 2018

			Debit	Credit
1.	Balance January 1, 2018	80014-01	XXXXXXX	2,888,605.35
2.			xxxxxxx	
3.	Excess Resulting from 2018 Operations	80014-02	XXXXXXX	1,803,201.74
4.	Amount Appropriated in the 2018 Budget - Cash	80014-03	1,600,000.00	xxxxxxx
5.	Amount Appropriated in 2018 Budget - with Prior Writ- ten Consent of Director of Local Government Services	80014-04		xxxxxxx
6.				xxxxxxx
7.	Balance December 31, 2018	80014-05	3,091,807.09	XXXXXXX
			4,691,807.09	4,691,807.09

# ANALYSIS OF BALANCE DECEMBER 31, 2018 (FROM CURRENT FUND - TRIAL BALANCE)

Cash		80014-06	5,422,359.3
Investments		80014-07	
Sub Total			5,422,359.3
Deduct Cash Liabilities Marked with "C" on Trial Ba	alance	80014-08	2,333,008.5
Cash Surplus		80014-09	3,089,350.8
Deficit in Cash Surplus		80014-10	
Other Assets Pledged to Surplus: * (1) Due from State of N.J. Senior	I		
Citizens and Veterans Deduction	80014-16	2,456.22	
Deferred Charges #	80014-12		
Cash Deficit #	80014-13		
Total Other Assets		80014-14	2,456.2
* IN THE CASE OF A "DEFICIT IN CASH SURPLUS", "OT WOULD ALSO BE PLEDGED TO CASH LIABILITIES	S.	80014-15	3,091,807.0
# MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS BUDGET.	S IN 2019		

(1) MAY BE ALLOWED UNDER CERTAIN CONDITIONS.

NOTE: Deferred charges for authorizations under N.J.S. 40A:4-55 (Tax Map, etc.), N.J.S. 40A:4-55 (Flood Damage, etc.), N.J.S. 40A:4-55.1 (Roads and Bridges, etc.) and N.J.S. 40A:4-55.13 (Public Exigencies, etc.) to extent of emergency notes issued and outstanding for such purposes, together with such emergency notes, may be omitted from this analysis.

# (FOR MUNICIPALITIES ONLY) **CURRENT TAXES - 2018 LEVY**

1.	Amount of Levy as per Duplicate (A or	nalysis) #		82	2101-00	\$	13,723,2	275.25
	(Abstract of Rat	ables)		82	2113-00	\$		
2.	Amount of Levy Special District Tax	kes		82	2102-00	\$		
3.	Amount Levied for Omitted Taxes u N.J.S.A. 54:4-63.12 et seq.	nder		82	2103-00	\$		
4.	Amount Levied for Added Taxes un N.J.S.A. 54:4-63.1 et seq.	der		82	2104-00	\$	178,5	95.05
5a. 5b. 5c.	Subtotal 2018 Levy Reductions due to tax appeals** Total 2018 Tax Levy		\$ \$	13,901,870.	.30	¢	13,901,8	270 30
<i>5c</i> .	Transferred to Tax Title Liens				2107-00		15,901,6	
7.	Transferred to Foreclosed Property				2108-00			
8.	Remitted, Abated or Canceled			82	2109-00		6,4	
9.	Discount Allowed			82	2110-00			
10.	Collected in Cash: In 20	17		82121-00	\$	1,74	45,368.78	
	In 20	18 *		82122-00	\$	12,01	19,897.14	
	State's Share of 2018 Senior Citizen and Veterans Deductions Allowed			82123-00	\$		1,750.00	
	Ovepayments Applied			82124-00	\$		6,297.53	
Т	otal to Line 14			82111-00	\$	13,78	33,313.45	
11.	Total Credits					\$	13,789,8	313.20
12.	Amount Outstanding December 31,	2018		83	3120-00	\$	112,0	)57.10
13.	Percentage of Cash Collections to T (Item 10 divided by Item 5c) is	otal 2018 Levy, 99.14%						
		82112-00						

### Note: If municipality conducted Accelerated Tax Sale or Tax Levy Sale check here 🗌 & complete sheet 22a.

14.	Calculation	of	Current	Taxes	Realized	in	Cash:

То	tal of Line 10	\$	13,783,313.45
Le	ss: Reserve for Tax Appeals Pending		
	State Division of Tax Appeals	\$	
То	Current Taxes Realized in Cash (Sheet 17)	\$	13,783,313.45
Note A:	In Showing the above percentage the following should be noted:		
	Where Item 5 shows \$1,500,000.00, and Item 10 shows \$1,049,977.50,		
	the percentage represented by the cash collections would be		
	\$1,049,977.50 / \$1,500,000, or .699985. The correct percentage to		
	be shown as Item 13 is 69.99% and not 70.00%, nor 69.999%		
# Note:	On Items 1 if Duplicate (Analysis) Figure is used; be sure to include		
	Senior Citizens and Veterans Deductions.		
* Include of	verpayments applied as part of 2018 collections.		
** Tax App	beals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution by the governi	ng	

body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

### ACCELERATED TAX SALE / TAX LEVY SALE-CHAPTER 99

### To Calculate Underlying Tax Collection Rate for 2018

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997.

### (1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash (sheet 22)	\$
LESS: Proceeds from Accelerated Tax Sale	
NET Cash Collected	\$
Line 5c (sheet 22) Total 2018 Tax Levy	\$
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is	%

### (2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash (sheet 22)	\$
LESS: Proceeds from Tax Levy Sale (excluding premium)	
NET Cash Collected	\$
Line 5c (sheet 22) Total 2018 Tax Levy	\$
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is	9

# SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS

		Debit	Credit
1. Balance J	January 1, 2018	XXXXXXX	XXXXXXX
Due I	From State of New Jersey	2,456.22	XXXXXXX
Due	Γο State of New Jersey	XXXXXXX	
2. Sr. Citize	ens Deductions Per Tax Billings	1,250.00	XXXXXXX
3. Veterans	Deductions Per Tax Billings	10,750.00	xxxxxx
4. Sr. Citize	ens Deductions Allowed By Tax Collector		XXXXXXX
5. Veterans	Deductions Allowed By Tax Collector	250.00	
6. Veterans	Deductions Disallowed By Tax Collector		500.00
7. Sr. Citize	ens Deductions Disallowed By Tax Collector - Prior Year	xxxxxxx	13.01
9. Received	in Cash from State	xxxxxxx	11,736.99
10.			
11.			
12. Balance	December 31, 2018	xxxxxxx	xxxxxxx
Due	From State of New Jersey	xxxxxxx	2,456.22
Due 7	To State of New Jersey		xxxxxxx
		14,706.22	14,706.22

Calculation of Amount to be included on Sheet 22, Item 10-2018 Senior Citizen and Veterans Deductions Allowed

Line 2	1,250.00
Line 3	10,750.00
Line 4 and 5	250.00
Sub-Total	12,250.00
Less: Line 6	500.00
To Item 10, Sheet 22	11,750.00

# SCHEDULE OF RESERVE FOR TAX APPEALS PENDING -(N.J.S.A. 54:3-27)

	Debit	Credit
Balance January 1, 2018	XXXXXXX	
Taxes Pending Appeals	XXXXXXX	xxxxxxx
Interest Earned on Taxes Pending Appeals	XXXXXXX	xxxxxxx
Contested Amount of 2018 Taxes Collected which are Pending State Appeal (Item 14, Sheet 22)	XXXXXXX	
Interest Earned on Taxes Pending State Appeals	XXXXXXX	
Increase in Reserve for Pending Tax Appeals		
Cash Paid to Appelants (Including 5% Interest from Date of Payment)		xxxxxxx
Closed to results of Operations (Portion of Appeal won by Municipality, including Interest)		xxxxxxx
Balance December 31, 2018		XXXXXXX
Taxes Pending Appeals*		XXXXXXX
Interest Earned on Taxes Pending Appeals		XXXXXXX
* Includes State Tax Court and County Board of Taxation		

Appeals Not Adjusted by December 31, 2018.

Signature of Tax Collector

License #

Date

# COMPUTATION OF APPROPRIATION: RESERVE FOR UNCOLLECTED TAXES AND AMOUNT TO BE RAISED BY TAXATION IN 2019 MUNICIPAL BUDGET

				YEAR 2019	YEAR 2018
		otal General Appropriations for 2019 Municipal Budget Statement em 8(L) (Exclusive of Reserve for Uncollected Taxes 80015-			XXXXXXX
	Local District School Tax -	Actual	80016-		
•	Local District School Tax -	Estimate**	80017-		XXXXXXX
3. Vocational School Tax -	Vocational School Tax -	Actual			
·	vocational School Tax -	Estimate*			XXXXXXX
		Actual	80025-		
•	Regional School District Tax -	Estimate*	80026-		XXXXXXX
	Regional High School Tax -	Actual	80018-		
5. School Budget	School Budget	Estimate*	80019-		XXXXXXX
6.	Country Tory	Actual	80020-		
•	County Tax	Estimate*	80021-		XXXXXXX
		Actual	80022-		
•	Special District Taxes	Estimate*	80023-		XXXXXXX
		Actual	80027-		
8. Municipal Open Space	Municipal Open Space	Estimate*	80028-		
	Total General Appropriations &	Other Taxes	80024-01	_	
	Less: Total Anticipated Revenue Municipal Budget (Item	es from 2019 in	80024-02		
0.	Cash Required from 2019 Taxes	s to Support			
1.	Local Municipal Budget and Amount of Item 10 Divided by		80024-03 0034-04]	-	-
	Equals Amount to be Raised by		age		
	used must not exceed the applic shown by Item 13, Sheet 22)	able percentage	80024-05		
	Analysis of Item 11:				
	Local District School Tax (Amount Shown on Line 2 A	(hove)	_	<ul> <li>* May not be stated in an amount less than</li> <li>* Must not be stated in an amount less than 'actual' Tax of Year 2018</li> <li>** May not be stated in an amount less than proposed budget submitted by the Local Board of Education to the Commissioner</li> </ul>	
	Vocational School Tax	10010)			
	(Amount Shown on Line 3 A	Above)			
	Regional School District Tax				
	(Amount Shown on Line 4 /	Above)			
	Regional High School Tax (Amount Shown on Line 5 /	Above)			
	County Tax				ary 15, 2018 (Chap. 136
	(Amount Shown on Line 6	Above)	-	P.L. 1978). Consideration must be given calendar year calculation	
	Special District Tax	<b>A h</b> arra)			
	(Amount Shown on Line 7 A Municipal Open Space Tax	Above)		-	
	(Amount Shown on Line 7	Above)	-	-	
	Tax in Local Municipal Budget				
	Total Amount (see Line 11)		-		
2.	Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8 (M) (Item 11, Less Item 10) 80024-06				
	Computation of "Tax in Local Municipal Budget"			Note: The amount of	
		Item 1 - Total General Appropriations		-	anticipated rev-
	Item 1 - Total General Appr		ate d Traces		eneues (Item 9)
	Item 1 - Total General Appr Item 12 - Appropriation: R		ected Taxes	-	may <u>never</u> exceed the total of Items 1
	Item 1 - Total General Appr	eserve for Uncolle	ected Taxes	-	may never exceed

# **ACCELERATED TAX SALE - CHAPTER 99**

# Calculation To Utilize Proceeds in Current Budget As Deduction To Reserve For Uncollected Taxes Appropriation

Note: This sheet should be completed only if you are conducting an accelerated tax sale for the first time in the current year.

А.	Reserve for Uncollected Taxes (sheet 25, Item 12)	\$
B.	Reserve for Uncollected Taxes Exclusion: Outstanding Balance of Delinquent Taxes (sheet 26, Item 14A) x % of collection (Item 16) \$	
C.	TIMES: % of increase of Amount to be Raised by Taxes over Prior Year% [(2019 Estimated Total Levy - 2018 Total Levy) / 2018 Total	Levy
D.	<b>Reserve for Uncollected Taxes Exclusion Amount</b> [(B x C ) + B]	\$
Е.	Net Reserve for Uncollected Taxes Appropriation in Current Budget (A - D)	\$
2019 Re	serve for Uncollected Taxes Appropriation Calculation (Actual)	
1.	Subtotal General Appropriations (item 8(L) budget sheet 29	\$
2.	Taxes not included in the Budget (AFS 25, items 2 thru 7)	\$
	Total	\$
3.	Less: Anticipated Revenues (item 5, budget sheet 11)	\$
4.	Cash Required	\$
5.	Total Required at % (items 4+6)	\$
6.	Reserve for Uncollected Taxes (item E above)	\$

# SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

				Debit	Credit
1.	Balance January 1, 2018			183,193.95	XXXXXXX
	A. Taxes	83102-00	183,193.95	xxxxxxx	XXXXXXX
	B. Tax Title Liens	83103-00		xxxxxxx	XXXXXXX
2.	Canceled:			xxxxxxx	XXXXXXX
	A. Taxes		83105-00	xxxxxxx	
	B. Tax Title Liens		83106-00	xxxxxxx	
3.	Transferred to Foreclosed Tax Title	e Liens:		xxxxxxx	XXXXXXX
	A. Taxes		83108-00	xxxxxxx	
	B. Tax Title Liens		83109-00	xxxxxxx	
4.	Added Taxes		83110-00	13.01	XXXXXXX
5.	Added Tax Title Liens		83111-00		XXXXXXX
6.	Adjustment between Taxes (Other and Tax Title Liens:	than Current year)	)	xxxxxxx	XXXXXXX
	A. Taxes - Transfers to Tax Ti	tle Liens	83104-00	xxxxxx	
	B. Tax Title Liens - Transfers	from Taxes	83107-00		XXXXXXX
7.	Balance Before Cash Payments			xxxxxxx	183,206.96
8.	Totals			183,206.96	183,206.96
9.	Balance Brought Down			183,206.96	XXXXXXX
10.	Collected:			XXXXXXX	183,206.96
	A. Taxes	83116-00	183,206.96	xxxxxxx	XXXXXXX
	B. Tax Title Liens	83117-00		xxxxxxx	XXXXXXX
11.	Interest and Costs - 2018 Tax Sale		83118-00		XXXXXXX
12.	2018 Taxes Transferred to Liens		83119-00		XXXXXXX
13.	2018 Taxes		83123-00	112,057.10	XXXXXXX
14.	Balance December 31, 2018			xxxxxxx	112,057.10
	A. Taxes	83121-00	112,057.10	xxxxxxx	XXXXXXX
	B. Tax Title Liens	83122-00		XXXXXXX	XXXXXXX
15.	Totals			295,264.06	295,264.06

16.Percentage of Cash Collections to Adjusted Amount Outstanding<br/>(Item No. 10 divided by item No. 9) is100.00%

17.Item No. 14 multiplied by percentage shown above is<br/>maximum amount that may be anticipated in 2019.112,057.10<br/>83125-00and represents the<br/>83125-00

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

# SCHEDULE OF FORECLOSED PROPERTY

# (PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

			Debit	Credit
1.	Balance January 1, 2018	84101-00	139,900.00	xxxxxxx
2.	Forclosed or Deeded in 2018		xxxxxxx	xxxxxxx
3.	Tax Title Liens	84103-00		XXXXXXX
4.	Taxes Receivable	84104-00		XXXXXXX
5A.		84102-00	xxxxxx	XXXXXXX
5B.		84105-00		
6.	Adjustment to Assessed Valuation	84106-00		XXXXXXX
7.	Adjustment to Assessed Valuation	84107-00	XXXXXXX	
8.	Sales		XXXXXXX	XXXXXXX
9.	Cash *	84109-00	XXXXXXX	
10.	Contract	84110-00	XXXXXXX	
11.	Mortgage	84111-00	XXXXXXX	
12.	Loss on Sales	84112-00	XXXXXXX	
13.	Gain on Sales	84113-00		XXXXXXX
14.	Balance December 31, 2018	84114-00	XXXXXXX	139,900.00
			139,900.00	139,900.00
	CONTRACT	SALES - N	[/ <b>A</b>	
<u>10.21.0102700</u>			Debit	Credit
15.	Balance January 1, 2018	84115-00		XXXXXXX
16.	2018 Sales from Foreclosed Property	84116-00		XXXXXXX
17.	Collected *	84117-00	xxxxxxx	
18.		84118-00	xxxxxxx	
19.	Balance December 31, 2018	84119-00	xxxxxxx	
	MORTGAGE	SALES - N	V/A	
			Debit	Credit
20.	Balance January 1, 2018	84120-00		XXXXXXX
21.	2018 Sales from Foreclosed Property	84121-00		XXXXXXX
22.	Collected *	84122-00	XXXXXXX	
23.		84123-00	XXXXXXX	
24.	Balance December 31, 2018	84124-00	xxxxxxx	
* To	ysis of Sale of Property: \$	)		
To R	esults of Operation (Sheet 19)			

# DEFERRED CHARGES -MANDATORY CHARGES ONLY-

### CURRENT, TRUST, AND GENERAL CAPITAL FUNDS

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55, N.J.S. 40A:4-55.1 or N.J.S. 40A:4-55-13 listed on Sheets 29 and 30.)

<u>Ca</u>	used By	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
1.	Emergency Authorization - Municipal *	\$	\$	\$	\$
2.	Emergency Authorizations - Schools	\$	\$	\$	\$
3.		\$	\$	\$	\$
4.		\$	\$	\$	\$
5.		\$	\$	\$	\$
6.		\$	\$	\$	\$
7.		\$	\$	\$	\$
8.		\$	\$	\$	\$
9.		\$	\$	\$	\$
10.		\$	\$	\$	\$

\* Do not include items funded or refunded as listed below.

## EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 or N.J.S. 40A:2-51

Date	Purpose	Amount
1.		\$
2.		\$
3		\$
4		\$
5		\$

## JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	In favor of	On Account of	Date Entered	Amount	Appropriated for in Budget of Year 2019
1.				\$	
2.				\$	
3.				\$	
4.				\$	

#### N.J.S. 40A:4-53 SPECIAL EMERGENCY -

TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

		Amount	Not Less Than	Balance	REDUCE	Balance	
Date	Purpose	Authorized	1/5 of Amount Authorized*	Dec. 31, 2017	By 2018 Budget	Canceled by Resolution	Dec. 31, 2018
	Totals						
				80025-00	80026-00		

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-53 et seq. and are recorded on this page.

Chief Financial Officer

\* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column 'Balance Dec. 31, 2018'' must be entered here and then raised in the 2019 budget.

Sheet 29 Not Applicable

# N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOOD N.J.S. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTRUBANCES

Date	Purpose		Amount Authorized	Not Less Than 1/3 of Amount Authorized*	Balance Dec. 31, 2017	REDUCE By 2018 Budget	D IN 2018 Canceled by Resolution	Balance Dec. 31, 2018
She								
20 								
		Totals			80027-00	80028-00		

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-55.1 et seq. and N.J.S. 40A:4-55.13 et seq. and are recorded on this page.

Not Applicable

Chief Financial Officer

\* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column 'Balance Dec. 31, 2018'' must be entered here and then raised in the 2019 budget.

# SCHEDULE OF BONDS ISSUED AND OUTSTANDING

## AND 2019 DEBT SERVICE FOR LOANS

#### (COUNTY) (MUNICIPAL) GENERAL CAPITAL BONDS

Source		Debit	Credit	2019 Debt Service
Outstanding, January 1, 2018	80033-01	XXXXXXX	4,407,000.00	
Issued	80033-02	XXXXXXX		
Paid	80033-03		xxxxxxx	
Matured		400,000.00		
Refunded				
Outstanding, December 31, 2018	80033-04	4,007,000.00	xxxxxxx	
		4,407,000.00	4,407,000.00	
2019 Bond Maturities - General Capital Bond	S	n	80033-05	416,000.00
2019 Interest on Bonds *		80033-06	89,074.00	
Assessm	ent Serial Bon	ds - N/A		
Outstanding, January 1, 2018	80033-07	xxxxxxx		
Issued	80033-08	xxxxxxx		
Paid	80033-09		xxxxxxx	
Outstanding, December 31, 2018	80033-10		xxxxxxx	
2019 Bond Maturities - Assessment Bonds			80033-11	
2019 Interest on Bonds *		80033-12		
Total "Interest on Bonds - Debt Service" (* I	tems)		80033-13	89,074.00

### LIST OF BONDS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
NONE				
Total				

80033-14 80033-15

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING

# AND 2019 DEBT SERVICE FOR BONDS

( <del>COUNTY</del> ) (MUNI	CIPAL) <u>NJDEF</u>	<b>Open Space Acquisit</b>	ion LOAN	
		Debit	Credit	2019 Debt Service
Outstanding, January 1, 2018	80033-01	XXXXXXX	90,095.30	
Issued	80033-02	XXXXXXX		
Paid	80033-03	29,436.13	XXXXXXX	
Outstanding, December 31, 2018	80033-04	60,659.17	xxxxxxx	
		90,095.30	90,095.30	
2019 Loan Maturities			80033-05	30,027.81
2019 Interest on Loans			80033-06 \$	1,063.79
Total 2019 Debt Service for NJDEP Ope	n Space Acquisition L	oan	80033-13	31,091.60
	L	OAN		
Outstanding, January 1, 2018	80033-07	XXXXXXX		
Issued	80033-08	xxxxxxx		
Paid	80033-09		XXXXXXX	
Outstanding, December 31, 2018	80033-10		XXXXXXX	
2019 Loan Maturities			80033-11	
2019 Interest on Loans			80033-12 \$	
Total 2019 Debt Service forGreen Tr	ustLoan		80033-13	

#### LIST OF LOANS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
NONE				
Total				

80033-14 80033-15

# SCHEDULE OF BONDS ISSUED AND OUTSTANDING

## AND 2019 DEBT SERVICE FOR BONDS

# TYPE I SCHOOL TERM BONDS

		Debit	Credit	2019 Debt Service
Outstanding, January 1, 2018	80034-01	XXXXXXX		_
Paid	80034-02		XXXXXXX	-
Outstanding, December 31, 2018	80034-03		XXXXXXX	-
2019 Bond Maturities - Term Bonds	L	80034-04	\$	
2019 Interest on Bonds *		80034-05	\$	
TYPE I SO	CHOOL SER	IAL BOND		
Outstanding, January 1, 2018	80034-06	XXXXXXX		_
Issued	80034-07	XXXXXXX		-
Paid	80034-08			-
Outstanding, December 31, 2018	80034-09		xxxxxxx	-
2019 Interest on Bonds*		80034-10	\$	
2019 Bond Maturities - Serial Bonds			80034-11	\$
Total "Interest on Bonds - Type I School I	Debt Service" (*Iter	ns)	80034-12	\$
LIST	OF BONDS I	SSUED DURI	NG 2018	
Purpose	2019 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate

### 2019 INTEREST REQUIREMENT - CURRENT FUND DEBT ONLY

Total

80035-

		Outstanding Dec. 31, 2018	2019 Interest Requirement
1. Emergency Notes	80036-	\$	\$
2. Special Emergency Notes	80037-	\$	\$
3. Tax Anticipation Notes	80038-	\$	\$
4. Interest on Unpaid State and County Taxes	80039-	\$	\$
5		\$	\$
6		\$	\$

### **DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)**

	Title or Purpose of Issue	Title or Purpose of Issue     Original     Original     Original		of Note	Date	Rate		Requirement	Interest
		Amount Issued	Date of Issue *	Outstanding Dec. 31, 2018	of Maturity	of Interest	For Principal	For Interest * *	Computed to (Insert Date)
1.	Milling/Paving of Sections 1 & 3 of Mosle Road	79,000.00	7/31/2017	79,000.00	7/31/2019	2.50%		1,975.00	7/31/2019
2.	Various Capital Improvements	238,000.00	7/31/2017	238,000.00	7/31/2019	2.50%		5,950.00	7/31/2019
3.	Various Road and Sidewalk Improvements	218,000.00	7/31/2018	218,000.00	7/31/2019	2.50%		5,450.00	7/31/2019
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
	Total	535,000.00		535,000.00				13,375.00	
Memo	Iemo: Designate all "Capital Notes" issued under N.J.S. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually. 80051-01 80051-02								

Memo: Type 1 School Notes should be separately listed and totaled.

Memmo: Refunding Bond Anticipation Notes should be seperately listed and totaled.

\* "Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

(Do not crowd - add additional sheets)

	Title or Durmose of Janua	Original	Original	Amount of Note	Date	Rate	2019 Budget	Requirement	Interest
	Title or Purpose of Issue	Amount Issued	Date of Issue *	Outstanding Dec. 31, 2018	of Maturity	of Interest	For Principal	For Interest * *	Computed to (Insert Date)
	1.								
	2.								
	3.								
	4.								
	5.								
She	6.								
Sheet 34	7.								
	8.								
	9.								
	10.								
	11.								
	12.								
	13.								
	14.								
	Total								
	Memo: *See Sheet 33 for clarification of "Original Date of Issue"						80051-01	80051-02	

### **DEBT SERVICE FOR ASSESSMENT NOTES**

Memo: \*See Sheet 33 for clarification of "Original Date of Issue'

Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

\*\* Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

IMPROVEMENTS	Balance - Jan	uary 1 2018		2018 Authorizations				Balance - Dece	mber 31 2018
IMPROVEMENTS	Balance - Jan	uary 1, 2018	Capital	Deferred Charges	NJ Department				
Specify each authorization by purpose. Do	Funded	Unfunded	Improvement	to Future Taxation	of Transportation			Funded	Unfunded
not merely designate by a code number.			Fund	Unfunded	Grant	Expended	Cancelled		
749 - Police Equipment	8,415.00							8,415.00	
791 - Various Improvements- Police and Fire Equipment	320.13							320.13	
810/824/848 - Various Improvements- Renovations to the Fire House	13,290.01					631.71		12,658.30	
946 - Various Improvements- Improvements to Borough Complex	26,500.00						26,500.00		
947 - Various Improvements- Improvements to Liberty Park:	4,145.48					4,050.18		95.30	
955/956 - Various Improvements:									
- Purchase of Computer Network System	30.48							30.48	
- Purchase of Police Equipment	4,930.43					3,250.32		1,680.11	
- Improvements to Highland Ave and Timmer Lane	14.56	159,500.00						14.56	159,500.00
- Purchase of HVAC System	5,099.10							5,099.10	
957 - Acquisition of Police Records Management System	8,006.00							8,006.00	
968 - Acquisition of Fire Equipment	1,212.00							1,212.00	
972 - Various Acquisitions and Improvements:									
- Lights, Air Conditioner and Windows in Municipal Building	850.95							850.95	
- Acquisition of Police and OEM Equipment	4,149.89							4,149.89	
- Acquisition of DPW Pickup Truck	2,382.40							2,382.40	
973 - Various Acquisitions and Improvements:									
- Acquisition of Generator for First Aid Squad	1,560.31							1,560.31	
- Acquisition of Generator for DPW Building	1,168.64							1,168.64	
- Improvements to Overlook Avenue and Municipal Building									
Parking Lot	149.66							149.66	
979 - Reconstruction and Paving of Branch Road	23.81							23.81	
982 - Purchase of DPW Equipment	97.52							97.52	
991 - Purchase of Police and OEM Equipment and Sidewalk									
Installation	10,324.59							10,324.59	

#### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

Place an \* before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

Sheet 35

IMPROVEMENTS	Balance - Jan	uary 1 2018	2018 Authorizations				Balance - December 31, 2018			
INI KOVENIENIS		uary 1, 2010	Capital	Capital	Deferred Charges	NJ Department			Balance - Decer	liber 51, 2018
Specify each authorization by purpose. Do	Funded	Unfunded	Improvement	Fund	to Future Taxation	of Transportation			Funded	Unfunded
not merely designate by a code number.			Fund	Balance	Unfunded	Grant	Expended	Canceled		
992 - Various Capital Improvements:										
- Purchase of Police Vehicles	2,105.11						2,105.11			
- Resurfacing of Willow Avenue	17.14								17.14	
- Crosswalk Improvements at Highland Ave. and Main St.	148.57								148.57	
- Replacement Boiler	500.00	7,500.00							500.00	7,500.0
- Purchase of Backhoe	246.80								246.80	
996 - Replacement of DPW Equipment	58.94								58.94	
1002 - Replacement of Sidewalks	1,592.12								1,592.12	
1003 - Purchase of Police Vehicles and Salt Spreader	2,830.02						1,831.28		998.74	
1004 - Various Capital Improvements:	-									
- Renovation of Firehouse	1,790.51							1,790.51		
- Purchase of Fire Vehicle	375.00							375.00		
- Reconstruction and Paving of Branch Road (Phase II)	45,477.62							45,477.62		
- Reconstruction and Paving of Holland Road and Todd Avenue	2,578.16							2,578.16		
1010 - Acquisition of Emergency Generators	28,460.23						28,460.23			
1013 - Milling/Paving Improvements to Various Roads	78,372.03								78,372.03	
1021 - Milling/Paving of Sections 1 & 3 of Mosle Road		46,066.92					754.65			45,312.27
1022 - Acquisition of Landscape Trailer	16.00								16.00	
1028 - Milling/Paving Portion of Willow Ave	200,987.60						1,815.90		199,171.70	
1039 - Improvements to the Building & Grounds and the Purchase of										
Mower, Police SUV/equipment, and Replacement of Guardrail on Willow Ave.	178,885.57						41,040.00	18,228.72	119,616.85	
1041 - Various Capital Improvements		44,495.03								44,495.03
1046 - Improvements to Liberty Park	67,229.05	-					14,757.17		52,471.88	
1055- Improvements to Administrative Offices, Purchase of Police										
Equipment and DPW Equipment			64,132.00				63,941.07		190.93	
1057- Various Road and Sidewalk Improvements			91,000.00		254,000.00	131,000.00	223,493.74			252,506.26
1058-Restoration of Curbing on Various Roads			36,000.00				36,000.00			,_ 00100
1067- Paving of Willow Avenue				30,000.00					30,000.00	
TOTAL	\$ 704,341.43	\$ 257,561.95	\$ 191,132.00	\$ 30,000.00	\$ 254,000.00	\$ 131,000.00	\$ 422,131.36	94,950.01	541,640.45	509,313.56

#### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND) (cont.)

Place an \* before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

Capital Improvement Fund Capital Fund Balance

44,728.72 50,221.29 94,950.01

### **GENERAL CAPITAL FUND**

#### SCHEDULE OF CAPITAL IMPROVEMENT FUND

		Debit	Credit
Balance January 1, 2018	80031-01	XXXXXXX	245,969.57
Received from 2018 Budget Appropriation *	80031-02	XXXXXXX	250,000.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	80031-03	xxxxxxx	44,728.72
List by Improvements-Direct Charges Made for Preliminary Cost	s:	XXXXXXX	XXXXXXX
			XXXXXXX
Appropriated to Finance Improvement Authorizations	80031-04	191,132.00	XXXXXXX
			XXXXXXX
Balance December 31, 2018	80031-05	349,566.29	XXXXXXX
		540,698.29	540,698.29

\* The full amount of the 2018 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

#### **GENERAL CAPITAL FUND** SCHEDULE OF DOWN PAYMENT ON IMPROVEMENTS - N/A

		Debit	Credit
Balance January 1, 2018 8	0030-01	xxxxxxxx	
Received from 2018 Budget Appropriation *	0030-02	xxxxxxxx	
Received from 2018 Emergency Appropriation *	0030-03	xxxxxxx	
Appropriated to Finance Improvement Authorizations 8	0030-04		xxxxxxxx
			xxxxxxxx
Balance December 31, 2018 8	0030-05		xxxxxxx

 The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

#### CAPITAL IMPROVEMENTS AUTHORIZED IN 2018 AND DOWN PAYMENTS (N.J.S. 40A:2-11)

#### GENERAL CAPITAL FUND ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
1055- Improvements to Administrative Offices, Purchase of Police Equipment and DPW Equipment	64,132.00		64,132.00	64,132.00
1057- Various Road and Sidewalk Improvements	476,000.00	254,000.00	222,000.00	91,000.00
1058-Restoration of Curving on Various Sheets	36,000.00		36,000.00	36,000.00
1067- Paving of Willow Avenue	30,000.00		30,000.00	
Total 80032-00	606,132.00	254,000.00	352,132.00	191,132.00

NOTE - Where amount in column "Down Payment Provided by Ordinance" in LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

Capital Fund Balance	30,000.00
NJ Department of Transportation Grant	131,000.00
Capital Improvement Fund	191,132.00
	352,132.00

### **GENERAL CAPITAL FUND** STATEMENT OF CAPITAL SURPLUS

#### YEAR - 2018

		Debit	Credit
Balance January 1, 2018	80029-01	XXXXXXXX	11,521.91
Premium on Sale of Bonds and Notes		xxxxxxx	2,415.00
Funded Improvement Authorizations Canceled		xxxxxxx	50,221.29
Various Reserve Balances Canceled		xxxxxxx	
Refunding Bonds - Cost of Issuance Residual			239.55
Appropriated to Finance Improvement Authorizations	80029-02	30,000.00	XXXXXXXX
	80029-03		XXXXXXXX
Balance December 31, 2018	80029-04	34,397.75	XXXXXXXX
		64,397.75	64,397.75

#### BONDS ISSUED WITH A COVENANT OR COVENANTS NOT APPLICABLE

1.	<ul> <li>Amount of Serial Bonds Issued Under Provisions of Chapter 233,</li> <li>P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or</li> <li>Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants;</li> <li>Outstanding December 31, 2018</li> </ul>	
2.	Amount of Cash in Special Trust Fund as of December 31, 2018 (Note A)	
3.	Amount of Bonds Issued Under Item 1 Maturing in 2019	
4.	Amount of Interest on Bonds with a Covenant - 2019 Requirement	
5.	Total of 3 and 4 - Gross Appropriation	
6.	Less Amount of Special Trust Fund to be Used	
7.	Net Appropriation Required	

#### NOTE A - This amount to be supported by confirmation from bank or banks

Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached hereto.

Item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2018 appropriation column.

