

AGENDA

BOROUGH OF PEAPACK AND GLADSTONE REGULAR MEETING FEBRUARY 9, 2015, 7:30 P.M.

The Meeting is called to order by Mayor Muller.

The adequate notice statement is read by the Borough Clerk.

SALUTE TO THE FLAG

ROLL CALL:

CAMINITI, CORIGLIANO, LEMMA, SIMPSON, SMITH, SURIANO

MINUTES

Mayor, I move that the reading of minutes be dispensed with and that the minutes of the Regular Meeting of January 26, 2016, stand approved as submitted by the Borough Clerk to the Mayor and Borough Council.

Mayor, I move that the reading of minutes be dispensed with and that the minutes of the Executive Session of January 26, 2016, for content only, stand approved as submitted by the Borough Clerk to the Mayor and Borough Council.

NON-AGENDA ITEMS

Opportunity for public to inquire if matters they would like discussed but which do not appear on the agenda will be discussed this evening.

PRESENTATIONS

PETITIONS AND COMMUNICATIONS

COMMITTEE REPORTS

FINANCE: (Suriano/Corigliano)
2016 Budget – Capital Plan

SANITATION/SEWER: (Lemma/Smith)

No formal report as of now, but matters may arise for discussion during the meeting.

BOROUGH PROPERTY: (Simpson/Smith)

Report on various Property Committee projects including the Recreation Commission and the Library Advisory Board (Councilman Simpson)

Discussion of salary adequacy for Recreation Director and suggested adjustment (Simpson/Smith).

Discussion of Recreation Commission's request for Events/Programs Facility Usage for Art in the Park

FIRE/INFORMATION SYSTEMS: (Lemma/Caminiti)

No formal report as of now, but matters may arise for discussion during the meeting.

POLICE: (Corigliano/Simpson)

1. APPOINTMENT OF TRINA LINDSEY AS PEAPACK & GLADSTONE POLICE MATRON
2. Discuss scheduling and staff study update

ROADS/TRANSPORTATION: (Caminiti/Suriano)

No formal report as of now, but matters may arise for discussion during the meeting.

LEGAL: (John E. Bruder, Esq.)

No formal report as of now, but matters may arise for discussion during the meeting.

MISCELLANEOUS COUNCIL BUSINESS

1. AN ORDINANCE AMENDING CHAPTER IX ENTITLED "PERSONNEL POLICIES" APPENDIX A ENTITLED "BOROUGH OF PEAPACK & GLADSTONE PERSONNEL POLICIES, PROCEDURES, AND REGULATIONS" ARTICLE VII ENTITLED "MISCELLANEOUS RULES AND REGULATIONS" SO AS TO ESTABLISH SECTION 8 ENTITLED "USE OF VEHICLES POLICY FOR BOROUGH PERSONNEL" OF THE BOROUGH CODE OF THE BOROUGH OF PEAPACK & GLADSTONE
 - a. PUBLIC HEARING
 - b. FINAL ADOPTION
2. Update on Administrator-Clerk, Clerk search (Muller/Smith/Lemma)
3. Discuss Peapack post office delivery (Mayor Muller)

4. The Council has received a resignation from the Environmental Commission, Shade Tree Commission and Green Team from Peter Sorge.
5. Mayor's Appointment, with the advice and consent of Council, of Anne Fritz to the Environmental Commission for the unexpired term of Peter Sorge, expiring December 31, 2016. (PLACED ON AGENDA BY DEPUTY CLERK)
6. AUTHORIZING AN AGREEMENT WITH THE BOROUGH OF FAR HILLS FOR THE PROVISION OF CONSTRUCTION CODE OFFICIAL INSPECTION SERVICES FOR RESIDENTS OF THE BOROUGH OF PEAPACK & GLADSTONE WHEN THERE IS A CONFLICT OF INTEREST WITH THE PEAPACK & GLADSTONE CONSTRUCTION CODE OFFICIALS (PLACED ON AGENDA BY ADMINISTRATOR)
7. Sidewalk Snow Clearing (Corigliano) *time permitting*

PUBLIC COMMENTS

EXECUTIVE SESSION

Personnel
Pending litigation

AUDITING OF CLAIMS

Mayor, I move that the payment of Interim Claims be approved and that all vouchers submitted this date, as per voucher list, be paid after proper audit.

ADJOURNMENT

police 1

**BOROUGH OF PEAPACK & GLADSTONE
RESOLUTION NO.**

APPOINTMENT OF TRINA LINDSEY AS PEAPACK & GLADSTONE POLICE MATRON

WHEREAS, the Police Department within the Borough of Peapack & Gladstone has the need from time to time for a Police Matron to receive, take charge of and properly care for females and juveniles who have been arrested; and

WHEREAS, the Police Committee, Chief of Police and Borough Administrator recommend the Borough's needs be filled by a Police Matron who will work on-call as needed; and

WHEREAS, Trina Lindsey has applied for this position and has prior experience in this role; and

WHEREAS, the Police Committee, Chief of Police and Borough Administrator recommend that Trina Lindsey be appointed to the role of Matron for the Borough of Peapack & Gladstone.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack & Gladstone in the County of Somerset, and the State of New Jersey, hereby appoints Trina Lindsey to the role of Matron within the Police Department on an on-call basis at the rate of \$16 per hour for a term effective immediately, expiring December 31, 2016.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Donald Lemma				
		T. William Simpson				
		Royal Smith				
		Anthony Suriano				

Adopted: February 9, 2016

miscellaneous 1

**BOROUGH OF PEAPACK & GLADSTONE
RESOLUTION NO.**

RESOLVED that the ordinance entitled,

AN ORDINANCE AMENDING CHAPTER IX ENTITLED “PERSONNEL POLICIES” APPENDIX A ENTITLED “BOROUGH OF PEAPACK & GLADSTONE PERSONNEL POLICIES, PROCEDURES, AND REGULATIONS” ARTICLE VII ENTITLED “MISCELLANEOUS RULES AND REGULATIONS” SO AS TO ESTABLISH SECTION 8 ENTITLED “USE OF VEHICLES POLICY FOR BOROUGH PERSONNEL” OF THE BOROUGH CODE OF THE BOROUGH OF PEAPACK & GLADSTONE

now pending before this governing body be adopted and advertised as required by statute.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Donald Lemma				
		T. William Simpson				
		Royal Smith				
		Anthony Suriano				

Adopted: February 9, 2016

**BOROUGH OF PEAPACK & GLADSTONE
ORDINANCE NO. 1018**

AN ORDINANCE AMENDING CHAPTER IX ENTITLED “PERSONNEL POLICIES” APPENDIX A ENTITLED “BOROUGH OF PEAPACK & GLADSTONE PERSONNEL POLICIES, PROCEDURES, AND REGULATIONS” ARTICLE VII ENTITLED “MISCELLANEOUS RULES AND REGULATIONS” SO AS TO ESTABLISH SECTION 8 ENTITLED “USE OF VEHICLES POLICY FOR BOROUGH PERSONNEL” OF THE BOROUGH CODE OF THE BOROUGH OF PEAPACK & GLADSTONE

NOW THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Peapack & Gladstone in the County of Somerset and State of New Jersey that Chapter IX of the Borough Code of the Borough of Peapack & Gladstone, Appendix A entitled “Borough of Peapack & Gladstone Personnel Policies, Procedures, and Regulations,” Article VII Entitled “Miscellaneous Rules and Regulations” ” is hereby amended so as to establish a new section, numbered as 8, entitled “Use Of Vehicles Policy For Borough Personnel” as follows:

All additions Article VII of the Appendix A of Chapter IX of the Borough Code of the Borough of Peapack & Gladstone are set forth in boldface; any deletions are set forth in italics; pre-existing language and fees are not highlighted in any way

8. Use of Vehicles Policy For Borough Personnel

Peapack & Gladstone owned vehicles shall be used only on official business and all passengers must be on official business. An employee who is also employed by another governmental entity may use a Peapack & Gladstone vehicle for that employment only if the employment is pursuant to an inter-local agreement between Peapack & Gladstone and the other governmental entity.

Vehicles may be taken home only with the advance approval of the Administrator. A Department Head may also grant temporary approval to facilitate responses to after-hours emergency calls. When an employee takes home a Peapack & Gladstone vehicle, it is to be used only for official business; any other use is not permitted. At no time shall children be in the Peapack & Gladstone vehicle when responding to an emergency. Any violation of this policy constitutes cause for disciplinary action.

SECTION II

This ordinance shall take effect upon final passage and publication according to law.

SECTION III

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency, by specific action of the Council.

SECTION IV

If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

Introduced: January 26, 2016

Adopted:

**BOROUGH OF PEAPACK & GLADSTONE
RESOLUTION NO.**

AUTHORIZING AN AGREEMENT WITH THE BOROUGH OF FAR HILLS FOR THE PROVISION OF CONSTRUCTION CODE OFFICIAL INSPECTION SERVICES FOR RESIDENTS OF THE BOROUGH OF PEAPACK & GLADSTONE WHEN THERE IS A CONFLICT OF INTEREST WITH THE PEAPACK & GLADSTONE CONSTRUCTION CODE OFFICIALS

WHEREAS, there are instances where the Borough of Peapack & Gladstone would require the provision of construction code official inspection services from another municipality where a conflict of interest exists with the Borough’s construction officials; and

WHEREAS, the Borough of Far Hills has agreed to provide such services to the Borough of Peapack & Gladstone when necessary; and

WHEREAS, municipalities are permitted to enter into shared services agreements for the provision of such construction code official inspection services pursuant to N.J.A.C. 5:23-4.5(j); and

WHEREAS, the Mayor and Council of the Borough of Peapack & Gladstone finds it to be in the best interests of the Borough and its citizens to enter into an agreement with the Borough of Far Hills for the provision of construction code official inspection services when there is a conflict of interest with the Borough’s construction officials.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Peapack & Gladstone, in the County of Somerset, State of New Jersey, that pursuant to N.J.S.A. 40A:65-1, et seq., an agreement is hereby authorized with the Borough of Far Hills for the provision of construction code official inspection services under the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, et seq., and the administrative regulations adopted thereunder, including those regulations set forth at N.J.A.C. 5:23-1.1, et seq., when there is a conflict of interest with the Borough’s construction official pursuant to N.J.A.C. 5:23-4.5(j).

BE IT FURTHER RESOLVED that all appropriate Borough officials are hereby authorized and directed to take all required actions to complete the authorizations in this resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Borough of Far Hills.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Donald Lemma				
		T. William Simpson				
		Royal Smith				
		Anthony Suriano				

Adopted: February 9, 2016

BOROUGH OF PEAPACK AND GLADSTONE
RESOLUTION NO.

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack and Gladstone that in compliance with N.J.S.A. 10:4-7 et seq, this meeting will be closed to the public to discuss the following matters:

- **PERSONNEL**
- **PENDING LITIGATION**

The matters considered in this Executive Session can be released to the public when the reasons for discussing and acting on it in closed session no longer exist.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Donald Lemma				
		T. William Simpson				
		Royal Smith				
		Anthony Suriano				

Adopted: February 9, 2016