



# BOROUGH OF PEAPACK AND GLADSTONE

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OFFICE OF THE MAYOR  
1 SCHOOL STREET  
P.O. BOX 218  
PEAPACK, NJ 07977

TELEPHONE: 908-234-2252

March 16, 2020

Dear Peapack and Gladstone Residents,

Out of the abundance of caution and to help curtail the possibility of community spread of Novel Coronavirus (COVID-19), the Borough of Peapack and Gladstone will be implementing the following procedures effective immediately.

## **MUNICIPAL OFFICES & FACILITIES**

### **●Municipal Offices**

- Physical public access to all municipal offices (including the gym) will be suspended through at least Sunday, March 29
- All offices are open and Municipal Staff will be available during this time to answer questions and concerns from the public via telephone and email
- Residents and property owners can use the drop box at the entrance to the Police Department for utility and tax payments
- All residents and property owners are encouraged to utilize our online payment options for utility and tax payments
- All marriage applications, pick up of marriage licenses, for copies of marriage and death certificates will be done by appointment only. Please call 908-234-2250 x100 to schedule an appointment.

### **●Building Department & Fire Prevention Bureau**

- Permit/Plan applications can be dropped off using the drop box at the entrance to the Police Department.
- The Borough will be erring on the side of caution and the inspectors will be using discretion when entering dwellings and interacting with individuals. Only essential contractors, homeowners, or authorized representatives necessary for the completion of any inspection shall be on site during such inspection in an effort to limit unnecessary contact.
- Residential Smoke, Carbon Monoxide and Fire Extinguisher inspections for resale and rental dwellings for real estate closings scheduled on or after April 2 will not be scheduled until at least March 30. Any Residential Smoke, Carbon Monoxide, and Fire Extinguisher inspections for resale and rental of residential dwellings for Closings scheduled before April 2 will occur, however; only one realtor, homeowner, or authorized representative shall be on site during such inspection in an effort to limit unnecessary contact.
- Rental Compliance Inspections that have been scheduled will be rescheduled for after April 2.

### **SENIOR SERVICES**

- Bedminster will keep the Senior Van running as long as there are 4 participants. Please call 908-212-7000 x401 for any other information
- Happy Rockers meeting for the month of March has been cancelled.

### **PUBLIC MEETINGS**

- All Boards and Commission meetings are cancelled until further notice
- The Borough Council meeting scheduled for Tuesday, March 24 will likely be held by teleconference, however the public will not be permitted to attend the meeting in person. The meeting will be made available to the public via a public call-in phone line. More information on this including how the public will be permitted to participate in the meeting will be forthcoming before the meeting date.

### **GARBAGE & RECYCLING**

- Curbside garbage and recycling will operate on a normal schedule

### **RECREATION**

- All Borough sponsored activities are cancelled
- If you find yourself outdoors amongst others, please practice social distancing

All information provided is subject to change as the pandemic evolves. Residents are advised to monitor the websites of the CDC – <https://www.cdc.gov/coronavirus/2019-ncov/index.html>, NJ Department of Health <https://www.nj.gov/health/> and the Borough website [www.peapackgladstone.org](http://www.peapackgladstone.org) and sign up for PGNotify for updates.

The Borough understands the public's concerns about COVID-19 and our local Health Department is working closely with the NJDOH and the CDC to monitor and respond to the situation. Updates will be disseminated as they are received through the Borough website and PGNotify. Please sign up for PGNotify on the website [www.peapackgladstone.org](http://www.peapackgladstone.org).

The Health Department reminds the public to practice proper hygiene:

- Wash your hands with soap and water for 20 seconds, especially after you cough or sneeze
- Avoid touching your eyes, nose, and mouth
- Cover your nose and mouth when you cough or sneeze, and remember to throw the tissue into the trash
- Avoid close contact with sick people; and
- Stay home if you are sick

Stay Well

Mayor Gregory J. Skinner