

# BOROUGH OF PEAPACK AND GLADSTONE

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CLERK/REGISTRAR  
ASSISTANT ADMINISTRATOR

TELEPHONE: 908-234-2250  
FAX: 908-781-0042

1 SCHOOL STREET  
P.O. BOX 218  
PEAPACK, NJ 07977

March 23, 2020

## **The Borough Council Meeting of March 24, 2020 will be held virtually through Go To Meeting**

You can call in through the phone number that is listed below.

Phone Number: 1-669-224-3412  
When asked put in the Access code below:  
Access Code: 622-212-365

We ask that you are patient with us during this process as this is new to all of us involved. To make this new process work as efficiently as possible we have drafted a procedure to follow:

1. Mayor Skinner will start the meeting. The Mayor will read a statement asking for patience with this process and telling everyone to mute his or her phone call until public comment.
2. Members of the Council will announce who they are before they begin speaking.
3. Please be respectful of this process so we can clearly identify each other and don't talk over one another as this makes it very difficult for all to hear and understand
4. When the meeting is opened to the public, please state your name and address for the record



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL MEETING AGENDA**



**MARCH 24, 2020**

**7:00 PM – REGULAR MEETING**

**Location: Borough Hall Council Chambers, 1 School St. Peapack.**

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*Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.*

**1. CALL TO ORDER**

**2. SUNSHINE NOTICE** – *Municipal Clerk reads the following statement:*

*“Pursuant to the Open Public Meetings Act, Adequate notice of 2020 Meeting Dates was published in the Courier News and Bernardsville News on December 5, 2019 and posted at the Municipal Complex and the Borough Library. Action may be taken.”*

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**6. OLD BUSINESS**

- Update on Government Energy Aggregation (GEA) program

**7. NEW BUSINESS**

- Update on COVID-19

**8. MISCELLANEOUS DISCUSSION/APPROVALS**

**9. ORDINANCES**

**PUBLIC HEARING FOR ORDINANCE 1086-2020** – *An Ordinance to Set the Compensation of the Mayor, Borough Council Members, Department Heads and Municipal Employees*

***Public Hearing for Ordinance No. 1086-2020 has been postponed to the April 7, 2020 Mayor & Council meeting. No notice needs to be published***

**10. RESOLUTIONS**

**RESOLUTION NO. 68-20** – *Resolution of the Borough of Peapack & Gladstone Adopting Volume 1, Chapter 1 “Rules and Regulations” of the Peapack-Gladstone Police Department General Orders*

**RESOLUTION NO. 69-20** – *Resolution Repealing the Old Volume 1, Chapter 1 “Rules and Regulations” adopted 1988 of the Peapack-Gladstone Police Department General Orders*



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
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**RESOLUTION NO. 70-20** – *Resolution for Appropriation Reserve Budget Transfers*

**RESOLUTION NO. 71-20** – *Resolution to Appoint Glen Hartzler as Temporary Electrical Inspector*

**RESOLUTION NO. 72-20** – *Resolution to Appoint Kenneth Rogers as Temporary Building Inspector*

**RESOLUTION NO. 74-20** – *Resolution Authorizing the Borough of Peapack & Gladstone to Extend the Grace Period for First Quarter Residential Sewer Accounts to April 30, 2020*

**RESOLUTION NO. 75-20** – *Resolution to Refund Lienholder for Redemption of Lien #19-0004 on Block 20, Lot 1.05*

**11. BILLS LIST**

**Resolution No. 73-20** – *Approval of Bills as signed and listed on the Bill Payment List*

**Total Amount: \$259,966.10**

**12. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**15. ADJOURNMENT**

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON  
TUESDAY, APRIL 7, 2020 AT 7:00 PM**

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 68-20**

**TITLED: RESOLUTION OF THE BOROUGH OF PEAPACK & GLADSTONE ADOPTING VOLUME 1, CHAPTER 1 "RULES AND REGULATIONS" OF THE PEAPACK-GLADSTONE POLICE DEPARTMENT GENERAL ORDERS**

**WHEREAS**, the Borough has created Volume 1, Chapter 1 "Rules and Regulations" of the Peapack-Gladstone General Orders which includes, among other things, rules and regulations concerning the Code of Ethics, General Duties and Responsibilities, General Conduct and Disciplinary Regulations required to comply with applicable state related law; and

**WHEREAS**, the Borough has determined it is in the best interests of the Borough to adopt these "Rules and Regulations" of the Peapack-Gladstone Police Department; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that the "Rules and Regulations" Volume 1, Chapter 1 of the Peapack-Gladstone Police Department General Orders is hereby adopted in the form attached hereto.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Mayor and Council that the updated "Rules and Regulations" Volume 1, Chapter 1 of the Peapack-Gladstone Police Department General Orders is incorporated into this Resolution by reference and made a part hereof; and

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Mayor and Council that the updated "Rules and Regulations" Volume 1, Chapter 1 of the Peapack-Gladstone Police Department General Orders is intended to provide guidelines covering public service by the Borough of Peapack-Gladstone Police Department and is not a contract.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Mayor and Council that the updated "Rules and Regulations" Volume 1, Chapter 1 of the Peapack-Gladstone Police Department General Orders will be distributed to all members of the Borough Police Department.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON MARCH 24, 2020.