# **MUNICIPALITIES ONLY**

# **IMPORTANT!**

<u>This Sheet Must Be Completely Filled in or the Statement Will be Considered Incomplete</u> (N.J.S.A. 52:27BB-55 as Amended by Chap. 211 P.L. 1981)

A.						
	1.	Total Tax Levy for the	Year 2018 was		\$	13,901,870.30
	2.	Amount of Item 1 Colle	ected in 2018 (*)	\$	13,783,313.45	5
	3.	Seventy (70) percent of	Item 1		\$	9,731,309.21
	(*)	Including prepayments	and overpayments a	pplied.		
B.						
	1.	Did any maturities of b	onded obligations o	r notes fall due du	ring the year 2018	?
		Answer YES	or NO	Yes	-	
	2.	Have payments been m December 31		obligations or note	s due on or before	
		Answer YES	or NO	Yes	If answer is "NO	D" give details
		NOTE: If ans	wer to item B1 is Y	(ES, then Item B	2 must be answer	ed
D.		or the year just ended? A				No
	1.	Cash Deficit 2017				N/A
	2.	4% of 2017 Tax Levy f	or all purposes:			
		Le	vy\$		= \$	
	3.	Cash deficit 2018			\$	
	4.	4% of 2018 Tax Levy f	or all purposes:			
		Le	vy\$		= \$	
E.		Unpaid	2017	<u>2</u> (	<u>018</u>	Total
	1.	State Taxes	\$	\$		\$
	2.	County Taxes	\$	\$		\$
	3.	Amounts due Special I	Districts			
			\$	\$		\$
	4.	Amounts due Districts	for Regional Schoo	l Tax		
			\$ 1,263.1	4 \$		\$ 1,263.14

# SHEETS 40 to 68, INCLUSIVE, PERTAIN TO

# **UTILITIES ONLY**

Sheets 41-54 are Not Applicable

NOTE:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions on Sheet 2.

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

# POST CLOSING

# **TRIAL BALANCE - SEWER UTILITY FUND**

AS OF DECEMBER 31, 2018

#### **Operating and Capital Sections**

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must be Marked with "C"

Title of Account	Debit	Credit
Sewer Utility Operating Fund:		
Cash and Cash Equivalents	1,340,871.88	
Due from Sewer Utility Capital Fund	17.85	
Receivables With Full Reserves:		
Consumer Account Receivable	47,826.70	
Appropriation Reserves:		
Encumbered		92,627.46
Unencumbered		348,958.77
		441,586.23
Prepaid Sewer Rents		3,447.88
		445,034.11_"C
Reserve for Receivables		47,826.70
Fund Balance		895,855.62
	1,388,716.43	1,388,716.43

(Do not crowd - add additional sheets)

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

# POST CLOSING

TRIAL BALANCE - SEWER UTILITY FUND

AS OF DECEMBER 31, 2018

#### **Operating and Capital Sections**

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must be Marked with "C"

Title of Account	Debit	Credit
Sewer Utility Capital Fund:		
Cash and Cash Equivalents	889,417.67	
Fixed Capital	8,317,748.85	
Fixed Capital Authorized and Uncompleted	164,600.00	
Improvement Authorizations:		
Funded		79,799.67
Due to Sewer Utility Operating Fund		17.85
Capital Improvement Fund		751,486.27
Reserve for Aid in Construction		29,359.57
Reserve for Sewer Pump		9,000.00
Deferred Reserve for Amortization		164,600.00
Reserve for Amortization		8,317,748.85
Fund Balance		19,754.31
	9,371,766.52	9,371,766.52

(Do not crowd - add additional sheets)

# POST CLOSING TRIAL BALANCE -UTILITY ASSESSMENT TRUST FUNDS

#### IF MORE THAN ONE UTILITY EACH ASSESSMENT SECTION MUST BE SEPARATELY STATED

AS OF DECEMBER 31, 2018

Title of Account	Debit	Credit

(Do not crowd - add additional sheets)

Sheet 56 Not Applicable

# ANALYSIS OF SEWER UTILITY ASSESSMENT TRUST CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

						<b>F</b>	
Audit		RECI	RECEIPTS				Balance
Balance Dec. 31, 2017	Assessments and Liens	Operating Budget				Disbursements	Dec. 31, 2018
xxxxxxxx	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
	Balance Dec. 31, 2017 XXXXXXXX	Balance Dec. 31, 2017Assessments and LiensXXXXXXXXXXXXXXXXXXXXXXXXIII </td <td>AuditBalanceAssessmentsOperatingDec. 31, 2017and LiensBudgetXXImage: Additional system of the system o</td> <td>Balance Dec. 31, 2017Assessments and LiensOperating BudgetXXImage: Constraint of the second secon</td> <td>AuditBalance Dec. 31, 2017Assessments and LiensOperating BudgetXXXImage: Constraint of the second second</td> <td>AuditImage: SegmentsOperating BudgetImage: SegmentsOperating BudgetImage: SegmentsOperating BudgetImage: SegmentsAverage: SegmentsXXImage: SegmentsImage: SegmentsImage:</td> <td>Audit       Mathematical Sessments and Liens       Operating Budget       Particular Sessments Budget       Particular Sessment Bu</td>	AuditBalanceAssessmentsOperatingDec. 31, 2017and LiensBudgetXXImage: Additional system of the system o	Balance Dec. 31, 2017Assessments and LiensOperating BudgetXXImage: Constraint of the second secon	AuditBalance Dec. 31, 2017Assessments and LiensOperating BudgetXXXImage: Constraint of the second	AuditImage: SegmentsOperating BudgetImage: SegmentsOperating BudgetImage: SegmentsOperating BudgetImage: SegmentsAverage: SegmentsXXImage: SegmentsImage:	Audit       Mathematical Sessments and Liens       Operating Budget       Particular Sessments Budget       Particular Sessment Bu

Sheet 57

Source	Budget	Realized in Cash	Excess or Deficit*	
Operating Surplus Anticipated SEWER 01	340,000.00	340,000.00		
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government SEWER 02				
Rents	1,115,000.00	1,138,378.36	23,378.36	
Sewer Rents - Bedminster Township	50,000.00	37,806.93	12,193.07	
Sewer Rents - Far Hills Township	20,000.00	20,642.28	642.28	
Contracted Sewer Operations - Bedminster Township	21,000.00	17,100.00	3,900.00	
Added by N.J.S. 40A:4-87: (List)	xxxxxxx	xxxxxxx	XXXXXXX	
Subtotal	1,546,000.00	1,553,927.57	7,927.57	
Deficit (General Budget) ** SEWER				
SEWER	1,546,000.00	1,553,927.57	7,927.57	

### **SCHEDULE OF SEWER UTILITY BUDGET - 2018**

#### **BUDGET REVENUES**

\*\* Amount in "Received in Cash" column for "Deficit (General Budget)" and amount expended for "Surplus (General Budget)" must agree with amounts shown for such items on Sheet 59.

