

**MINUTES OF THE PEAPACK & GLADSTONE BOROUGH COUNCIL
JANUARY 4, 2016, COUNCIL CHAMBERS 7 PM
REORGANIZATION MEETING**

The Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, convened in a regular / reorganization session meeting on Monday, January 4, 2016, at 7 p.m., in council chambers located in the Municipal Complex, located at 1 School Street, Peapack, New Jersey 07977.

NOTICE OF MEETING

The following statement was read by the Borough Clerk:

Adequate notice of this meeting of the Mayor and Borough Council of the Borough of Peapack and Gladstone was given to the Courier News, Newark Star Ledger, and the Bernardsville News on December 17, 2015. Notice was posted at the Municipal Complex, School Street, the Peapack Post Office, Main Street, Peapack and the Gladstone Post Office, Main Street, Gladstone, New Jersey on December 17, 2015; and was mailed on December 17, 2015, to all those people who have requested individual notice and paid the required fee.

FLAG SALUTE

Mayor William Muller led the salute to the flag.

ROLL CALL

On the call of the roll, the following were present:

William Muller, Mayor
Gian Paolo Caminiti
Mark Corigliano
Royal Smith
Anthony Suriano

Also present on the dais were Borough Clerk/Administrator Hector A. Herrera and Borough Attorney John Bruder.

OATH OF OFFICE

Mr. Bruder administered the oath of office to Councilman T. William Simpson and Councilman Donald R. Lemma.

SELECTION OF COUNCIL PRESIDENT

Councilman Corigliano nominated Councilman Suriano to serve as Council President. Councilman Caminiti seconded that motion.

On the call of the roll, the following vote was cast:

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Aye
Councilman Lemma	Aye
Councilman Simpson	Aye
Councilman Smith	Aye
Councilman Suriano	Abstain

PETITIONS AND COMMUNICATIONS

Mayor Muller announced the Borough has received the following resignations effective December 31, 2015:

Donald Lemma	Land Use Board
Irene Wiehe	Library Advisory Board
Karen Sweeney	Library Advisory Board

Council had a consensus to accept the resignations.

BOROUGH APPOINTMENTS

Mayor Muller announced the following appointments:

Administrator	Hector Herrera	1 yr.
Deputy Clerk	Donna M. Bassman	1 yr.
Zoning Officer	James Fania	1 yr.
Tax Search Officer	Mary Robinson	1 yr.
Tax Assessor Secretary	Joan Vida	1 yr.
Payroll Clerk, Deputy Treasurer, Purchasing Clerk, Assistant Tax Collector	Theresa Kelly	1 yr.
Assessment Search Officer	Hector Herrera	1 yr.

Reorganization Meeting January 4, 2016

Temporary Qualified Purchasing Agent	Hector Herrera	1 yr.
Borough Treasurer	Mary Robinson	1 yr.
Public Works Manager	Rodney McCatharn	1 yr.
Asst. Public Works Mgr.	Scott Hanna	1 yr.
DPW Secretary	Eileen Rees	1 yr.
Dept. of Public Works	William Allen/ Mechanic	1 yr.
	Brad Fagan	1 yr.
	Thomas Skillman/Equip. Operator	1 yr.
	Philip Primerano	1 yr.
Safety Director	Scott Hanna	1 yr.
Building Manager	Kevin O'Brien	1 yr.
Night Custodian	Anthony Arpino	1 yr.
Somerset County Liaison for Drug & Alcohol Policy for CDL Holders	Rodney McCatharn	1 yr.
Shared Municipal Court Services Advisory Committee (SMCSAC)	Roy Smith	1 yr.
Police Chief	Gregory Skinner	1 yr.
Police Secretary	Nancy Arbelo	1 yr.
Class II Special Law Enforcement Officer	Richard Potts	1 yr.
Class II Special Law Enforcement Officer	Adam Caruso	1 yr.
911 Coordinator	Owen Duff	1 yr.
Clerk to Construction Office	Ruth Spae	1 yr.
Clerk to Land Use Board	Ruth Spae	1 yr.
Fire Protection Official	James Fonzino	4 yr.

Reorganization Meeting		January 4, 2016
Fire Prevention Official	James Fonzino	4 yr.
Borough Recycle Coordinator	Donna M. Bassman	1 yr.
Environmental Commission	Roy Smith (Council Rep.) Jamie Murphy John Kappler Nickolas Baldwin	1 yr.
Recreation Director	Diane Becker	1 yr.
Recreation Commission Members	Art Certisimo, Chair Janice Dolan Jane Simon Ray Talamini Michelle Hill Catherine Pane Amy Cain T. William Simpson (Council Rep) Heather Santoro Andrew Sternick	1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr.
Historical Preservation Comm.	Luke Sladicka, Chair John Smith Edward Edelson Lori Carrabba Larry Nagy, Vice Chair Donna Gemme Brooton Pat Marra-Delaney Amy Dietrich, Secretary William H. Horton	1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr.
Emergency Management:	Rodney McCatharn, Dep. Coord. Greg Skinner, Dep. Coord. Lucy Forgione Hector Herrera Timothy McLaughlin Judy Fagan John McDermott G.P. Caminiti, Council Rep. Steve Summerer Ricardo Alonso William Muller, Mayor	1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr. 1 yr.
Trails Advisory Comm.	Carole Day Ray Talamini	1 yr. 1 yr.

	Rich Rampinelli		1 yr.
	Rebecca Terry		1 yr.
	Ron Kennedy, Chair		1 yr.
	Andrew Sternick		1 yr.
	Carole Rains		1 yr.
	Isabel Corbin, Environmental Rep.		1 yr.
	Toby Duff		1 yr.
	Noelani Scotton		1 yr.
	Ron Silacci, Open Space Rep.		1 yr.
	John Foran		1 yr.
Shade Tree Commission	Roy Smith (Council Rep.)		1 yr.
Upper Raritan Watershed Advisory Committee	Rodney McCatharn		1 yr.
Somerset County Community Block Grant Committee	William Muller, Mayor Hector Herrera, Alt.		1 yr. 1 yr.
Somerset Cty. Solid Waste Advisory Committee	Rodney McCatharn		1 yr.
Wastewater Mgt. Plan Committee	Rodney McCatharn William Ryden Royal Smith (Council Rep.)	no set term no set term no set term	
Land Use Board Members	Kingsley Hill	Class II	1 yr.
	Mark Corigliano	Class III	1 yr.
	Christopher Downing	Class IV	4 yr.
	Judy Silacci	Alt 1	2 yr.
	Peter Sorge	Alt 2	2 yr.
	James Heck	Alt 3	2 yr.
	Lisa Saunders	Alt 4	2 yr.
Library Advisory Board	Melissa Banks		no set term
	T. William Simpson (Council Rep)		1 yr.
	Miriam Staloff, Chair		1 yr.
	Steve Kinsey		1 yr.
	Abbie Sorge		1 yr.
	Renee Kenny		2 yr.
	Lily Henderson		2 yr.
	Octavia Brown		2 yr.
	Kathleen Dusebout		3 yr.
	Ashley Hoskins		3 yr.
	Abu Judeh		3 yr.

Farmland Preservation and Agricultural Advisory Committee	Anthony Suriano (Council Rep.)	1 yr.
	Greg Morris	1 yr.
Open Space Advisory Committee	Anthony Suriano (Council Rep.)	1 yr.
	Amy Dietrich	3 yr.
	John Kappler, Environmental Rep.	3 yr.
	Mike Seboria	3 yr.
Municipal Alliance	Lynn Crane, Chair	1 yr.
	Deborah Hawkins	1 yr.
	Hector Herrera	1 yr.
Green Team	Rodney McCatharn	1 yr.
	John Kappler	1 yr.
	Peter Sorge	1 yr.
	Isabel Corbin, Vice-Chair	1 yr.
	Nickolas Baldwin, Chair	1 yr.
	Roy Smith, Council Rep.	1 yr.
Komline Advisory	Ron Kennedy	1 yr.
	Peter Weller	1 yr.
	Rodney McCatharn	1 yr.
	Colleen Prince	1 yr.
	David Disabato	1 yr.
	Cort Corbin	1 yr.
	Nicholas Baldwin	1 yr.
	Tom Milesnick	1 yr.
Fire and Police Chaplain	Rev. Msgr. Edward C. Puleo	1 yr.
	Reverend Kathryn Henry	1 yr.

Council was in consensus to accept these appointments with the exception of the Land Use Board Appointments which do not require Council approval.

Mr. Bruder provided the oath of office to the following members of the Land Use Board:

Christopher Downing
Judy Silacci
Kingsley Hill

SELECTION OF COUNCILMEMBER AS LAND USE BOARD REPRESENTATIVE

Councilman Smith nominated Councilman Corigliano to serve as the Council Representative to the Land Use Board. Councilman Lemma seconded that motion.

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Abstain
Councilman Lemma	Aye
Councilman Simpson	Aye
Councilman Smith	Aye
Councilman Suriano	Aye

RESOLUTIONS

Councilman Suriano requested modifications to the following resolutions:

OPEN PUBLIC MEETINGS RESOLUTION FOR 2016 – the second meeting in December be moved to December 20, 2016 as opposed to December 27, 2016.

NAMING OFFICIAL DEPOSITORIES OF THE BOROUGH OF PEAPACK & GLADSTONE AND AUTHORIZING SIGNATORIES ON DEPOSITORY ACCOUNTS – Councilman Suriano stated the Finance Committee would review the banks listed in the resolution to determine whether the conditions were competitive enough with other banks listed in the resolution.

Council agreed to vote on the following resolutions in one vote:

1. OPEN PUBLIC MEETINGS RESOLUTION FOR 2016
2. AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE TAX COLLECTOR TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX REFUND, SEWER TAX REFUND OR DELINQUENCY IN THE AMOUNT LESS THAN \$10
3. NAMING OFFICIAL DEPOSITORIES OF THE BOROUGH OF PEAPACK & GLADSTONE AND AUTHORIZING SIGNATORIES ON DEPOSITORY ACCOUNTS
4. AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE TAX COLLECTOR TO FIX A PENALTY ON DELINQUENT TAXES AND ALLOWING FOR A TEN-DAY GRACE PERIOD FOR EACH QUARTERLY DUE DATE OF TAX PAYMENT
5. AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE TO FIX A PENALTY ON RESIDENTIAL SEWER ACCOUNTS AND ALLOWING FOR A TEN-DAY GRACE PERIOD FOR EACH QUARTERLY DUE DATE OF RESIDENTIAL SEWER ACCOUNT PAYMENT
6. CERTIFYING PAYROLL CERTIFIED FOR PAYMENT OF EMPLOYEES WHOSE WAGES OR COMPENSATION IS ON AN HOURLY BASIS

