



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL MEETING MINUTES**

**Date: June 14, 2016: 6:30 Executive Session; 7:30 PM Regular Meeting  
Location: Borough Hall Council Chambers, 1 School St. Peapack.**

*Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.*

**1. CALL TO ORDER:**

Mayor calls meeting to order

**2. SUNSHINE NOTICE**

Municipal Clerk reads the following statement: "Pursuant to the Open Public Meetings Act, Adequate notice of 2016 Meeting Dates was published in the Courier News, Star Ledger, and Bernardsville News on December 17, 2015, and posted at the Municipal Complex, Peapack Post Office, Peapack and Gladstone Post Office. Action may now be taken."

**3. FLAG SALUTE: LED BY MAYOR OR PRESIDING OFFICER.**

**4. ROLL CALL:**

Borough Clerk Reads the Roll

Roll Call Vote								P=Present A=Absent					
Caminiti	P	Corigliano	P	Lemma	P	Simpson	7:30	Smith	P	Suriano	6:35	Mayor Muller	P

**5. EXECUTIVE SESSION: Executive Session if needed**

**RESOLUTION # 1E-2016:** Matheny Litigation

<b>Mayor asks for Motion to move into Executive Session:</b>				Smith				Second:				Caminiti			
Roll Call Vote								Y=Yes; N=No; A=Abstain/Absent							
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	A	Smith	Y	Suriano	A	Mayor Muller			

<b>Motion to Return to Open Session</b>				Smith				Second:				Caminiti			
Roll Call Vote								Y=Yes; N=No; A=Abstain/Absent							
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	A	Smith	Y	Suriano	Y	Mayor Muller			

**6. READING AND APPROVAL OF MINUTES: - REGULAR AND EXECUTIVE MAY 10, 2016**

Mayor asks for a motion to dispense with the reading of the prior meeting(s) minutes

<b>Motion to Dispense with reading of Prior meeting Minutes:</b>				Caminiti				Second:				Lemma			
Roll Call Vote								Y=Yes; N=No; A=Abstain/Absent							
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller			



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Mayor asks if there are any corrections to the prior meeting minutes.

Roy Smith mentioned that the names of those who spoke in the public session need to be corrected, and provided the correct spelling to the Clerk.

Mayor asks to approve minutes (or corrected minutes)

<b>Motion to Approve Minutes:</b>		Smith			Second:			Caminiti					
Roll Call Vote							Y=Yes; N=No; A=Abstain/Absent						
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller	

**7. VISITORS:**

A. Jason Capizzi-Waters, Mc Pherson, Mc Neill PC & Treasurer Robinson

Mr. Capizzi spoke about the requirements to do a refunding bond. Stated that the Borough may do one (1) advanced refunding which is any refunding 90 days prior to the call day which is 2019 for these bonds. The increase in interest rates necessitates refunding. Local Finance Board approval not required for bonds with a greater than 3% savings. The bonds would be locked for 10 years and would be at an adjustable rate. Net savings would be \$109, 083 with a cost of issuance of \$75,000. Mr. Capizzi stated that he could not give financial advice and that the Borough would need to hire a financial advisor in accordance with Local Finance Notice 2014-9.

Council requested that the Borough Administrator reach out to other underwriters and/or brokers regarding the refunding. The matter has been tabled until further information is received.

**8. PUBLIC COMMENTS: 5 MINUTES PER PERSON**

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone

- A. Garvin Walsh spoke about plans for Liberty Park improvements which include the dam. The Liberty Park Association is reaching out to architects and the NJDEP regarding the options of repairing the dam or putting in a fish ladder type system in its place. Council requested that a resolution be prepared for the next meeting authorizing the Liberty Park Association to seek advice and information from NJDEP on behalf of the Borough.
- B. John Skinner asked about the 5 minute time frame for public comments and the funding for Liberty Park. The Administrator stated that the time limit is set to keep the meeting orderly and flowing. The Mayor stated the funding for the Park is provided for in Open Space.

**9. PUBLIC HEARING ORDINANCES – SECOND READING IF ANY**

A. NONE

**10. UNFINISHED BUSINESS;**

A. NONE

**11. DISCUSSION ITEMS**

A. NONE.

**12. NEW ORDINANCES – IF ANY, (MLUL-2016-#### DESIGNATES LAND USE ORDINANCE)**

A. Road Moratorium



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**Ordinance 2016-1024**

**Amend Ordinance Chapter 15 Section 1.6 subsection b. Titled: Opening in Streets**

Administrator explains the Ordinance

Mayor Muller asks for a Motion to Introduce

<b>Purpose</b>		<i>To preserve reconstructed and/or resurfaced Borough Streets reducing the chance of pavement failure.</i>													
Motion to Introduce		AS				Second:				GP					
Roll Call Vote								Y=Yes; N=No; A=Abstain/Absent							
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller			

Mayor Muller states that Ordinance #2016-1024 shall be published in its entirety in the Bernardsville News along with the Public Hearing date of July 19, 2016.

**13. CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

*Mayor asks if Council would like to remove a Resolution for discussion.*

Councilman Smith requested that resolution 98-2016 be removed for discussion

RESOLUTION #	TITLE	PURPOSE
88-2016	Appoint QPA	Appoints John Gregory as QPA and sets Bid threshold when a QPA is appointed
89-2016	Authorize Shared service agreement	Shared Service with the Borough of Far Hills for the as needed maintenance of police vehicles
90-2016	Cancel sewer charges Blk 31, Lot 1	Cancel sewer charges due to erroneous estimated reading
91-2016	Authorize signing of Trails Agreement	New agreement for the Pfizer Trail connecting the Parks
92-2016	Lien Redemption	Pay off of Tax Sale Lien
93-2016	Accept resignation authorization to advertise	Philip Primerano resigned from DPW on May 23, 2016, reimburse for unused leave and approval to advertise for DPW employee
94-2016	Authorization to Bid	Authorization to issue bid or seek competitive contracts for various services
95-2016	Naming of Public Agency Compliance Officer	Setting up new Administrator as the PACO, filling vacancy
96-2016	Community Development Block Grant	Authorization to continue contract with Somerset County to provide Home Investment Program
97-2016	Authorize Participation in the Municipal Alliance	Authorization to sign and accept funds for the Municipal Alliance
99-2016	Authorization to issue RFP's	Competitive contracting for professionals and other work

**Next Council Meeting, June 28, 2016, 6:30 pm Executive Session; 7:30 Regular Meeting, Borough Hall**



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Motion to Approve Resolutions: 88-97 & 99		Lemma				Second:				Corigliano			
Roll Call Vote										Y=Yes; N=No; A=Abstain/Absent			
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller	

98-2016	OPRA Hours	Sets OPRA hours in accordance with Statute to Tues and Wednesday 2-4pm, and Thursday 9-11am. Requests may be received by the Borough at any time but will be acted on by the Custodian on the set hours.
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Councilmen Smith and Simpson asked how this affects people making requests. The Administrator/Clerk explained that requests will still be received at any time. However, they will only be processed on the dates provided. It changes the 7 day clock from 7 continuous business days to 7 days as assigned as OPRA processing days. It allows the Borough to utilize the “overly burdensome and disruption of operations” exemption for those requests that would require us doing searches for anything and everything.

Motion to Approve Resolutions: 98		Lemma				Second:				Corigliano			
Roll Call Vote										Y=Yes; N=No; A=Abstain/Absent			
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller	

**14. COUNCIL COMMITTEE AND SPECIAL ASSIGNMENT: MONTHLY REPORT**

Next Report July 19, 2016

<u>Governing Body Member or Appointed Official</u>	<u>DEPARTMENT</u>
<i>Councilman Suriano/Corigliano</i>	<i>Finance</i>
Reported on the refunding bond and felt that Council should be aware.	
<i>Councilman Lemma/Smith</i>	<i>Sanitation &amp; Sewer</i>
No Report	
<i>Councilman Simpson &amp; Smith</i>	<i>Borough Property</i>
Deer Control invited John O’Neill and Joe Mongno to comment on the Borough’s current deer management plan. Updated on Library Renovation Project, and asked the attorney whether an agreement has been reached yet. Attorney responded “not at this time.” Updated work being done in upstairs of Firehouse. Liberty Park was presented by Garvin Walsh in public comments portion of the meeting.	
<i>Councilman Lemma/Caminiti</i>	<i>Fire/Information Systems</i>
Discussed the firematics competition and was impressed by the display. Asked the Fire Chief if they had any pictures to place in the news feed. Discussions have started with the Fire Department regarding the use of the upstairs facility. Asked if it would be possible to remove one basketball net to increase parking. Council agreed to the removal to increase parking opportunities.	
<i>Councilman Corigliano/Simpson</i>	<i>Police</i>
No Report	
<i>Councilman Caminiti/Suriano</i>	<i>Roads and Transportation</i>
Mentioned the Highland Avenue Repairs and the amendment to the parking ordinance for Main Street.	
<i>John Gregory</i>	<i>Administrator’s Report:</i>

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Informed Council that the offices are on a Summer Hour schedule, meaning Borough Hall opens at 8am Mon-Friday. We close at 12:00 noon on Friday, in continuation of past practice. Implemented a policy regarding Finance Office to protect employees from unauthorized entry. July and August meeting schedules change to one meeting in each month. Tentative dates set for July 19 and August 16.	
<b>Mayor Bill Muller</b>	<b>Mayors Report</b>
Informed Council that he went to the Somerset County Senior Citizens services presentation and hopes to bring more senior type programs to the Borough. Commented about the Liberty Park Association's work. Congratulated the Borough Fire Department on the firematics demonstrations, and stated he is quite impressed with the Fire Dept.	

**15. WRITTEN COMMUNICATIONS: Listing of correspondence received.**

- A.** Department Reports – Councilman Suriano questioned the Environmental Committees minutes about signage at the Sara K lot, stating that the Council decided there would be no sign. Councilman Smith stated that those minutes are old, and a meeting was held recently. It will be reflected in future minutes that the Committee agreed to no signage at the lot.
- B.** Primerano Resignation Letter
- C.** Bond Schedule
- D.** Urban County Amendment

**16. PUBLIC COMMENTS: 1 MINUTE PER PERSON**

It is the policy of the Borough Council that all public comments on an issue shall be limited to one minute (1) per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

- A.** Karen Rodgers asked what Firematics was. Councilman Lemma responded.

**17. NEW BUSINESS:**

- A.** None

**18. LEGAL ISSUES:**

- A.** Villa easement matter was discussed. There will be no Borough Attorney at the June 28<sup>th</sup> meeting.

**19. BILL LIST:**

Approval of Bills as signed and listed on the Bill Payment List. Clerk or Finance Chair reads the total amount of bills being paid. **Total Amount: \$646,704.14**

*Mayor asks if any item needs to be pulled for discussion.*

*If not, Mayor asks for motion to approve bills*

Motion to Approve		Corigliano				Second:				Caminiti			
Roll Call Vote										Y=Yes; N=No; A=Abstain/Absent			
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller	



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**20. AMENDED AGENDA**

<b>Mayor asks for Motion to move back into Executive Session:</b>				Corigliano				Second:				Caminiti			
Roll Call Vote								Y=Yes; N=No; A=Abstain/Absent							
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller			

<b>Motion to Return to Open Session</b>				Smith				Second:				Caminiti			
Roll Call Vote								Y=Yes; N=No; A=Abstain/Absent							
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller			

**21. ADJOURNMENT:**

Mayor Muller or presiding officer asks if there is any further business.

Motion to Adjourn				Suriano				Second:				Caminiti			
Roll Call Vote								Y=Yes; N=No; A=Abstain/Absent							
Caminiti	Y	Corigliano	Y	Lemma	Y	Simpson	Y	Smith	Y	Suriano	Y	Mayor Muller			

**22. LOOKING AHEAD - NEXT MEETING JUNE 28, 2016**

A. RAPID Presentation from Somerset County Prosecutor's Office

Respectfully submitted:

John A. Gregory Jr.  
RMC, CMR, CMFO, CTC, QPA  
Borough Clerk