### STATEMENT OF BUDGET APPROPRIATIONS

Appropriations:		XXXXXXX
Adopted Budget		1,546,000.00
Added by N.J.S. 40A:4-87		
Emergency		
Total Appropriations		1,546,000.00
Add: Overexpenditures (see footnote)		
Total Appropriations and Overexpenditures		1,546,000.00
Deduct Expenditures:		
Paid or Charged	1,197,041.23	
Reserved	348,958.77	
Surplus (General Budget) **		
Total Expenditures		1,546,000.00
Unexpended Balances Canceled (see footnote)		

FOOTNOTES - RE: OVEREXPENDITURES: Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item. RE: UNEXPENDED BALANCES CANCELED: Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

# **STATEMENT OF 2018 OPERATION**

#### SEWER UTILITY

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 SEWER Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)" Section 2 should be filled out in every case.

SECTION 1: - N/A		
Revenue Realized:	XXXXXX-XX	
Budget Revenue (Not Including "Deficit" (General Budget)")		
Miscellaneous Revenue Not Anticipated		
2017 Appropriation Reserves Canceled *		
Total Revenue Realized		
Expenditures:	xxxxxx-xx	
Appropriations (Not Including "Surplus (General Budget)")	xxxxxx-xx	
Paid or Charged		
Reserved		
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures Less: Deferred Charges Included In Above "Total Expenditures"		
Total Expenditures - As Adjusted		
Excess		
Budget Appropriation - Surplus (General Budget) **         Remainder =       Balance of "Results of 2017 Operation" ("Excess in Operations" - Sheet 60)		
Deficit		
Anticipated Revenue - Deficit (General Budget) **		
Remainder = Balance of "Results of 2017 Operation" ("Operating Deficit - to Trial Balance" - Sheet 60)		

#### **SECTION 2:**

The following Item of ''2017 Appropriation Reserves Canceled in 2018'' Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the SEWER Utility for 2017:

2017 Appropriation Reserves Canceled in 2018	33,568.68	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, enter "None"	None	
* Excess (Revenue Realized)		33,568.68

\*\* Items must be shown in same amount on Sheet 58.

### **RESULTS OF 2018 OPERATIONS - SEWER UTILITY**

	Debit	Credit
Excess in Anticipated Revenues	xxxxxxx	7,927.57
Unexpended Balances of Appropriations	xxxxxxx	
Miscellaneous Revenue Not Anticipated	xxxxxxx	35,935.51
Unexpended Balances of 2017 Appropriation Reserves *	xxxxxxx	33,568.68
Deficit in Anticipated Revenues		
Refund of Prior Year Revenue		xxxxxxx
	_	XXXXXXX
Operating Deficit - to Trial Balance	xxxxxxx	
Excess in Operations - to Operating Surplus	77,431.76	XXXXXXX
* See restriction in amount on Sheet 59, SECTION 2	77,431.76	77,431.76

### **OPERATING SURPLUS - SEWER UTILITY**

	Debit	Credit
Balance January 1, 2018	XXXXXXX	1,158,423.86
Excess Resulting from 2018 Operations	XXXXXXX	77,431.76
Amount Appropriated in the 2018 Budget - Cash	340,000.00	xxxxxxx
Amount Appropriated in 2018 Budget - with Prior Writ- ten Consent of Director of Local Government Services		xxxxxxx
		xxxxxxx
Balance December 31, 2018	895,855.62	xxxxxxx
	1,235,855.62	1,235,855.62

### **ANALYSIS OF BALANCE DECEMBER 31, 2018** (FROM SEWER UTILITY - TRIAL BALANCE)

Cash	80014-06	1,340,871.88
Investments	80014-07	
Interfund Accounts Receivable		17.85
Sub Total		1,340,889.73
Deduct Cash Liabilities Marked with "C" on Trial Balance	80014-08	445,034.11
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	80014-09	895,855.62
Other Assets Pledged to Surplus: *		
Deferred Charges #		
Operating Deficit #		
Total Other Assets		
		895,855.62

# MAY NOT BE ANTICIPATED AS NON\_CASH SURPLUS IN 2019 BUDGET \* In the case of a "Deficit in Operating Surplus Cash",

"other Assets would be also pledged to cash liabilities.

## SCHEDULE OF SEWER UTILITY ACCOUNTS RECEIVABLE

Balance December 31, 2017		\$61,765.53_
Increased by: Sewer Rents Levied		\$1,125,445.09_
Decreased by:		
Collections	\$1,136,814.38	
Overpayments Applied	\$1,563.98	
Council Cancellation	\$855.48	
Senior Citizen discount	\$150.08	
		\$
Balance December 31, 2018		\$47,826.70

# SCHEDULE OF SEWER LIENS - N/A

Balance	Balance December 31, 2017			
Increase	d by:			
	Transfers from Accounts Receivable	\$		
	Penalties and Costs	\$		
	Other	\$		
			\$	0
Decrease	ed by:			
	Collections	\$		
	Other	\$		
			\$	
Balance	December 31, 2018		\$	0

# DEFERRED CHARGES -MANDATORY CHARGES ONLY-

## SEWER UTILITY FUND

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55, listed on Sheet 29)

<u>C</u>	aused By	Amount Dec. 31, 2017 per Audit <u>Report</u>	Amount in 2018 <u>Budget</u>	Amount Resulting <u>from 2018</u>	Balance as at Dec. 31, 2018
1.	Emergency Authorization - *	\$	\$	\$	\$
2.		\$	\$	\$	\$
3.		\$	\$	\$\$	\$
4.		\$	\$	\$	\$
5.		\$	\$	\$	\$
6.		\$	\$	\$	\$
7.		\$	\$	\$	\$
8.		\$	\$	\$	\$
9.		\$	\$	\$	\$
10.		\$	\$	\$	\$

\* Do not include items funded or refunded as listed below.

# EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 or N.J.S. 40A:2-51

	Date	Purpose	Amount
1.			6
2.			6
3.			6
4.			6
5.			6

### JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	<u>In favor of</u>	On Account of	Date Entered	Amount	Appropriated for in Budget of <u>Year 2019</u>
1.				\$	
2.				\$	
3.				\$	
4.				\$	

# SCHEDULE OF BONDS ISSUED AND OUTSTANDING

## **AND 2019 DEBT SERVICE FOR BONDS**

#### SEWER UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Outstanding, January 1, 2018	XXXXXXX		
Issued	XXXXXXX		
Paid		XXXXXXX	
Outstanding, December 31, 2018		XXXXXXX	
			_
2019 Bond Maturities - Assessment Bonds		1	\$
2019 Interest on Bonds *			
UTILITY CA	PITAL BONDS"		
Outstanding, January 1, 2018	XXXXXXX		]
Issued	XXXXXXX		
Paid		XXXXXXX	
Matured			_
			4
Outstanding, December 31, 2018		XXXXXXX	-
2019 Bond Maturities - Capital Bonds			\$
2019 Interest on Bonds *		\$	

### INTEREST ON BONDS - \_\_\_\_\_ UTILITY BUDGET

2019 Interest on Bonds (*Items)	\$
Less: Interest Accrued to 12/31/2018 (Trial Balance)	\$
Subtotal	\$
Add: Interest to be Accrued as of 12/31/2019	\$
Required Appropriation 2019	\$

#### LIST OF BONDS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

### DEBT SERVICE FOR UTILITY NOTES (OTHER THAN UTILITY ASSESSMENT NOTES)

	Title or Purpose of Issue	Original	Original	Amount of Note	Date	Rate		Requirement	Interest
		Amount Issued	Date of Issue *	Outstanding Dec. 31, 2018	of Maturity	of Interest	For Principal	For Interest * *	Computed to (Insert Date)
	1.								
	2.								
	3.								
	4.								
10	5.								
Sheet 64	6.								
-	7.								
	8.								
	9.								
	10.								

Important: If there is more than one utility in the municipality, identify each note.

Memo: Designate all "Capital Notes" issued under N.J.S. 40A:2-8(b) with "C". Such notes must be retired at the rate

of 20% of the original amount issued annually.

\* See Sheet 33 for clarification of "Original Date of Issue".

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it

is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTEREST ON NOTES - SEWER UTILITY BUDGET				
2019 Interest on Notes	\$			
Less: Interest Accrued to 12/31/2018 (Trial Balance)	\$			
Subtotal	\$			
Add: Interest to be Accrued as of 12/31/2019				
Required Appropriation - 2019	\$			

(Do not crowd - add additional sheets)

### DEBT SERVICE FOR UTILITY ASSESSMENT NOTES

	Title or Purpose of Issue	Original Amount Issued	Original Date of Issue *	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget For Principal	Requirement For Interest * *	Interest Computed to (Insert Date)
	1.								
	2.								
	3.								
	4.								
	5.								
S	6.								
Sheet 65	7.								
Ċ,	8.								
	9.								
	10.								
	11.								
	12.								
	13.								
	14.								
	15.								

Important: If there is more than one utility in the municipality, identify each note.

Memo: \*See Sheet 33 for clarification of "Original Date of Issue".

Utility Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Utility Assessment Budget or written intent of permanent financing submitted.

\*\* Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

# SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

	Purpose	Amount of	2019 Budget Requirement		
		Lease Obligation Outstanding 2018	For Principal	For Interest/Fees	
	Leases approved by LFB prior to July 1, 2007				
	1.				
	2.				
	3.				
	4.				
Shee	5.				
Sheet 65a	6.				
	Leases approved by LFB after to July 1, 2007				
	1.				
	2.				
	3.				
	4.				
	5.				
	6.				
	Total				

Not Applicable

IMPROVEMENTS	IMPROVEMENTS Balance - January 1, 2018		2018 Authorizations				Balance - December 31, 2018	
			Reserve for	Deferred			Balance - December 51, 2018	
Specify each authorization by purpose. Do	Funded	Unfunded	Capital Imps	Charges to	Paid or	Authorizations	Funded	Unfunded
not merely designate by a code number.			Shared Services	Future Revenue	Charged	Canceled	T unded	Omunded
736 Acquisition of Sewer Department Equipment	839.13						839.13	
758 Acquisition of Sewer Department Equipment	2,131.04						2,131.04	
862 Acquisition of Sewer Department Equipment	1,829.50						1,829.50	
1062 - Miller Lane Pump Station			75,000.00				75,000.00	
Total 70000-	4,799.67		75,000.00				79,799.67	

# SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (UTILITY CAPITAL FUND)

Place an \* before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

Sheet 66

# SEWER UTILITY CAPITAL FUND

#### SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance January 1, 2018	xxxxxxx	551,486.27
Received from 2018 Budget Appropriation *	XXXXXXX	200,000.00
	XXXXXXX	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	xxxxxxx	
List by Improvements-Direct Charges Made for Preliminary Costs:	xxxxxxx	XXXXXXX
		XXXXXXX
Appropriated to Finance Improvement Authorizations		XXXXXXX
		XXXXXXX
Balance December 31, 2018	751,486.27	XXXXXXX
	751,486.27	751,486.27

# SEWER UTILITY CAPITAL FUND SCHEDULE OF DOWN PAYMENT ON IMPROVEMENTS - N/A

	Debit	Credit
Balance January 1, 2018	XXXXXXXX	
Received from 2018 Budget Appropriation *	xxxxxxxx	
Received from 2018 Emergency Appropriation *	xxxxxxxx	
Appropriated to Finance Improvement Authorizations		xxxxxxxx
		xxxxxxxx
Balance December 31, 2018		xxxxxxxx

\* The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

# SEWER UTILITY FUND CAPITAL IMPROVEMENTS AUTHORIZED IN 2018 AND

#### DOWN PAYMENTS (N.J.S. 40A:2-11)

#### UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
1062 Miller Lane Pump Station	75,000.00		75,000.00	
				· · · · · · · · · · · · · · · · · · ·
Total	75,000.00		75,000.00	

Reserve for Capital Improvements - Shared Services

\$ 75,000.00

# SEWER UTILITY CAPITAL FUND STATEMENT OF CAPITAL SURPLUS

YEAR - 2018

	Debit	Credit
Balance January 1, 2018	xxxxxxxx	19,754.31
Premium on Bond Sale And Note Sale	xxxxxxxx	
Funded Improvement Authorizations Canceled	xxxxxxxx	
Appropriated to Finance Improvement Authorizations		xxxxxxxx
Appropriated to 2018 Budget Revenue		xxxxxxxx
Balance December 31, 2018	19,754.31	xxxxxxxx
	19,754.31	19,754.31

### INSTRUCTIONS IN PREPARATION OF ANNUAL FINANCIAL STATEMENT OF 2018

The arrangement of the schedules is shown by the index appearing at the bottom hereof. The statement is prepared on a full cash basis. Any variations from a lull cash basis must be taken up with the Division in advance of the preparation of the statement and the budget.

Summary statements only of debt service are required. The use of summarized forms is permitted to conserve time. Responsibility for the supporting detail is placed on the chief financial officer who must be in a position to support the summarized figures.

No sheets should be eliminated, except utility fund sheets under the conditions stipulated on sheet 2. Those sheets not filled in should be marked "Not Applicable".

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1d.	Report of Federal and State Financial Assistance Expenditures of Awards
2.	
	Instructions and Certification
3, 3a & 3b.	Trial Balance - Current Fund
4.	Trail Balance - Public Assistance Fund
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19.	Results of 2017 Operation - Current Fund
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25.	Municipal Budget - Computation of "Reserve for Uncollected Taxes" and "Amount to be Raised by Taxation"
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26.	Delinquent Taxes and Tax Title Liens
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36.	Capital Improvement Fund
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38.	General Capital Surplus, Bond Covenants
39.	Required Information (N.J.S.A. 52:27BB-55 as amended by Chap. 211, P.L. 1981)
	UTILITIES ONLY
10	
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