

**MINUTES OF THE PEAPACK & GLADSTONE BOROUGH COUNCIL
FEBRUARY 9, 2016
COUNCIL CHAMBERS 7:30 PM
REGULAR MEETING**

The Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, convened in a regular session meeting on Tuesday, February 9, 2016, at 7:30 p.m., in council chambers located in the Municipal Complex, located at 1 School Street, Peapack, New Jersey 07977.

NOTICE OF MEETING

The following statement was read by the Borough Clerk:

Adequate notice of this meeting of the Mayor and Borough Council of the Borough of Peapack & Gladstone was given to the Courier News, Newark Star Ledger and the Bernardsville News on December 10, 2015, was posted at the Municipal Complex, School Street, the Peapack Post Office, Main Street, Peapack & the Gladstone Post Office, Main Street, Gladstone, New Jersey on December 10, 2015, and was mailed on December 10, 2015, to all those people who have requested individual notice and paid the required fee.

FLAG SALUTE

Mayor William Muller led the salute to the flag.

ROLL CALL

On the call of the roll, the following were present:

William Muller, Mayor
Gian Paolo Caminiti
Mark Corigliano
Donald R. Lemma
Royal Smith
Anthony Suriano

T. William Simpson was absent at roll call, but was present shortly thereafter.

Also present on the dais were Borough Clerk/Administrator Hector A. Herrera and Borough Attorney John Bruder.

MINUTES

Councilman Corigliano made a motion that the reading of the minutes be dispensed with, and the minutes of the regular meeting of January 26, 2016, stand approved, as amended, by the Borough Clerk to the Mayor and Borough Council. Councilman Caminiti seconded that motion.

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Aye

Councilman Lemma	Aye
Councilman Simpson	Abstain
Councilman Smith	Aye
Councilman Suriano	Aye

Councilman Corigliano made a motion that the reading of the minutes be dispensed with, and the minutes of the Executive Session meeting of January 26, 2016 stand approved, as amended, by the Borough Clerk to the Mayor and Borough Council. Councilman Suriano seconded that motion.

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Aye
Councilman Lemma	Aye
Councilman Simpson	Abstain
Councilman Smith	Aye
Councilman Suriano	Aye

PUBLIC COMMENT FOR NON-AGENDA ITEMS

Dean Lurker, Lenape Trail, expressed condolences to the family of Bedminster Police Chief Craig Meyer on their loss. Mr. Lurker asked how the logistics of the funeral arrangements, held in Peapack, would be paid. Mayor Muller stated he expected that the manpower would be volunteer. Mr. Lurker asked that, in the future, communications be improved so that local merchants are not affected.

PRESENTATIONS

None

PETITIONS AND COMMUNICATIONS

None

REPORTS OF COMMITTEES / RESOLUTIONS

FINANCE

Council will hold a Budget Meeting on Saturday, February 20th at 9:00 am at the Municipal Complex.

Review of Capital Budget

Roads

Council directed Rodney McCatharn to amend the Capital Budget to include the paving of Apgar Avenue for 2016.

In 2017, Council removed the curbing on St. Luke’s Avenue from the plan.

In 2018, the paving of Highland Avenue is to be added to the plan.

Buildings and Grounds

Council moved the repair of the slate roof on the Municipal Complex; the purchase of an enclosed trailer, purchase of a snow blower, and the upgrade and replacement to the door lock system in the Municipal Complex to the 2016 operating budget.

Council moved the replacement of sinks in the ladies' room to the 2017 operating budget.

Council had no changes to the submitted 2018 capital budget plan.

Police

No changes are planned in the Capital Budget for 2016, 2017 or 2018.

Fire

Replacement of the fire engine will be added to the capital plan with an associated cost of \$500,000 to \$600,000 for year 2018.

SANITATION/SEWER

No report

BOROUGH PROPERTY

Councilman Simpson reported the bids for the renovation of the second floor of the firehouse will be advertised by the end of the week.

Councilman Simpson reported he had a meeting with Somerset County Library Peapack & Gladstone Branch Director Melissa Banks, the Friends of the Library and Borough Attorney John Bruder regarding the renovations to the library.

Council had a discussion regarding Councilman Smith's recommendation to increase the salary of Recreation Director Diane Becker raise from \$33,597 to \$36,990. This discussion was tabled to the February 20 Budget Meeting.

FIRE/INFORMATION SYSTEMS

No report

POLICE

APPOINTMENT OF TRINA LINDSEY AS PEAPACK & GLADSTONE POLICE MATRON

Councilman Corigliano reviewed this resolution.

Councilman Corigliano moved to adopt resolution # 040-16. Councilman Simpson seconded that motion.

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Aye
Councilman Lemma	Aye
Councilman Simpson	Aye
Councilman Smith	Aye
Councilman Suriano	Aye

Resolution # 040-16 was adopted.

A copy of resolution # 040-16 is appended to the official minutes.

Councilman Corigliano provided a brief update on the consultant hired to study the efficiency of the Police Department.

Mayor Muller allowed a member of the public to speak before the Public Session:

Owen Duff, Apgar Avenue, asked why a consultant was hired after a new police officer had been hired. Councilman Corigliano stated that a consultant was hired to study the efficiency of the Police Department.

ROADS /TRANSPORTATION

No report

LEGAL

No report

MISCELLANEOUS COUNCIL BUSINESS

AN ORDINANCE AMENDING CHAPTER IX ENTITLED "PERSONNEL POLICIES" APPENDIX A ENTITLED "BOROUGH OF PEAPACK & GLADSTONE PERSONNEL POLICIES, PROCEDURES, AND REGULATIONS" ARTICLE VII ENTITLED "MISCELLANEOUS RULES AND REGULATIONS" SO AS TO ESTABLISH SECTION 8 ENTITLED "USE OF VEHICLES POLICY FOR BOROUGH PERSONNEL" OF THE BOROUGH CODE OF THE BOROUGH OF PEAPACK & GLADSTONE

On the motion of Councilman Suriano, second by Councilman Smith, the public hearing of this ordinance was opened to the public.

Kingsley Hill, Riverview Avenue, stated that he disagreed with this ordinance.

No additional members of the public wished to speak at this time.

On the motion of Councilman Suriano, second by Councilman Caminiti, the public hearing on the ordinance was closed.

Councilman Suriano moved to adopt resolution # 041.1-16/ ordinance # 1018. Councilman Smith seconded that motion.

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Aye
Councilman Lemma	Aye
Councilman Simpson	Aye
Councilman Smith	Aye
Councilman Suriano	Aye

Ordinance # 1018 was adopted.

A copy of Resolution # 041.1-16/Ordinance # 1018 is appended to the official minutes.

PUBLIC COMMENTS

Ron Hill, Old Chester Road, asked what the Recreation Director’s total salary is. He asked how the Council can provide an increase of \$3,400, as other employees are getting a small raise. Council stated that this year is consistent with raises given in the past.

Judy Fagan, Main Street, stated that the Recreation Director is on salary, so the hours needed to complete the job must be worked.

EXECUTIVE SESSION

Council convened in closed session at 9:29 p.m.

Council reconvened in open session at 11:09 p.m. No one was present to re-enter the meeting.

MISCELLANEOUS COUNCIL BUSINESS

The Human Resources Committee provided a brief update on the search to hire a Borough Clerk/Administrator.

Council had a brief discussion on the lack of recognition by the U.S. Postal Service of physical addresses of homes in the Peapack section of the Borough.

Mayor’s Appointment, with the advice and consent of Council, of Anne Fritz to the Environmental Commission for the unexpired term of Peter Sorge, expiring December 31, 2016.

AUTHORIZING AN AGREEMENT WITH THE BOROUGH OF FAR HILLS FOR THE PROVISION OF CONSTRUCTION CODE OFFICIAL INSPECTION SERVICES FOR RESIDENTS OF THE BOROUGH OF PEAPACK & GLADSTONE WHEN THERE IS A CONFLICT OF INTEREST WITH THE PEAPACK & GLADSTONE CONSTRUCTION CODE OFFICIALS

Mr. Herrera reviewed this resolution.

Councilman Caminiti moved to adopt resolution # 041 -16. Councilman Simpson seconded that motion.

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Aye
Councilman Lemma	Aye
Councilman Simpson	Aye
Councilman Smith	Aye
Councilman Suriano	Aye

Resolution # 041-16 was adopted.

A copy of resolution # 041-16 is appended to the official minutes.

AUTHORIZING RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE, #1815-44-004-007 GLADSTONE LIQUORS, INC. OWNED BY DEBRA J. FERRARA LOCATED AT 258 MAIN STREET, STORE NUMBER 5, GLADSTONE, NEW JERSEY

Mr. Herrera reviewed this resolution.

Councilman Caminiti moved to adopt resolution # 042 -16. Councilman Smith seconded that motion.

On call of the roll, the following vote was cast:

Councilman Caminiti	Aye
Councilman Corigliano	Aye
Councilman Lemma	Aye
Councilman Simpson	Aye
Councilman Smith	Aye
Councilman Suriano	Aye

Resolution # 042-16 was adopted.

A copy of resolution # 042-16 is appended to the official minutes.

AUDITING OF CLAIMS:

Councilman Corigliano motioned that the payment of Interim Claims be approved and that all vouchers submitted this date, as per voucher list, be paid after proper audit. Councilman Simpson seconded that motion.

ADJOURNMENT

On the motion of Councilman Caminiti, second by Councilman Lemma, the meeting adjourned at 11:16 p.m.

APPROVED:

HECTOR HERRERA
BOROUGH CLERK

WILLIAM MULLER
MAYOR

**BOROUGH OF PEAPACK & GLADSTONE
RESOLUTION NO. 040-16**

APPOINTMENT OF TRINA LINDSEY AS PEAPACK & GLADSTONE POLICE MATRON

WHEREAS, the Police Department within the Borough of Peapack & Gladstone has the need from time to time for a Police Matron to receive, take charge of and properly care for females and juveniles who have been arrested; and

WHEREAS, the Police Committee, Chief of Police and Borough Administrator recommend the Borough's needs be filled by a Police Matron who will work on-call as needed; and

WHEREAS, Trina Lindsey has applied for this position and has prior experience in this role; and

WHEREAS, the Police Committee, Chief of Police and Borough Administrator recommend that Trina Lindsey be appointed to the role of Matron for the Borough of Peapack & Gladstone.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack & Gladstone in the County of Somerset, and the State of New Jersey, hereby appoints Trina Lindsey to the role of Matron within the Police Department on an on-call basis at the rate of \$50 per call (3 hours) and then \$15 per hour for each additional hour for a term effective immediately, expiring December 31, 2016.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
X		Mark Corigliano	X			
		Donald Lemma	X			
	X	T. William Simpson	X			
		Royal Smith	X			
		Anthony Suriano	X			

Adopted: February 9, 2016

**BOROUGH OF PEAPACK & GLADSTONE
RESOLUTION NO. 041-16**

AUTHORIZING AN AGREEMENT WITH THE BOROUGH OF FAR HILLS FOR THE PROVISION OF CONSTRUCTION CODE OFFICIAL INSPECTION SERVICES FOR RESIDENTS OF THE BOROUGH OF PEAPACK & GLADSTONE WHEN THERE IS A CONFLICT OF INTEREST WITH THE PEAPACK & GLADSTONE CONSTRUCTION CODE OFFICIALS

WHEREAS, there are instances where the Borough of Peapack & Gladstone would require the provision of construction code official inspection services from another municipality where a conflict of interest exists with the Borough’s construction officials; and

WHEREAS, the Borough of Far Hills has agreed to provide such services to the Borough of Peapack & Gladstone when necessary; and

WHEREAS, municipalities are permitted to enter into shared services agreements for the provision of such construction code official inspection services pursuant to N.J.A.C. 5:23-4.5(j); and

WHEREAS, the Mayor and Council of the Borough of Peapack & Gladstone finds it to be in the best interests of the Borough and its citizens to enter into an agreement with the Borough of Far Hills for the provision of construction code official inspection services when there is a conflict of interest with the Borough’s construction officials.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Peapack & Gladstone, in the County of Somerset, State of New Jersey, that pursuant to N.J.S.A. 40A:65-1, et seq., an agreement is hereby authorized with the Borough of Far Hills for the provision of construction code official inspection services under the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, et seq., and the administrative regulations adopted thereunder, including those regulations set forth at N.J.A.C. 5:23-1.1, et seq., when there is a conflict of interest with the Borough’s construction official pursuant to N.J.A.C. 5:23-4.5(j).

BE IT FURTHER RESOLVED that all appropriate Borough officials are hereby authorized and directed to take all required actions to complete the authorizations in this resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Borough of Far Hills.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
X		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
		T. William Simpson	X			
	X	Royal Smith	X			
		Anthony Suriano	X			

Adopted: February 9, 2016

**BOROUGH OF PEAPACK & GLADSTONE
ORDINANCE NO. 1018**

AN ORDINANCE AMENDING CHAPTER IX ENTITLED “PERSONNEL POLICIES” APPENDIX A ENTITLED “BOROUGH OF PEAPACK & GLADSTONE PERSONNEL POLICIES, PROCEDURES, AND REGULATIONS” ARTICLE VII ENTITLED “MISCELLANEOUS RULES AND REGULATIONS” SO AS TO ESTABLISH SECTION 8 ENTITLED “USE OF VEHICLES POLICY FOR BOROUGH PERSONNEL” OF THE BOROUGH CODE OF THE BOROUGH OF PEAPACK & GLADSTONE

NOW THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Peapack & Gladstone in the County of Somerset and State of New Jersey that Chapter IX of the Borough Code of the Borough of Peapack & Gladstone, Appendix A entitled “Borough of Peapack & Gladstone Personnel Policies, Procedures, and Regulations,” Article VII Entitled “Miscellaneous Rules and Regulations” ” is hereby amended so as to establish a new section, numbered as 8, entitled “Use Of Vehicles Policy For Borough Personnel” as follows:

All additions Article VII of the Appendix A of Chapter IX of the Borough Code of the Borough of Peapack & Gladstone are set forth in boldface; any deletions are set forth in italics; pre-existing language and fees are not highlighted in any way

8. Use of Vehicles Policy For Borough Personnel

Peapack & Gladstone owned vehicles shall be used only on official business and all passengers must be on official business. An employee who is also employed by another governmental entity may use a Peapack & Gladstone vehicle for that employment only if the employment is pursuant to an inter-local agreement between Peapack & Gladstone and the other governmental entity.

Vehicles may be taken home only with the advance approval of the Administrator. A Department Head may also grant temporary approval to facilitate responses to after-hours emergency calls. When an employee takes home a Peapack & Gladstone vehicle, it is to be used only for official business; any other use is not permitted. At no time shall children be in the Peapack & Gladstone vehicle when responding to an emergency. Any violation of this policy constitutes cause for disciplinary action.

SECTION II

This ordinance shall take effect upon final passage and publication according to law.

SECTION III

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency, by specific action of the Council.

SECTION IV

If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

Introduced: January 26, 2016

Adopted: February 9, 2016

**BOROUGH OF PEAPACK & GLADSTONE
RESOLUTION NO. 041.1-16**

RESOLVED that the ordinance entitled,

AN ORDINANCE AMENDING CHAPTER IX ENTITLED “PERSONNEL POLICIES” APPENDIX A ENTITLED “BOROUGH OF PEAPACK & GLADSTONE PERSONNEL POLICIES, PROCEDURES, AND REGULATIONS” ARTICLE VII ENTITLED “MISCELLANEOUS RULES AND REGULATIONS” SO AS TO ESTABLISH SECTION 8 ENTITLED “USE OF VEHICLES POLICY FOR BOROUGH PERSONNEL” OF THE BOROUGH CODE OF THE BOROUGH OF PEAPACK & GLADSTONE

now pending before this governing body be adopted and advertised as required by statute.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
		T. William Simpson	X			
	X	Royal Smith	X			
X		Anthony Suriano	X			

Adopted: February 9, 2016

**BOROUGH OF PEAPACK AND GLADSTONE
RESOLUTION NO. 042-16**

AUTHORIZING RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE, #1815-44-004-007 GLADSTONE LIQUORS, INC. OWNED BY DEBRA J. FERRARA LOCATED AT 258 MAIN STREET, STORE NUMBER 5, GLADSTONE, NEW JERSEY

WHEREAS, the following named have applied to the Mayor and Borough Council for renewal of Plenary Retail Distribution License for the licensing period beginning July 1, 2015, and ending June 30, 2016:

GLADSTONE LIQUORS, INC. #1815-44-004-007 Fee: \$2,500
 258 MAIN STREET
 STORE NUMBER 5
 GLADSTONE, NJ 07934

WHEREAS, the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset and State of New Jersey, the licensing authority, has affirmatively found that:

1. No objection(s) has/have been received by the Borough Clerk of the Borough of the Borough of Peapack & Gladstone to the re-issuance of said licenses; and
2. The Borough Police Department Board of Health have no objection to the renewal of these licenses and are not aware of any circumstances that would prohibit the renewal of said
3. The Borough Clerk has proof of tax clearance as issued by the New Jersey Division of Taxation for said licenses

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset and State of New Jersey, that the aforesaid applications be approved and that the Borough Clerk be authorized and directed to issue said license forthwith NUNC PRO TUNC to June 30, 2015.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
X		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
		Donald Lemma	X			
		T. William Simpson	X			
	X	Royal Smith	X			
		Anthony Suriano	X			

Adopted: February 9, 2016

**BOROUGH OF PEAPACK AND GLADSTONE
RESOLUTION NO. 043-16**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack and Gladstone that in compliance with N.J.S.A. 10:4-7 et seq, this meeting will be closed to the public to discuss the following matters:

- **PERSONNEL**
- **PENDING LITIGATION**

The matters considered in this Executive Session can be released to the public when the reasons for discussing and acting on it in closed session no longer exist.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti	X			
		Mark Corigliano	X			
	X	Donald Lemma	X			
		T. William Simpson	X			
X		Royal Smith	X			
		Anthony Suriano	X			

Adopted: February 9 2016