



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE,
BOROUGH COUNCIL MEETING AGENDA**

**AUGUST 14, 2018
6:30 PM EXECUTIVE SESSION
7:30 PM – REGULAR MEETING**

Location: Borough Hall Council Chambers, 1 School St. Peapack.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER

2. SUNSHINE NOTICE – *Municipal Clerk reads the following statement:*

“Pursuant to the Open Public Meetings Act, Adequate notice of 2018 Meeting Dates was published in the Courier News and Bernardsville News on December 28, 2017 and posted at the Municipal Complex and the Borough Library. Action may be taken.”

3. FLAG SALUTE

4. ROLL CALL

5. EXECUTIVE SESSION – RESOLUTION NO. 156-18 – AUTHORIZATION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES – (1) PERSONNEL – POLICE DEPARTMENT INTERVIEWS

6. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

7. READING AND APPROVAL OF MINUTES

Executive Session March 13, 2018
Executive Session Meeting April 10, 2018
Executive Session Meeting May 22, 2018
Executive Session Meeting June 12, 2018
Special Meeting July 2, 2018
Executive Session Meeting July 2, 2018

8. ORDINANCES

INTRODUCTION OF ORDINANCE 1062-2018 – *An Ordinance Appropriating Certain Monies Held by the Borough of Peapack & Gladstone for Improvements to the Sewer Plant at the Miller Lane Pump Station*

Public Hearing will be held on September 11, 2018

9. OLD BUSINESS

10. NEW BUSINESS



**MAYOR & COUNCIL
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11. RESOLUTIONS

RESOLUTION NO. 157-18 – *AUTHORIZATION TO SOLICIT BIDS FOR THE RESURFACING OF A PORTION OF WILLOW AVENUE*

RESOLUTION NO. 158-18 – *RESOLUTION APPOINTING A PROFESSIONAL SERVICES CONSULTANT FOR THE BOROUGH OF PEAPACK & GLADSTONE FOR RECORD MANAGEMENT SERVICES FOR THE CONSTRUCTION DEPARTMENT*

RESOLUTION NO. 159-18 – *RESOLUTION APPOINTING A PROFESSIONAL SERVICES CONSULTANT FOR THE BOROUGH OF PEAPACK & GLADSTONE FOR RECORD MANAGEMENT SERVICES FOR THE RECORDS ROOM*

RESOLUTION NO. 160-18 – *RESOLUTION APPOINTING A PROFESSIONAL SERVICES CONSULTANT FOR THE BOROUGH OF PEAPACK & GLADSTONE FOR MONMOUTH TELECOM FOR THE PHONE SYSTEM*

RESOLUTION NO. 161-18 – *RESOLUTION APPROVING AN ALCOHOLIC BEVERAGE COMMISSION SOCIAL AFFAIRS PERMIT FROM ST. LUKES EPISCOPAL CHURCH FOR AN EVENT TO BE HELD ON SEPTEMBER 29, 2018*

RESOLUTION NO. 162-18 – *RESOLUTION TO REFUND TAX OVERPAYMENTS*

RESOLUTION NO. 163-18 – *RESOLUTION FOR RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR THE PERIOD OF JULY 1, 2018 – JUNE 30, 2019 – 1815-33-005-012*

RESOLUTION NO. 164-18 – *RESOLUTION FOR RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE FOR THE PERIOD OF JULY 1, 2018 – JUNE 30, 2019*

RESOLUTION NO. 165-18 – *RESOLUTION TO ENTER INTO AN AGREEMENT WITH DMC ASSOCIATES, INC., LAND SURVEYORS FOR THE PURPOSE OF TREE LOCATION OVERLAY AT LIBERTY PARK*

12. MISCELLANEOUS DISCUSSION/APPROVALS

- Certificate of Determination and Award for Issue of a \$535,000 Bond Anticipation Note
- Cancellation of August 28, 2018 Mayor & Council Meeting
- Raffle License Application No. 03-2018 for Hope Autism Foundation for a Tricky Tray to be held at The Mansion at Natirar on November 16, 2018



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Location: Borough Hall Council Chambers, 1 School St. Peapack.

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13. BILLS LIST

**Resolution No. 166-18 – Approval of Bills as signed and listed on the Bill Payment List
Total Amount: \$1,379,332.87**

14. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY

It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

15. EXECUTIVE SESSION – RESOLUTION NO. 156-18 (IF NEEDED) – AUTHORIZATION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES – (1) PERSONNEL – POLICE DEPARTMENT INTERVIEWS

16. ADJOURNMENT

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON
TUESDAY, SEPTEMBER 11, 2018 AT 7:30PM**

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 156-18

TITLE: AUTHORIZATION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Peapack & Gladstone that in compliance with N.J.S.A. 10:4-7 et seq., this meeting will be closed to the public to discuss the following matters:

1. Personnel – Police Department Interviews

The matters considered in this Executive Session can be released to the public when the reasons for discussing and acting on it in closed session no longer exist.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
| | | Donald Lemma | | | | |
| | | T. William Simpson | | | | |
| | | Royal Smith | | | | |

IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON AUGUST 14, 2018.

NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 157-18

TITLE: AUTHORIZATION TO SOLICIT BIDS FOR THE RESURFACING OF A PORTION OF WILLOW AVENUE

BE IT RESOLVED, by the Mayor and Council of the Borough of Peapack & Gladstone that the Borough Clerk be authorized to advertise for bids for the resurfacing of a portion of Willow Avenue in the Borough of Peapack & Gladstone.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
| | | Donald Lemma | | | | |
| | | T. William Simpson | | | | |
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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 158-18

TITLE: RESOLUTION APPOINTING A PROFESSIONAL SERVICES CONSULTANT FOR THE BOROUGH OF PEAPACK & GLADSTONE FOR RECORD MANAGEMENT SERVICES FOR THE CONSTRUCTION DEPARTMENT

WHEREAS, the governing body of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, wishes to retain a professional consultant for Record Management Services for the Construction Department; and

WHEREAS, the professional consultant to be appointed is engaged in rendering “professional services” as defined by R.S. 40A:11-3, in that they are authorized to practice a recognized profession, the practice of which is regulated by law.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that it does hereby ratify, confirm and approve the appointment of Record Management Services, 773 Alps Place, Vineland, NJ 08361 for services of record management solutions not to exceed \$9,120.00.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
| | | Donald Lemma | | | | |
| | | T. William Simpson | | | | |
| | | Royal Smith | | | | |

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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 159-18

TITLE: RESOLUTION APPOINTING A PROFESSIONAL SERVICES CONSULTANT FOR THE BOROUGH OF PEAPACK & GLADSTONE FOR RECORD MANAGEMENT SERVICES FOR THE RECORDS ROOM

WHEREAS, the governing body of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, wishes to retain a professional consultant for Record Management Services for the Records Room; and

WHEREAS, the professional consultant to be appointed is engaged in rendering “professional services” as defined by R.S. 40A:11-3, in that they are authorized to practice a recognized profession, the practice of which is regulated by law.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that it does hereby ratify, confirm and approve the appointment of Record Management Services, 773 Alps Place, Vineland, NJ 08361 for services of record management solutions not to exceed \$12,000.00.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
| | | Donald Lemma | | | | |
| | | T. William Simpson | | | | |
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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 160-18

TITLE: RESOLUTION APPOINTING A PROFESSIONAL SERVICES CONSULTANT FOR THE BOROUGH OF PEAPACK & GLADSTONE WITH MONMOUTH TELECOM FOR THE PHONE SYSTEM

WHEREAS, the governing body of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, wishes to retain a professional consultant Monmouth Telecom; and

WHEREAS, the professional consultant to be appointed is engaged in rendering “professional services” as defined by R.S. 40A:11-3, in that they are authorized to practice a recognized profession, the practice of which is regulated by law.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that it does hereby ratify, confirm and approve the appointment of Monmouth Telecom for services of phone system solutions not to exceed \$11,000.00.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
| | | Donald Lemma | | | | |
| | | T. William Simpson | | | | |
| | | Royal Smith | | | | |

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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

RESOLUTION

**BOROUGH OF PEAPACK & GLADSTONE
SOMERSET COUNTY, NEW JERSEY**

RESOLUTION NO. 161-18

TITLE: APPROVING AN ALCOHOLIC BEVERAGE COMMISSION SOCIAL AFFAIRS PERMIT FROM ST. LUKES EPISCOPAL CHURCH FOR AN EVENT TO BE HELD ON SEPTEMBER 29, 2018

WHEREAS, an application has been submitted to the NJ State Alcoholic Beverage Commission (ABC) for a special permit liquor license for a social affair to be held on September 29, 2018, at the premises of St. Luke’s Episcopal Church, 182 Main Street, Gladstone, NJ 07934 for a Fundraiser; and

WHEREAS, the Officer in Charge has reviewed said application and has recommended that the application be approved;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, that the license issuing authority of this municipality has no objection to the granting of a special permit herein applied for and consents thereto and further certifies that the issuance of said permit is not contrary to any local ordinance, resolution, regulation or policy which would prohibit same and further certifies that not more than twenty-five special permits have been authorized for these premises during the calendar year.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
| | | Donald Lemma | | | | |
| | | T. William Simpson | | | | |
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BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

**RESOLUTION
BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

RESOLUTION NO. 162-18

TITLED: RESOLUTION TO REFUND TAX OVERPAYMENTS

WHEREAS, excess payments were made for the following owners on the 2016 taxes, and

| | | | |
|------------|--------|-----------------------------------|------------|
| Block 8.05 | Lot 7 | Jeffrey Steinhorn & Debora Herman | \$2,999.54 |
| Block 24 | Lot 14 | Douglas & Aileen E. Birkitt | \$2,121.95 |
| Block 25 | Lot 13 | Gavin E. & Lea C. Valle | \$2,638.29 |

WHEREAS, excess payments were made for the following owners on the 2017 taxes, and

| | | | |
|---------|----------|----------------------------------|------------|
| Block 1 | Lot 4.05 | Kraig & Aileen Peterson | \$4,317.88 |
| Block 1 | Lot 4.11 | Jeffrey S. & Elizabeth A.H. Bell | \$1,626.22 |

WHEREAS, these additional payments have created tax overpayments for the years 2016 and 2017, and

WHEREAS, the owners have requested that these overpayments be refunded to them or the previous owner,

NOW, THEREFORE BE IT RESOLVED, that the Chief Financial Officer is hereby authorized to refund the 2016 taxes totaling \$7,759.78 and the 2017 tax totaling \$5,944.10

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corgiliano | | | | |
| | | Amy Dietrich | | | | |
| | | Donald Lemma | | | | |
| | | T.William Simpson | | | | |
| | | Royal Smith | | | | |

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**NANCY A. BRETZGER
BOROUGH CLERK**

**WILLIAM C. MULLER
MAYOR**

RESOLUTION

**BOROUGH OF PEAPACK & GLADSTONE
SOMERSET COUNTY, NEW JERSEY**

RESOLUTION NO. 163-18

TITLE: RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR THE PERIOD OF JULY 1, 2018 – JUNE 30, 2019– 1815-33-005-012

WHEREAS, the Licensee has received a Special Ruling from the Director of the Alcohol Beverage Commission (ABC) pursuant to N.J.S.A. 33:1-12.18 and 12.39 to issue a new license for the license term of 2018-2019; and

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone that pursuant to R.S. Title 33 et seq., the following has made application for the annual renewal of their liquor license in the Borough of Peapack & Gladstone;

BHT, Inc. (Sublime)
1979 Prospect Avenue
Scotch Plains, NJ 07076

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey hereby approves said license effective August 8, 2018.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 164-18

TITLE: RESOLUTION FOR RENEWAL OF PLENARY RETAIL DISTRIBUTION LIQUOR LICENSE FOR THE PERIOD OF JULY 1, 2018 TO JUNE 30, 2019

BE IT RESOLVED, by the Mayor and Council of the Borough of Peapack & Gladstone that pursuant to R.S. Title 33 et seq., the following have made application for the annual renewal of their liquor license in the Borough of Peapack & Gladstone; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, approve said licenses effective August 3, 2018.

Renewal Term: 07/01/2018 to 06/30/2019
License Number: 1815-44-002-004
License Type: Plenary Retail Distribution License
Licensee: Westie Three Dog, LLC
Licensee Mailing Address: PO Box 540, Peapack, NJ 07977
Establishment: Peapack Fine Wines, Inc.
Address: 159 Main Street, Peapack, NJ 07977

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
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BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 165-18

TITLE: RESOLUTION TO ENTER INTO AN AGREEMENT WITH DMC ASSOCIATES, INC. LAND SURVEYORS FOR THE PURPOSE OF TREE LOCATION OVERLAY AT LIBERTY PARK

WHEREAS, the Borough of Peapack and Gladstone has a need for a Tree Location Overlay at Liberty Park in regards to the Liberty Park Improvement Project; and

WHEREAS, there was a review of the proposal received and it covered all the needs for the Borough for the professional work needed for the Tree Location Overlay at Liberty Park; and

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Peapack and Gladstone that the Borough award the work to DMC Associates, Inc. Land Surveyors in an amount not to exceed \$3,000.00.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|-------------------|-----------------|------------------------|------------|------------|----------------|---------------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 166-18

Payment of Claims (Posted)

WHEREAS, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

WHEREAS, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

| Introduced | Seconded | Borough Council | Aye | Nay | Abstain | Absent |
|------------|----------|---------------------|-----|-----|---------|--------|
| | | Gian-Paolo Caminiti | | | | |
| | | Mark Corigliano | | | | |
| | | Amy Dietrich | | | | |
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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR