



BOROUGH of  
**PEAPACK &  
GLADSTONE**

www.peapackgladstone.org

1 School Street, PO Box 218, Peapack, NJ 07977 • 908-234-2250 Ext 288 – sjnoll@peapackgladstone.org

Sarah Jane Noll Zoning Official and Rental Official

### Rental Registration Form - 2024

**Type of Registration:** Initial Application \_\_\_\_ Annual/Renewal \_\_\_\_

**Type of Rental:** Single Family \_\_\_\_ multi-Family \_\_\_\_ Other  
(Specify) \_\_\_\_\_

**Name of Property (if any):** \_\_\_\_\_

**Block:** \_\_\_\_ **Lot:** \_\_\_\_ **Street Address:** \_\_\_\_\_

**Total number of rental units at the property:** \_\_\_\_\_

*State Law Requires that all buildings containing three (3) or more units must be registered with the State Department of Community Affairs.*

**STATE DCA REGISTRATION NUMBER:** \_\_\_\_\_

### Owner/Landlord Information

**Owner's Name (taxpayer):** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Owner is:** Individual \_\_\_\_ Partnership \_\_\_\_ LLC Corporation \_\_\_\_ Other \_\_\_\_

**Owner Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_\_

**Registered Agent:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

*(Email address must be provided.)*

**Home Phone:** \_\_\_\_\_ **Office:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Property Maintenance Company** – *If there is a property maintenance manager or company, please provide their information here:*

**Name of Firm (if applicable):** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Heating Source (check one that applied):** Oil \_\_\_\_ Gas \_\_\_\_ Elec. \_\_\_\_

Other (explain) \_\_\_\_\_

**Name of Oil Company:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Unit and Occupants information:**

Unit ID or Number	s.f. of apartment	# of bedroom	# of occupants	Last Name and Cell Phone # of <b>all</b> occupants	# of occupants under 18 yrs.

**CERTIFICATION OF OWNER:**

*I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.*

*Further, I hereby certify that the dwelling unit is in compliance with Chapter XI sub-chapter VII of the Borough of Peapack and Gladstone, namely the 2009 International Property Maintenance Code, Uniform Construction Code NJ, and Uniform Fire Code.*

**Owner's Name:** \_\_\_\_\_

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*All Rental Registration forms and the appropriate fees are to be submitted no later than April 15<sup>th</sup> of each year.*

**Inspections:** The time and date of the inspection will be setup between the owner and this office upon receipt of the registration and fee.

**Application fee:** One-hundred dollars (\$100.00) for the first unit and fifty dollars (\$50.00) for each additional unit located within a single property. Please include check or money order payable to "The Borough of Peapack & Gladstone".

**This form must be returned to:**

**Borough of Peapack and Gladstone  
Rental Registration  
PO Box 218  
Peapack, New Jersey 07977  
ATT: Sarah Jane Noll**

**No later than April 15, 2023.**