7. APPOINTING TREASURER OF THE BOROUGH OF PEAPACK & GLADSTONE MARY P. ROBINSON AS CERTIFYING AGENT FOR PUBLIC EMPLOYEES RETIREMENT SYSTEM, POLICE AND FIRE RETIREMENT SYSTEM AND THE DEFINED CONTRIBUTION RETIREMENT PROGRAM
8. AUTHORIZING BOROUGH TREASURER WITH THE CHAIRMAN OF THE FINANCE COMMITTEE TO PURCHASE CERTIFICATES OF DEPOSIT FROM THE FOLLOWING BANKS WHICH ARE HEREBY DESIGNATED AS DEPOSITORIES FOR FUNDS OF THE BOROUGH OF PEAPACK AND GLADSTONE
9. AUTHORIZING BOROUGH OF PEAPACK & GLADSTONE TAX ASSESSOR AND BOROUGH ATTORNEY TO FILE AN ASSESSOR'S PETITION TO REVISE ANY INCORRECT ITEMS IN THE 2016 TAX LIST
10. APPOINTING PROFESSIONAL SERVICE CONSULTANTS FOR THE BOROUGH OF PEAPACK & GLADSTONE DURING THE YEAR 2016
11. SETTING THE 2016 HOLIDAY SCHEDULE FOR THE BOROUGH OF PEAPACK & GLADSTONE
12. AUTHORIZING A LEASE WITH MELICK LEBANON FARM, LLC FOR THE USE OF THE FACILITY AS A FIRING RANGE FOR WEAPONS QUALIFICATIONS AT THE COST OF \$1 PER YEAR
13. ADOPTION OF CASH MANAGEMENT PLAN PURSUANT TO N.J.S.A. 40A:5-14
14. REESTABLISHING A PETTY CASH FUND FOR 2016 FOR THE BOROUGH OF PEAPACK & GLADSTONE
15. DESIGNATING HECTOR HERRERA AS THE PUBLIC AGENCY COMPLIANCE OFFICER OF THE BOROUGH OF PEAPACK & GLADSTONE
16. ESTABLISHING BILLING DATES FOR BUSINESS AND BULK SEWER USERS IN THE BOROUGH OF PEAPACK & GLADSTONE
17. AUTHORIZING AGREEMENT WITH SOMERSET COUNTY FOR CURBSIDE RECYCLING PICK-UP FOR THE BOROUGH OF PEAPACK & GLADSTONE
18. TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES
19. APPOINTING HECTOR HERRERA AS STATEWIDE INSURANCE FUND COMMISSIONER
20. AUTHORIZING AN ADDITIONAL 12 MONTHS OPERATING AGREEMENT WITH WHITE WATER, INC. FOR THE SANITARY SEWERAGE TRANSMISSION SYSTEM
21. APPOINTING COUNCILMAN DONALD LEMMA AND COUNCILMAN ROYAL SMITH (ALTERNATE) TO THE SANITARY TRANSMISSION ADVISORY BOARD FOR THE CALENDAR YEAR 2016

- 22. AUTHORIZING SUBMISSION OF THE 2016 RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND DESIGNATING DONNA M. BASSMAN AS RECYCLING COORDINATOR FOR THE BOROUGH OF PEAPACK & GLADSTONE
- 23. AUTHORIZING COUNTY OF SOMERSET TO SERVE AS CERTIFIED RECYCLING PROFESSIONAL FOR THE BOROUGH OF PEAPACK & GLADSTONE FOR APPROVAL OF ANNUAL RECYCLING TONNAGE REPORT
- 24. APPOINTING MEEKER SHARKEY ASSOCIATES, LLC D/B/A JAMES F. HURLEY INSURANCE AGENCY CORPORATION AS RISK MANAGEMENT CONSULTANT
- 25. APPOINTING A HECTOR HERRERA AS TEMPORARY QUALIFIED PURCHASING AGENT

Councilman Suriano moved to adopt resolutions #001-16 through #025-16. Councilman Simpson seconded that motion.

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Aye
Councilman Lemma	Aye
Councilman Simpson	Aye
Councilman Smith	Aye
Councilman Suriano	Aye

Resolutions #001-16 through #025-16 were adopted
 Copies of resolutions #001-16 through #025-16 are appended to the official minutes.

2016 COUNCIL COMMITTEES APPOINTMENTS AND LIAISON APPOINTMENTS

Mayor Muller made the following Council appointments to Borough committees:

	<u>Chairman</u>	<u>Second</u>
FINANCE:	Suriano	Corigliano
FIRE:		
Inform. Systems	Lemma	Caminiti
POLICE:	Corigliano	Simpson
PROPERTY:	Simpson	Smith
ROADS:		
Traffic	Caminiti	Suriano
SEWER:	Lemma	Smith

HUMAN RESOURCES:	Smith	Lemma
NATIRAR:	Corigliano	
COAH:	Corigliano	Lemma
OPEN SPACE:	Suriano	Mayor Muller
RECREATION:	Simpson	
REP. SCHOOL'S COMM. RELATIONS COMMITTEE:	Muller	
FARMLAND PRESERVATION:	Suriano	Mayor Muller (ex-officio)
EMERGENCY MANAGEMENT:		Caminiti
WASTEWATER MGT. PLAN COMM:		Smith
LIBRARY:		Simpson

Council briefly discussed the committee assignments including the expected increased role of the HR Committee this coming year.

MAYOR'S STATMENT

Mayor Muller read the following statement:

We've had a very eventful 2015. The year began with a harsh winter giving us both cold temperatures and a great deal of snow. Our DPW, Police, Fire and Rescue Squad crews met the challenge and there were no emergencies that could not be dealt with. Thank you to every person on those organizations for your efforts, ingenuity, and perseverance.

The summer was hot and dry, but that did not present any real problems for the town other than parched lawns. So far, we've had one of the warmest autumns in history with no snow and as a result our town employees have had less to deal with than last year.

As for Borough business, we have finished 2015 with a full year running the Shared Court with Bedminster Township. Bernardsville has seen our successful court and they will join as a new, three-town shared court in March 2016. Our Borough will realize some additional savings as Bernardsville joins, albeit not as great as the initial court provided to us.

The new shared court will continue to have Judge Kathy Howes presiding, the Prosecutor will be Miles Winder, Esq., who happens to be the President of The NJ State Bar Association, and our

Public Defender will be Francesco Taddeo. All activities for the shared court take place at the court facilities in the Bedminster Township Municipal complex.

Savings in this shared court services agreement accrue mainly from an elimination of duplicate manpower. This is working out to about \$72,000+ per year for our Borough.

Concerning our police services, we will begin using electronic ticketing where the officer will swipe a driver's license and all information concerning the offense will transmit to the court electronically. While we will need to buy some equipment to put this process in place, some efficiencies will be created as well as eliminating the potential for clerical errors.

Our senior van was in an accident in 2015 and thus retired. Our Borough Property Committee negotiated a shared services agreement with Bedminster where their van and driver are available to our residents on an "as-needed" basis. Our Borough pays Bedminster for each residential request and, again, this has resulted in savings.

The areas where Peapack & Gladstone participate in shared services are these: The Somerset Hills School District; Health services with Bernards Township, road work with Bedminster; Senior Van Services, Municipal Court; and Sewer pumping with initial treatment services (STAB).

New Jersey Statutes permit and the State encourages shared services as a means of controlling expenses and remaining below the State-mandated two percent budget cap. Our Borough Council will continue to explore and participate in such agreements whenever it makes sense for our community.

We have a new Councilman joining in 2016. Don Lemma has previous experience in IT services, law enforcement, government, and serving as a corporate officer of two Fortune 1000 companies. I look forward to his input in these areas since it is always a good idea to learn from others about how to deal with the same issues that we need to solve.

Since Don and others have been involved with our new IT committee, we have already realized savings in telephone service to the Borough. We now have WiFi throughout the Municipal building, and we also utilize a server that simplifies our email communications. We also began using a new website for the Borough with its address being peapackgladstone.org.

Our Finance Committee has simplified our budgeting process allowing us to construct the 2016 budget in a very timely manner easily arriving at a finished product for State approval before our deadline.

During 2015 the Borough issued a bond with an improved bond rating rising to Aa2.

The Borough Property Committee has sold the Komline house successfully in 2015 and those funds will be added to our budgetary reserves for future use. Also, the house located in Liberty Park was repaired and painted.

Many areas of sidewalk have been repaired in 2015 which makes pedestrian travel much easier and safer. We also applied for and were granted funds to repave Mosle Road in the future. Our Environmental Commission achieved a record turnout of volunteers to clean debris and invasive species from our stream and trails areas.

The Land Use Board successfully completed the required ten year review of our Master Plan. Work on the Master Plan continues with regard to The Gill School and Matheny. Details are being worked out on a reconstruction and expansion of our library. Work should commence soon.

Bids will be requested shortly for completion of a meeting room above the Fire Department apparatus bay. Kitchen space will allow functions to take place there, although parking is an issue that we will need to deal with.

The Recreation Commission got the two tennis courts up and running along with the outdoor basketball court. The Summer Rec program was a great success.

Our Office of Emergency Management has acquired a surplus five-ton Army truck with the capability to ford deep water and climb over debris during an emergency situation. The truck will be repainted, but the vehicle is in good repair and should cost little to maintain. It was secured at no cost to the Borough, and will avoid the necessity to use an expensive vehicle in rescue situations. This acquisition had enthusiastic support from our first responders.

The Liberty Park Association is working to improve our park which is the centerpiece of our town. At this time no conclusions have been reached on what the finished project will look like since it's necessary to deal with several entities to learn what is possible. The LPA will ask what the residents wish the result to look like, and what the Department of Environmental Protection might permit us to do. Because the Peapack Brook is a trout breeding stream we face many restrictions on doing this project.

In order to pay for this project we will attempt to secure grants and use a portion of the Open Space Trust Fund.

Concerning 2016, your government will continue efforts to create efficiencies and cost reductions wherever and whenever possible. At the same time, we will endeavor to improve services to the public and maintain the character of our town.

As I write this list of activities, I realize how much hard work and time our employees, elected officials, and volunteers have devoted to achieve these results. Good planning, coordination and communication are required to get to the finish line. We are not always perfect, but I am in awe of the talent that is available in this town both among employees and volunteers. We are so fortunate!

As to volunteers for our various committees and commissions, we have a core group of perhaps one hundred people who give of their time and talent. If you have a desire to serve, and have available talent and time, we would love for you to join the team. Some groups require regular

meetings, others are less demanding. My experience has been that it will be a learning experience that can be very interesting. Go to the website and email any Councilperson or myself to get involved.

Thanks for your support; best of health, happiness, and prosperity to everyone in 2016,

*William C. Muller
Mayor*

COMMENTS FROM COUNCIL

PUBLIC COMMENTS

Tim Howes, 20 Hillcrest Avenue, thanked Council for their hard work in 2015 and wished them luck in 2016.

ADJOURNMENT

On the motion of Councilman Smith, second by Councilman Caminiti, the meeting adjourned at 7:50 p.m.

APPROVED:

HECTOR HERRERA
BOROUGH CLERK

WILLIAM MULLER
MAYOR

resolution 1

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 001-16

OPEN PUBLIC MEETINGS RESOLUTION FOR 2016

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey, as follows:

WHEREAS, Chapter 231 of the Public Laws of the State of New Jersey for 1975, known as and hereinafter designated as, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires notification of meetings of public bodies, as therein defined, in the manner set forth;

NOW, THEREFORE, for purposes of compliance with the Open Public Meetings Act, the Mayor and Borough Council of the Borough of Peapack and Gladstone hereby make the following designations for 2016 and until further Resolution of the Governing Body of the Borough of Peapack and Gladstone:

1. The Courier News is hereby designated for the year 2016 ending December 31, 2016, as the official newspaper for the Borough of Peapack & Gladstone for the publication of all legal notices and advertisements of the Borough and all its Boards, Bodies, Committees, Offices and Agencies, as required by N.J.S.A. 40:53-1, and the statutes in such case made and provided.
2. The bulletin board in the hallway of the Peapack & Gladstone Municipal Building, 1 School Street, is designated as the Official Bulletin Board, and as the place where all public notices, including pending ordinances shall be posted as required by law.
3. The sum of \$10 is hereby fixed as the amount to be paid by any person requesting individual notice of meetings as provided in Section 14 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the attached Notice of Scheduled Meetings for 2016 be published, posted, mailed and filed with the Clerk pursuant to provisions of said Chapter 231 of Public Laws of 1975:

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

BOROUGH OF PEAPACK & GLADSTONE
COUNTY OF SOMERSET, STATE OF NEW JERSEY

NOTICE OF SCHEDULED MEETINGS FOR THE YEAR 2016

PLEASE TAKE NOTICE that the Borough Council of the Borough of Peapack and Gladstone will meet to discuss or act upon business at 7:30 P.M., at the Municipal Complex, School Street, Peapack, New Jersey, on each of the dates set forth below:

REGULAR MEETINGS:

January 12, 2016
January 26, 2016
February 9, 2016
February 23, 2016
March 8, 2016
March 22, 2016
April 12, 2016
April 26, 2016
May 10, 2016
May 24, 2016
June 14, 2016
June 28, 2016
July 12, 2016
July 26, 2016
August 9, 2016
August 23, 2016
September 13, 2016
September 27, 2016
October 25, 2016
November 22, 2016
December 13, 2016
December 20, 2016

Hector Herrera
Borough Clerk

resolution 2

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 002-16

AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE TAX COLLECTOR TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX REFUND, SEWER TAX REFUND OR DELINQUENCY IN THE AMOUNT LESS THAN \$10

WHEREAS, pursuant to P.L. 1987, Chapter 82, the Municipality may adopt a resolution authorizing a Municipal Employee to process, without further action on the part of the Governing Body, the cancellation of any property tax refund, sewer tax refund or delinquency of less than \$100.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Peapack & Gladstone does hereby authorize the Tax Collector, to process the cancellation of any property tax refund, sewer tax refund or delinquency of less than \$10 without further action on the part of the governing body.

This Resolution shall take effect immediately.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 3

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 003-16

NAMING OFFICIAL DEPOSITORIES OF THE BOROUGH OF PEAPACK & GLADSTONE AND AUTHORIZING SIGNATORIES ON DEPOSITORY ACCOUNTS

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone that the following banking institutions shall be depositories:

PNC Bank	Chester, New Jersey
Peapack-Gladstone Bank	Gladstone, New Jersey
Bank of America	Chester, New Jersey
State of N.J. Cash Management Fund	Trenton, New Jersey
Fulton Bank of New Jersey	Somerville, New Jersey
(successor to Somerset Valley Bank)	
Wells Fargo	Bernardsville, New Jersey
Bank of New York/Mellon	Morristown, New Jersey
TD Bank	Flanders, New Jersey

BE IT FURTHER RESOLVED that any of the following accounts may be deposited with such depositories:

Current Funds	Payroll Accounts Funds
Current Capital Funds	General Escrow Funds
Agency Account Funds	Unemployment Insurance Funds
Sewer Operating Funds	Developer's Escrow Funds
Sewer Capital Funds	Open Space Trust Account
Dog Account Funds	Recreation Savings Account
Housing Trust Funds	Recreation Commission
Inspection Fee Trust Funds	Public Assist. Trust I Funds
Police Law Enforcement Trust	Fire Prevention Trust Account
Current HYMM	Sewer HYMM
Cafeteria Plan Section 125	COAH-Rehab Fund
COAH-Affordability	COAH-Muni. Acquis. Land
COAH-Admin. Costs	

BE IT FURTHER RESOLVED that Mayor William Muller, Borough Clerk/Administrator, Hector Herrera and Borough Treasurer Mary P. Robinson shall be empowered to make such deposits and draw on such depository accounts and sign such banking resolutions and checks as may be required to carry out the intent and purpose of this resolution.

BE IT FURTHER RESOLVED that all checks drawn against the Payroll Fund shall be signed either by Mary P. Robinson, Borough Treasurer or Theresa Kelly, Deputy Borough Treasurer and no other signature shall be required thereon.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 4

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 004-16

AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE TAX COLLECTOR TO FIX A PENALTY ON DELINQUENT TAXES AND ALLOWING FOR A TEN-DAY GRACE PERIOD FOR EACH QUARTERLY DUE DATE OF TAX PAYMENT

WHEREAS, N.J.S.A. 54:4-67 has been amended to define a tax delinquency as the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years, and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow the Governing Body to fix a penalty not to exceed 6% to be charged to a taxpayer with a delinquency in excess of \$10,000 on December 31, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey, as follows:

1. 1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of delinquent taxes and 18% per annum on any amount of taxes in excess of \$1,500, in addition a penalty of 6% is to be charged on the amount of delinquency in excess of \$10,000 on December 31, 2016.
2. A ten-day grace period is provided for each quarterly due date, namely February, May, August and November. Any taxes remaining unpaid after the 10th day will be subject to interest starting with the first day of the quarter.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 5

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 005-16

AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE TO FIX A PENALTY ON RESIDENTIAL SEWER ACCOUNTS AND ALLOWING FOR A TEN-DAY GRACE PERIOD FOR EACH QUARTERLY DUE DATE OF RESIDENTIAL SEWER ACCOUNT PAYMENT

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone that a ten (10) day grace period with respect to interest on delinquent residential sewer accounts due and owing to the Borough of Peapack and Gladstone, shall be granted from the due date of said sewer accounts, namely, the first day of April, July, October and December of each calendar year.

BE IT FURTHER RESOLVED that, after the expiration of said ten (10) day grace period, said delinquent residential sewer account shall be assessed an interest charge at the rate of eight per cent (8%) per annum, starting with the first day of the quarter.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 6

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 006-16

CERTIFYING PAYROLL CERTIFIED FOR PAYMENT OF EMPLOYEES WHOSE WAGES OR COMPENSATION IS ON AN HOURLY BASIS

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone that, all payrolls for payment of employees whose wages or compensation is on an hourly basis, shall be certified by the following Borough Officials, to wit: the Department of Public Works - the Public Works Manager; the Police Department - the Chief of Police, the Construction Office - the Construction Official or Borough Clerk; the Tax Assessor's Office - the Tax Assessor, the Land Use Board- the Borough Clerk. In the absence of any designated official, the Borough Clerk shall be designated as the person authorized to certify payrolls.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 7

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 007-16

APPOINTING TREASURER OF THE BOROUGH OF PEAPACK & GLADSTONE MARY P. ROBINSON AS CERTIFYING AGENT FOR PUBLIC EMPLOYEES RETIREMENT SYSTEM, POLICE AND FIRE RETIREMENT SYSTEM AND THE DEFINED CONTRIBUTION RETIREMENT PROGRAM

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone that Peapack & Gladstone Treasurer Mary P. Robinson is appointed Certifying Agent, and as the person responsible for processing at the local level, all documents pertaining to the Public Employees Retirement System, Police and Fire Retirement System and the Defined Contribution Retirement Program, particularly enrollments, members accounts, retirement and withdrawal claims.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 8

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 008-16

AUTHORIZING BOROUGH TREASURER WITH THE CHAIRMAN OF THE FINANCE COMMITTEE TO PURCHASE CERTIFICATES OF DEPOSIT FROM THE FOLLOWING BANKS WHICH ARE HEREBY DESIGNATED AS DEPOSITORIES FOR FUNDS OF THE BOROUGH OF PEAPACK AND GLADSTONE

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack and Gladstone, that the Borough Treasurer with the Chairman of the Finance Committee of the Borough of Peapack and Gladstone, shall have the authority to purchase Certificates of Deposit from the following banks which are hereby designated as depositories for funds of the Borough of Peapack and Gladstone:

PNC Bank	Chester, New Jersey
Wells Fargo	Bernardsville, New Jersey
Peapack-Gladstone Bank	Gladstone, New Jersey
State of N.J. Cash Management Fund	Trenton, New Jersey
Bank of America	Chester, New Jersey
Fulton Bank of New Jersey (successor to Somerset Valley Bank)	Somerville, New Jersey
Bank of New York/Mellon	Morristown, New Jersey
TD Bank	Flanders, New Jersey

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 9

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 009-16

AUTHORIZING BOROUGH OF PEAPACK & GLADSTONE TAX ASSESSOR AND BOROUGH ATTORNEY TO FILE AN ASSESSOR'S PETITION TO REVISE ANY INCORRECT ITEMS IN THE 2016 TAX LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone that the Tax Assessor and Borough Attorney of the Borough of Peapack & Gladstone, County of Somerset and State of New Jersey be and hereby are authorized to file an assessor's petition to revise any incorrect items in the 2016 tax list.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 10

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 010-16

APPOINTING PROFESSIONAL SERVICE CONSULTANTS FOR THE BOROUGH OF PEAPACK & GLADSTONE DURING THE YEAR 2016

WHEREAS, the governing body of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, wishes to retain professional persons and organizations for the year 2016; and

WHEREAS, all of those to be appointed are engaged in rendering "professional services" as defined by R.S. 40A:11-3, in that they are authorized to practice a recognized profession, the practice of which is regulated by law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, that it does hereby ratify, confirm and approve the appointment of the following to perform professional services for the Borough of Peapack and Gladstone during the year 2016.

Timothy Vrabel
Registered Municipal Accountant
T.M. Vrabel & Associates
350 Main Road Suite 104
Montville, NJ 07045

Borough Auditor

William D. Ryden, Engineer
Anderson & Denzler Associates, Inc.
519 Ridgedale Ave.
P.O. Box 343
East Hanover, NJ 07936

Borough/Sewer Engineer

Hallee Weichler, Agent
James F. Hurley Insurance Agency Corp.
(Meeker, Sharkey)
P.O. Box 7
Far Hills, NJ 07931

Borough Insurance Agent

John Kraft & Jason Capizzi Esq.
Waters, McPherson, McNeill, P.C.
300 Lightning Way
Secaucus, NJ 07096

Bond Attorney

Michelle Wood
Coded Systems, LLC

Codification of Borough Ordinances

608 Highway 71
Spring Lake, NJ 07762

Francesco Taddeo, LLC
Attorney at Law
31 East High Street
Somerville, NJ 08876

Public Defender

Miles S. Winder, III
12 Quimby Lane
P.O. Box 775
Bernardsville, NJ 07924

Municipal Prosecutor

Raymond J. Stine, Esq.
31 Alexandria Way
Basking Ridge, NJ 07920

Alt. Municipal Prosecutor

John E. Bruder, Esq.
Law Offices of John E. Bruder
Two West Union Ave
P.O. Box 750
Bound Brook, NJ 08805

Borough Attorney

John P. Szabo, Jr.
Community by Design
4 Deerlawn Court
Oakland, NJ 07436

Borough Planner

Beth E. Davisson
New Jersey Conservation Foundation
Bamboo Brook
170 Longview Road
Far Hills, NJ 07931

Open Space Consultant

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 11

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 011-16

SETTING THE 2016 HOLIDAY SCHEDULE FOR THE BOROUGH OF PEAPACK & GLADSTONE

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone that the following dates shall be legal holidays for all Borough employees during the year 2016:

- January 1 New Year’s Day (Friday)
- February 15 Presidents' Day (Monday)
- March 25 Good Friday (Friday)
- May 30 Memorial Day (Monday)
- July 4 Independence Day (Monday)
- September 5 Labor Day (Monday)
- October 10 Columbus Day (Monday)
- November 24 & 25 Thanksgiving (Thursday & Friday)
- December 26 Christmas (Monday)

plus two (2) floating days to be taken at the discretion of the Department Head.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 12

BOROUGH OF PEAPACK AND GLADSTONE

RESOLUTION NO. 012-16

AUTHORIZING A LEASE WITH MELICK LEBANON FARM, LLC FOR THE USE OF THE FACILITY AS A FIRING RANGE FOR WEAPONS QUALIFICATIONS AT THE COST OF \$1 PER YEAR

WHEREAS, the Police Department of the Borough of Peapack & Gladstone is in need of a range to be used as a firing range for weapons qualifications, and

WHEREAS, the Melick Lebanon Farm, LLC has such a facility for lease, and

WHEREAS, said facility is presently utilized by other area police departments, and

WHEREAS, the lease for the use has been reviewed by the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council does hereby authorize the Mayor and Borough Clerk to execute the lease for the use of the facility at the cost of \$1 per year.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 13

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 013-16

ADOPTION OF CASH MANAGEMENT PLAN PURSUANT TO N.J.S.A. 40A:5-14

WHEREAS, it is in the best interest of the Borough of Peapack & Gladstone to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8, approved January 18, 1983, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Peapack & Gladstone, County of Somerset that the following shall constitute the Cash Management Plan for the Borough of Peapack & Gladstone and the Borough of Peapack & Gladstone shall deposit and manage its funds pursuant to this plan:

DEFINITIONS:

1. Chief Financial Officer (CFO) and or Treasurer shall mean the CFO and or Treasurer of the Borough of Peapack & Gladstone.
2. Fiscal Year shall mean the twelve month period ending December thirty-one.

DESIGNATIONS OF DEPOSITORIES:

At least once each fiscal year at its Organization Meeting the Borough Council shall by resolution, designate the depositories for the Borough of Peapack and Gladstone in accordance with N.J.S.A. 40A:5-14.

AUDIT REQUIREMENTS:

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-14.

AUTHORITY TO INVEST:

The Borough of Peapack & Gladstone, at its Organizational Meeting, shall pass a resolution designating the Borough's official(s) who shall make and be responsible for municipal deposits and investments.

INVESTMENT INSTRUMENTS:

The CFO and or Treasurer shall invest, at his/her discretion, in any investment instruments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with N.J.S.A. 40A:5-15.1.

RECORDS AND REPORTS:

1. The CFO and or Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.

2. At a minimum the Treasurer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
 - c. Report investments to the Mayor and Borough Council at regularly scheduled meetings of the governing body.
 - d. Report monthly to the Mayor and Borough Council as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

CASH FLOW:

1. The CFO and or Treasurer shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the CFO and or Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The CFO and or Treasurer is authorized and directed to invest surplus funds of the Borough as the availability of the funds permit. In addition, it shall be the responsibility of the CFO and or Treasurer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts whenever practical and in the best interest of the Borough.
4. The CFO and or Treasurer shall ensure that funds are borrowed for Capital Projects in a timely and prudent manner.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 14

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 014-16

REESTABLISHING A PETTY CASH FUND FOR 2016 FOR THE BOROUGH OF PEAPACK & GLADSTONE

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, that pursuant to N.J.S.A. 40A: 5-21, the following petty cash fund shall be re-established under the following conditions for the year 2016:

1. The petty cash fund shall be for the Finance Office in the amount of \$125
2. The petty cash fund shall be used for postage and the purchase of miscellaneous items.
3. No single purchase shall exceed \$25
4. The Chief Financial Officer Mary P. Robinson shall be the custodian of said petty cash fund.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 15

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 015-16

DESIGNATING HECTOR HERRERA AS THE PUBLIC AGENCY COMPLIANCE OFFICER OF THE BOROUGH OF PEAPACK & GLADSTONE

WHEREAS, according to N.J.A.C. 17:27-3.5 each public agency shall annually designate an officer or employee, who may be an existing officer or employee, to serve as its public agency compliance officer and shall notify the Department of the Treasury, State Affirmative Action Office of said designation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council, of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey that Hector Herrera is hereby designated as the public agency compliance officer for the Borough of Peapack and Gladstone for the year 2016.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Department of the Treasury, State Affirmative Action Office.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

Resolution 16

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 016-16

ESTABLISHING BILLING DATES FOR BUSINESS AND BULK SEWER USERS IN THE BOROUGH OF PEAPACK & GLADSTONE

WHEREAS, the Borough of Peapack & Gladstone collects sewer assessments for business and bulk sewer users; and

WHEREAS, the Borough of Peapack & Gladstone wishes to establish a billing procedure for said business and bulk sewer users.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Peapack & Gladstone hereby establish the following:

1. 1st quarter assessments will be due and payable June 1st.
2. 2nd quarter assessments will be due and payable September 1st.
3. 3rd quarter assessments will be due and payable December 1st.
4. 4th quarter assessments will be due and payable March 1st.

BE IT FURTHER RESOLVED that there will be no grace period past the above stated due date for each quarter.

BE IT FURTHER RESOLVED that delinquent sewer accounts shall be assessed an interest charge at the rate of eight percent (8%) per annum, starting with the first day of the quarter due date.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 17

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 017-17

AUTHORIZING AGREEMENT WITH SOMERSET COUNTY FOR CURBSIDE RECYCLING PICK-UP FOR THE BOROUGH OF PEAPACK & GLADSTONE

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. requires that notice with respect to contracts awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack & Gladstone as follows:

1. Somerset County is hereby retained to provide residential curbside recycling pick-up in the Borough of Peapack and Gladstone in accordance with an Agreement submitted to the Borough (the "Contract").
2. The Contract is awarded without competitive bidding in accordance with the Local Public Contracts Laws, N.J.S.A. Section 40A:11-5 (2).
3. A copy of this resolution as well as the Contract shall be placed on file with the Borough Clerk.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 18

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 018-16

TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES

WHEREAS, N.J.S.A.40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2016; and

WHEREAS, the total appropriations in the 2015 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General \$ 5,969,635.76

Sewer Utility \$ 1,207,269

WHEREAS, 26.25 percent of the total appropriations in the 2015 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2015 Budget is as follows:

General \$ 1,567,029.39

Sewer Utility \$ 316,908.11

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 19

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 019-16

APPOINTING HECTOR HERRERA AS STATEWIDE INSURANCE FUND COMISSIONER

WHEREAS, the Borough of Peapack and Gladstone (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner, and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Peapack & Gladstone that Hector Herrera is hereby appointed and directed to execute all such documents as required by the Fund.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 20

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 020-16

AUTHORIZING AN ADDITIONAL 12 MONTHS OPERATING AGREEMENT WITH WHITE WATER, INC. FOR THE SANITARY SEWERAGE TRANSMISSION SYSTEM

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that as per the Sanitary Sewerage Transmission System Operating Agreement, dated August 1, 1994, Term 1, Page 2, authorized by Resolution No. 145-94, the SSTS Operating Agreement is continued an additional twelve (12) months, effective January 1, 2016.

BE IT FURTHER RESOLVED that the Operating Cost proposed in White Water, Inc. budget dated December 2015 are hereby approved effective January 1, 2016.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 21

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 021-16

APPOINTING COUNCILMAN DONALD LEMMA AND COUNCILMAN ROYAL SMITH (ALTERNATE) TO THE SANITARY TRANSMISSION ADVISORY BOARD FOR THE CALENDAR YEAR 2016

WHEREAS, the Borough of Peapack & Gladstone is a member of the Sanitary Sewer Transmission System, and

WHEREAS, the Borough of Peapack & Gladstone is a member of the Sanitary Transmission Advisory Board, and

WHEREAS, a requirement of the Board is that each member must appoint annually, by resolution, a member and an alternate to said Board.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby appoint Councilman Royal Smith as the member and Councilman Gian Paolo Caminiti as the alternate for the calendar year 2016 to said Board as representatives of the Borough of Peapack & Gladstone.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 22

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 022-16

AUTHORIZING SUBMISSION OF THE 2016 RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND DESIGNATING DONNA M. BASSMAN AS RECYCLING COORDINATOR FOR THE BOROUGH OF PEAPACK & GLADSTONE

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987. c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for the 2016 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Peapack & Gladstone that Peapack and Gladstone hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Donna M. Bassman, Recycling Coordinator, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 23

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 023-16

AUTHORIZING COUNTY OF SOMERSET TO SERVE AS CERTIFIED RECYCLING PROFESSIONAL FOR THE BOROUGH OF PEAPACK & GLADSTONE FOR APPROVAL OF ANNUAL RECYCLING TONNAGE REPORT

WHEREAS, the Recycling Enhancement Act (REA) of 2011 now makes it mandatory for each New Jersey municipality to have their Annual Recycling Tonnage Reports approved and “signed” by a Certified Recycling Professional (CRP); and

WHEREAS, the County of Somerset has offered the services of their CRP to review and sign off on the Borough of Peapack & Gladstone’s Annual Recycling Tonnage Report, which will continue to be prepared by the official designated Recycling Coordinator for the Borough; and

WHEREAS, the Borough of Peapack & Gladstone would like the opportunity during the calendar year 2016, to avail itself of the services of the Certified Recycling Professional that is being offered by the County of Somerset in accordance with the terms and conditions of this Agreement; and

WHEREAS, N.J.S.A. Section 40A:11-5(2) authorizes and empowers the County and the Borough to enter into this Agreement and for the County to provide said services.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Peapack & Gladstone does hereby authorize the Mayor and Borough Clerk to execute said Agreement in the form attached hereto.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 24

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 024-16

APPOINTING MEEKER SHARKEY ASSOCIATES, LLC D/B/A JAMES F. HURLEY INSURANCE AGENCY CORPORATION AS RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Peapack & Gladstone (hereinafter "LOCAL UNIT") has joined the Statewide Insurance Fund (hereinafter the "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq; and

WHEREAS, the Bylaws of the Fund require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the Fund has requested its members to appoint individuals or entities to that position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Peapack and Gladstone, in the County of Somerset, State of New Jersey, as follows:

The Borough of Peapack & Gladstone hereby appoints Meeker Sharkey Associates, LLC d/b/a James F. Hurley Insurance Agency Corporation as its local Risk Management Consultant.

The Mayor and Borough Clerk are hereby authorized to execute the Risk Management Consultant's Agreement for the fund year 2016 in the form attached hereto.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016

resolution 25

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 025-16

APPOINTING A HECTOR HERRERA AS TEMPORARY QUALIFIED PURCHASING AGENT

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Robin Collins has served as the Borough's Qualified Purchasing Agent since 2013: and

WHEREAS, Ms. Collins was the Borough's Qualified Purchasing Agent pursuant to the requirements for same as set forth pursuant in N.J.S.A. 40A:11-9, et seq. and the regulations adopted thereunder; and

WHEREAS, Ms. Collins has resigned her employment from the Borough; and

WHEREAS, N.J.S.A. 40A:11-9, et seq. allows the Borough to appoint an individual to serve as the temporary purchasing agent for a term up to one year and to authorize the bidding threshold to remain at an amount up to \$40,000 even if the temporary purchasing agent is not currently a Qualified Purchasing Agent; and

WHEREAS, Hector Herrera is currently an employee of the Borough serving as the Clerk/Administrator and is seeking a certification as a QPA; and

WHEREAS; the Borough has determined it to be it its best interest to appoint Mr. Herrera to serve as the Borough's temporary qualified purchasing agent for a period of one year and to confirm the Borough's bid threshold shall remain at its current amount of \$36,000 during this appointment; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Peapack & Gladstone as follows:

1. The Borough does hereby appoint Hector A. Herrera to serve as the Borough's Temporary Qualified Purchasing Agent in accordance with N.J.S.A. 40A:11-9,et seq. for its second one-year period of one year from the date hereof.
2. As permitted by said law, the Borough also hereby authorizes and confirms that its bid threshold shall remain at the amount of \$36,000 during this second one-year appointment as the Borough's Temporary Purchasing Agent.
3. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED that, in accordance with N.J.A.C. 5:34-5.2, the Borough Clerk shall forward a certified copy of this Resolution to the Director of the Division of Local Government Services.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
X		Anthony Suriano	X			

Adopted: January 4, 2016