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 69-20**

**TITLED: RESOLUTION REPEALING VOLUME 1, CHAPTER 1 “RULES AND REGULATIONS” ADOPTED 1988 OF THE PEAPACK-GLADSTONE POLICE DEPARTMENT GENERAL ORDERS**

**WHEREAS**, the Borough previously codified Volume 1, Chapter 1 “Rules and Regulations” of the Peapack-Gladstone Police Department General Orders; and

**WHEREAS**, the Governing Body wishes to repeal the “Rules and Regulations” Volume 1, Chapter 1 adopted 1988 of the Peapack-Gladstone Police Department General Orders.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that Volume 1, Chapter 1 adopted 1988 of the Peapack-Gladstone Police Department General Orders is hereby repealed in its entirety.

**NOW THEREFORE BE IT FURTHER RESOLVED** the Mayor, Administrator and such other Borough officials as may be required, are hereby authorized to take such actions as may be necessary to effectuate the provisions of the resolution.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**BOROUGH OF PEAPACK AND GLADSTONE**

**RESOLUTION NO. 70-20**

**TITLE: RESOLUTION FOR APPROPRIATION RESERVE BUDGET TRANSFERS**

**WHEREAS**, there appears to be insufficient funds in various 2019 budget accounts to meet the demands and needs for the 2019 Budget year; and

**WHEREAS**, there are surplus funds available in various 2019 Budget accounts to meet the needs for the 2019 Budget appropriations in those items expressed below; and

**WHEREAS**, N.J.S.A. 40A:4-58 and N.J.S.A. 40A:4-59 allows for the transfer of certain appropriations within the municipal budget to meet the needs and demands of the Borough.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey that the following are hereby approved and the Chief Finance Officer is instructed to make said transfers:

ACCOUNT	AMOUNT FROM	AMOUNT TO
Administration (OE)	\$1,900.00	
Mayor & Council (OE)		\$1,900.00
Vehicle Maintenance (OE)	\$7,900.00	
Environmental Commission (OE)		\$7,900.00

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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 NANCY A. BRETZGER  
 BOROUGH CLERK

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 GREGORY J. SKINNER  
 MAYOR

DRAFT



**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 71-20**

**TITLE: RESOLUTION TO APPOINT GLEN HARTZLER AS TEMPORARY ELECTRICAL INSPECTOR**

**WHEREAS**, the Electrical Inspector resigned his position; and

**WHEREAS**, the Borough is in need of an Electrical Inspector; and

**WHEREAS**, Glen Hartzler who is an Electrical Inspector with the Township of Bedminster is willing to help until a new Electrical Inspector is hired; and

**WHEREAS**, the Borough Administrator recommends that Glen Hartzler be hired to fill the position on a temporary basis; and

**WHEREAS**, the Mayor and Council concurs with that recommendation.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that Glen Hartzler is hereby appointed as temporary electrical inspector in the Borough of Peapack & Gladstone Construction Department at a salary of \$55.00 per hour, with an effective starting date of March 24, 2020.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 72-20**

**TITLE: RESOLUTION TO APPOINT KENNETH ROGER AS TEMPORARY BUILDING INSPECTOR**

**WHEREAS**, the Building Inspector is out on medical leave; and

**WHEREAS**, the Borough is in need of a Building Inspector ; and

**WHEREAS**, Kenneth Rogers who is an Building Inspector with the Township of Bedminster is willing to help until the Building Inspector returns; and

**WHEREAS**, the Borough Administrator recommends that Kenneth Rogers be hired to fill the position on a temporary basis; and

**WHEREAS**, the Mayor and Council concurs with that recommendation.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that Kenneth Rogers is hereby appointed as temporary building inspector in the Borough of Peapack & Gladstone Construction Department at a salary of \$60.00 per hour, with an effective starting date of March 24, 2020.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 73-20**

**Payment of Claims (Posted)**

**WHEREAS**, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

**WHEREAS**, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 74-20**

**TITLE: AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE TO EXTEND THE GRACE PERIOD FOR FIRST QUARTER RESIDENTIAL SEWAR ACCOUNTS TO APRIL 30, 2020**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone that a ten(10) day grace period with respect to interest on delinquent residential sewer accounts due and owing to the Borough of Peapack & Gladstone, shall be granted from the due date of said sewer accounts, namely, the first of April, July, October and December of each calendar year; and

**BE IT FURTHER RESOLVED** that the grace period for first quarter sewer billing shall be extended until April 30, 2020; and

**BE IT FURTHER RESOLVED** that, after the expiration of the grace period, said delinquent residential sewer accounts shall be assessed an interest charge at the same rate of delinquent taxes, starting with the first day of the quarter as enumerated above, in accordance with N.J.S.A. 54:4-67

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J . SKINNER  
MAYOR

**BOROUGH OF PEAPACK AND GLADSTONE**

**RESOLUTION NO. 75-20**

**TITLE: RESOLUTION TO REFUND LIENHOLDER FOR REDEMPTION OF LIEN #19-00004 ON BLOCK 20 LOT 1.05**

**WHEREAS**, lien #19-00004 was sold to Park Finance II, LLC on December 5, 2019 at a tax sale held by the Borough of Peapack & Gladstone, and

**WHEREAS**, the lien holder paid in addition to the lien, a premium in the amount of \$6,700.00 at the tax sale, and

**WHEREAS**, Young Sik Sohn, the owner of Block 20, Lot 1.05 has redeemed lien #19-00004 in the amount of \$12,682.51 by certified check on March 19, 2020, and

**WHEREAS**, the lien holder is entitled to a refund of the redemption along with the premium in accordance with Title 54 of the New Jersey Statutes Annotated,

**NOW, THEREFORE BE IT RESOLVED**, that the Treasurer is hereby authorized to refund the redemption monies and the premium for a total of \$19,385.51 to Park Finance II, LLC.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR