

**MINUTES OF THE PEAPACK & GLADSTONE BOROUGH COUNCIL
JANUARY 2, 2015, COUNCIL CHAMBERS
REORGANIZATION MEETING**

The Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, convened in a regular / reorganization session on Friday, January 2, 2015, at 7 p.m., in Council Chambers in the Municipal Complex, located at 1 School Street, Peapack, New Jersey 07977

Councilman Suriano welcomed the public to the Borough of Peapack & Gladstone 2015 Reorganization Meeting.

Councilman Suriano announced that William Muller is to be sworn in as Mayor.

The Oath of Office was administered to Mayor William Muller by Borough Attorney John Bruder.

Mayor Muller called the meeting to order. Mr. Bruder administered the Oath of Office to Councilman Suriano and to Councilman Royal F. Smith.

Mayor Muller led the salute to the flag.

**RESOLUTION APPOINTING A BOROUGH CLERK
Resolution #026-15 Appointment of Hector A. Herrera As Borough Clerk**

On the call of the roll (called by Mr. Bruder), the following vote was cast:

AYE: Caminiti, Corigliano, Gunning, Simpson, Smith, Suriano
NAY: None ABSENT: None ABSTAINED: None

The Oath of Office was administered to Borough Clerk/Administrator Hector Herrera by Mr. Bruder.

ROLL CALL

On the call of the roll, the following were present:

William Muller, Mayor
Gian Paolo Caminiti
Mark Corigliano
Gerald J. Gunning
T. William Simpson
Royal Smith
Anthony Suriano

Also present on the dais were Borough Clerk/Administrator Hector A. Herrera and Borough Attorney John Bruder.

NOTICE OF MEETING

Mr. Herrera read the following statement of public notice:

Adequate notice of this meeting of the Mayor and Borough Council of the Borough of Peapack and Gladstone was given to the Courier News, Newark Star Ledger, and the Bernardsville News on December 25, 2014. Notice was posted at the Municipal Complex, School Street, the Peapack Post Office, Main Street, Peapack and the Gladstone Post Office, Main Street, Gladstone, New Jersey on December 25, 2014; and was mailed on December 25, 2014, to all those people who have requested individual notice and paid the required fee.

The Oath of Office was administered to Mr. Bruder by Mr. Herrera.

Mayor Muller announced the following resignations effective December 31, 2014:

- Ralph E. Tursini from the Land Use Board
- Mark E. Tufaro from the Land Use Board
- Irwin Wiehe from Open Space Advisory Committee and Komline Advisory Committee

MAYOR’S APPOINTMENTS

The following appointments were recommended by Mayor Muller to the Borough Council as follows:

Administrator	Hector Herrera	1 yr.
Deputy Clerk	Donna M. Bassman	1 yr.
Borough Recycling Coordinator	Donna M. Bassman	1 yr.
Zoning Officer	James Fania	1 yr.
Deputy Zoning Officer	Barbara Osmun	1 yr.
Tax Search Officer	Mary Robinson	1 yr.
Chief Financial Officer	Mary Robinson	4 yrs.
Tax Assessor Secretary	Joan Vida	1 yr.
Payroll Clerk, Deputy Treasurer Purchasing Clerk, Assistant Tax Collector	Theresa Kelly	1 yr.
Assessment Search Officer	Hector Herrera	1 yr.
Temporary Qualified Purchasing Agent	Hector Herrera	1 yr.

Borough Treasurer	Mary Robinson	1 yr.
Public Works Manager	Rodney McCatharn	1 yr.
Asst. Public Works Mgr.	Scott Hanna	1 yr.
DPW Secretary	Eileen Rees	1 yr.
Dept. of Public Works	Richard A. Beckhorn/Mechanic	1 yr.
	Brad Fagan	1 yr.
	Thomas Skillman/Equip Operator	1 yr.
	Philip Primerano	1 yr.
Safety Director	Scott Hanna	1 yr.
Alternate Safety Director	Rich Beckhorn	1 yr.
Building Manager	Kevin O'Brien	1 yr.
Night Custodian	Anthony Arpino	1 yr.
Somerset County Liaison for Drug & Alcohol Policy for CDL Holders	Rodney McCatharn	1 yr.
Police Chief	Gregory Skinner	1 yr.
Police Secretary	Nancy Arbelo	1 yr.
Class II Special Law Enforcement Officer	Richard Potts	1 yr.
911 Coordinator	Owen Duff	1 yr.
Clerk to Construction Office	Barbara Osmun	1 yr.
Clerk to Land Use Board	Barbara Osmun	1 yr.
Environmental Commission	Roy Smith (Council Rep.)	1 yr.
	Rich Imossi, Vice Chair	3 yr.
	David Disabato, (LUB Rep.)	3 yr.
Recreation Director	Diane Becker	1 yr.
Recreation Commission Members	Rich Rampinelli (Commissioner)	3 yrs.
	Janice Dolan	1 yr.

	Art Certisimo	1 yr.
	Jane Simon	1 yr.
	Ray Talamini	1 yr.
	Michelle Hill	1 yr.
	Cathy Pane	1 yr.
	Amy Cain	1 yr.
	T. William Simpson (Council Rep)	1 yr.
	Heather Santoro	1 yr.
	Andrew Sternick	1 yr.
Historical Preservation Comm.	John Smith	1 yr.
	Luke Sladicka, Chair	1 yr.
	Edward Edelson	1 yr.
	Lori Carrabba	1 yr.
	Larry Nagy, Vice Chair	1 yr.
	Donna Gemme Brooton	1 yr.
	Elizabeth Gehringer	1 yr.
	Pat Marra-Delaney	1 yr.
	Amy Dietrich, Secretary	1 yr.
	William H. Horton	1 yr.
Fire Department:		
Chief	John Seebach	1 yr.
Deputy Chief	John McDermott	1 yr.
Assistant Chief	Kevin Fagan	1 yr.
President	Kevin Kneafsey	1 yr.
Vice President	Ed Badger	1 yr.
Secretary	Joseph Russo	1 yr.
Treasurer	John Tiger	1 yr.
Emergency Management:		
	Rodney McCatharn, Dep. Coord.	1 yr.
	Greg Skinner, Dep. Coord.	1 yr.
	Lucy Forgione	1 yr.
	Hector Herrera	1 yr.
	Timothy McLaughlin	1 yr.
	Judy Fagan	1 yr.
	John Seebach	1 yr.
	Mark Corigliano, Council Rep.	1 yr.
	Steve Summerer	1 yr.
	Ricardo Alonso	1 yr.
Trails Advisory Comm.		
	Carole Day	1 yr.
	Ray Talamini	1 yr.
	Rich Rampinelli	1 yr.
	Rebecca Terry	1 yr.

	Ron Kennedy, Chair		1 yr.
	Peggy Gelsi		1 yr.
	Andrew Sternick		1 yr.
	Carole Rains		1 yr.
	Isabel Corbin, Environmental Rep.		1 yr.
	Toby Duff		1 yr.
	Noelani Scotton		1 yr.
	Ron Silacci, Open Space Rep.		1 yr.
	John Foran		1 yr.
Shade Tree	Roy Smith(Council Rep.)		1 yr.
Upper Raritan Watershed Advisory Committee	Rodney McCatharn		1yr.
Somerset County Community Block Grant Committee	William Muller, Mayor Hector Herrera, Alt.		1 yr. 1 yr.
Somerset Cty. Solid Waste Advisory Committee	Rodney McCatharn		1 yr.
Wastewater Mgt. Plan Committee	Rodney McCatharn William Ryden Royal Smith (Council Rep.)	no set term no set term no set term	
Land Use Board Members	William Muller	Class I	4 yrs.
	David Disabato	Class II	1 yr.
	Gerald Gunning	Class III	1 yr.
	Donald Lemma	Class IV	4 yrs.
	Greg Yannaccone	Class IV	4 yrs.
	Kingsley Hill	Class IV	4 yrs.
	Lisa Saunders	Alt 1	2 yrs.
	Christopher Downing	Alt 2	2 yrs.
	James Heck	Alt 3	2 yrs.
Library Advisory Board	Karen Pifher T. William Simpson (Council Rep)		1 yr. 1 yr.
Farmland Preservation and Agricultural Advisory Committee	Anthony Suriano (Council Rep.) Greg Morris		1 yr. 1 yr.
Open Space Advisory Committee	Anthony Suriano (Council Rep.) Amy Dietrich		1 yr. 1 yr.

Municipal Alliance	Lynn Crane, Chair	1 yr.
	Rich Rampinelli	1 yr.
	Deborah Hawkins	1 yr.
	Hector Herrera	1 yr.
Green Team	Rodney McCatharn	1 yr.
	Anthony Suriano	1 yr.
	John Kappler	1 yr.
	Peter Sorge	1 yr.
	Isabel Corbin, Vice-Chair	1 yr.
	Nickolas Baldwin, Chair	1 yr.
	G.P. Caminiti, Council Rep.	1 yr.
Komline Advisory	Ron Kennedy	1 yr.
	Peter Weller	1 yr.
	Rodney McCatharn	1 yr.
	Colleen Prince	1 yr.
	David Disabato	1 yr.
	Cort Corbin	1 yr.
	Nicholas Baldwin	1 yr.
	Tom Milesnick	1 yr.
Fire and Police Chaplain	Rev. Msgr. Edward C. Puleo	1 yr.
	Reverend Kathryn Henry	1 yr.

On motion of Councilman Corigliano, seconded by Councilman Smith, Council concurred with Mayor Muller’s foregoing appointments.

On the call of the roll, the following vote was cast:

AYE: Caminiti, Corigliano, Gunning, Simpson, Smith, Suriano
 NAY: None ABSENT: None ABSTAINED: None

Mr. Bruder administered the Oath of Office to the following:
 Kingsley Hill, Land Use Board
 Donald Lemma, Land Use Board

SELECTION OF COUNCIL PRESIDENT

Mayor Muller asked for a nomination for a Councilmember to serve as the Borough Council President. Councilman Simpson nominated Councilman Suriano to serve as Council President. Councilman Corigliano seconded that motion.

On the call of the roll, the following vote was cast:

AYE: Caminiti, Corigliano, Gunning, Simpson, Smith,

NAY: None

ABSENT: None

ABSTAINED: Suriano

SELECTION OF COUNCILMEMBER AS COUNCIL REPRESENTATIVE: TO LAND USE BOARD

Mayor Muller asked for a nomination for a Councilmember to serve as the Borough Council representative to the Land Use Board. Councilman Suriano nominated Councilman Gunning to serve as the Council representative to the Land Use Board. Councilman Smith seconded that motion.

On the call of the roll, the following vote was cast:

AYE: Caminiti, Corigliano, Simpson, Smith, Suriano

NAY: None

ABSENT: None

ABSTAINED: Gunning

CONSENT RESOLUTIONS

Resolutions #1-15 – # 9-15 and #11-15 – #20-15

The following resolutions were presented for consideration and adoption by the Borough Council:

- #1-15 Open Public Meetings Resolution for 2015
- #2-15 Property Tax cancellation of refund or delinquency less than \$10
- #3-15 Depository Banking Institutions
- #4-15 Penalty on Delinquent Taxes
- #5-15 Grace Period on Delinquent Sewer Accounts
- #6-15 Certification of Payroll
- #7-15 Certifying Agent for PERS and PFRS
- #8-15 Authority to purchase Certificates of Deposit from designated depositories
- #9-15 Tax Assessor filing of petition to revise any incorrect items in tax list
- #11-15 Legal Holidays for Borough Employees
- #12-15 Approve lease of Melick Farm as firing range
- #13-15 Adoption of Cash Management Plan
- #14-15 Petty Cash Fund for Finance Office
- #15-15 Designate a Compliance Officer for Affirmative Action
- #16-15 Billing dates for business/bulk sewer assessments
- #17-15 Approve Curbside Recycling Somerset County
- #18-15 Temporary Budget Appropriations for Operating Purposes
- #19-15 Appointment of Statewide Insurance Fund Commissioner
- #20-15 Extension of SSTS Operating Agreement

Councilman Gunning moved to adopt resolutions #1-15 – #20-15, with the removal of resolution #10-15, by consent. Councilman Corigliano seconded that motion.

On the call of the roll, the following vote was cast:

AYE: Caminiti, Corigliano, Gunning, Simpson, Smith, Suriano

NAY: None

ABSENT: None

ABSTAINED: None

RESOLUTIONS

Resolution #10-15 Professional Services Appointments

The following awards of professional service contracts were read by Mr. Herrera:

- | | |
|---|---------------------------------------|
| Timothy Vrabel
Registered Municipal Accountant
T.M. Vrabel & Associates
350 Main Road Suite 104
Montville, NJ 07045 | Borough Auditor |
| William D. Ryden, Engineer
Anderson & Denzler Associates, Inc.
519 Ridgedale Ave.
P.O. Box 343
East Hanover, NJ 07936 | Borough/Sewer Engineer |
| Candyce Forster, Agent
James F. Hurley Insurance Agency Corp.
P.O. Box 7
Far Hills, NJ 07931 | Borough Insurance Agent |
| John Kraft, Esq. L.L.C.
Kraft & Capizzi, Attorneys at Law
505 Thornall Street Suite 206
Edison, NJ 08837 | Bond Attorney |
| Michelle Wood
Coded Systems, LLC
608 Highway 71
Spring Lake, NJ 07762 | Codification of Borough
Ordinances |
| Scott Mitzner
Mitzner & Mitzner
786 Mountain Blvd. Suite 101A
Watchung, NJ 07069 | Public Defender |
| Raymond J. Stine, Esq.
31 Alexandria Way
Basking Ridge, NJ 07920 | Municipal Prosecutor |
| John E. Bruder, Esq.
Law Offices of John E. Bruder | Borough Attorney |

Two West Union Ave
P.O. Box 750
Bound Brook, NJ 08805

Councilman Suriano noted a contract for the Borough Planner was not included as Council was still in the process of selecting a planner. He stated he expected to have a resolution appointing a planner by next meeting.

Councilman Gunning moved to adopt resolution #10-15. Councilman Suriano seconded that motion.

On the call of the roll, the following vote was cast:

AYE: Caminiti, Corigliano, Gunning, Simpson, Smith, Suriano
NAY: None ABSENT: None ABSTAINED: None

Resolution #21-15 Appointment of Councilman Royal Smith as the Member of Sanitary Transmission Advisory Board and Councilman Gian Paolo Caminiti as Alternate to STAB for 2015

Councilman Gunning moved to adopt resolution #21-15. Councilman Corigliano seconded that motion.

On the call of the roll, the following vote was cast:

AYE: Corigliano, Gunning, Simpson, Suriano
NAY: None ABSENT: None ABSTAINED: Caminiti, Smith

CONSENT RESOLUTIONS

Resolutions #22-15 – #25-15

The following resolutions were presented for consideration and adoption by the Borough Council:

- #22-15 Recycling Tonnage Grant 2015
- #23-15 Recycling County Sign Off on Tonnage Report
- #24-15 Appoint Hurley Agency as Risk Management Consultant 2015
- #25-15 Renew Statewide Insurance Fund Membership

Councilman Gunning moved to adopt resolutions #22-15 – #25-15. Councilman Smith seconded that motion.

On the call of the roll, the following vote was cast:

AYE: Caminiti, Corigliano, Gunning, Simpson, Smith, Suriano
NAY: None ABSENT: None ABSTAINED: None

RESOLUTIONS

Resolution #026-15 Appointment of Hector A. Herrera As Temporary Qualified Purchasing Agent

Councilman Gunning moved to adopt resolution #26-15. Councilman Smith seconded that motion.

On the call of the roll, the following vote was cast:

AYE: Caminiti, Corigliano, Gunning, Simpson, Smith, Suriano

NAY: None

ABSENT: None

ABSTAINED: None

MAYOR APPOINTMENTS FOR 2015 COUNCIL COMMITTEES

Mayor Muller announced the following appointments for 2015:

FINANCE:	Suriano	Corigliano
FIRE / INFORM. SYSTEMS	Simpson	Gunning
POLICE:	Gunning	Suriano
PROPERTY:	Corigliano	Smith
ROADS / TRAFFIC:	Caminiti	Simpson
SEWER:	Smith	Caminiti
HUMAN RESOURCES:	Caminiti	Simpson
NATIRAR:	Corigliano	
COAH:	Gunning	Smith
OPEN SPACE:	Suriano	Mayor Muller
RECREATION:	Simpson	
SCHOOLS AND COMMUNITY RELATIONS:	Muller	
FARMLAND PRESERVATION:	Suriano	Mayor Muller (ex-officio)
EMERGENCY MANAGEMENT	Corigliano	

WASTEWATER MANAGEMENT Smith
PLAN

LIBRARY: Simpson

Council concurs with Mayor Muller’s appointments.

RESOLUTIONS

Resolution #028-15 Authorizing a Budget Transfer for Fiscal Year 2014 Appropriations in the Amount of \$1,000 from the Special Projects Line (4-01-20-100-220) to the Fire Hydrant Service Line (4-01-25-265-992)

Councilman Suriano moved to adopt resolution #28-15. Councilman Gunning seconded that motion.

On the call of the roll, the following vote was cast:

AYE: Caminiti, Corigliano, Simpson, Smith, Suriano
NAY: None ABSENT: None ABSTAINED: None

COMMENTS FROM MAYOR AND COUNCIL

Members of the Council made brief, positive comments regarding the upcoming year.

Mayor Muller’s comments are appended to the minutes.

PUBLIC COMMENT

No one from the public wanted to be heard.

ADJOURNMENT

On the motion of Councilwoman Gunning, seconded by Councilman Simpson, the meeting adjourned at approximately 7:53 p.m.

APPROVED:

HECTOR A. HERRERA
BOROUGH CLERK

WILLIAM MULLER
MAYOR

ATTACHMENT

Mayor Muller read the following:

Thank you to the voters who elected me to a four year term as the next Mayor of Peapack-Gladstone. I, along with our energetic and devoted Council, will work hard to maintain the character of our community, and to provide a level of service that we've come to expect while controlling taxes to the best of our ability.

At the beginning of the year, the Mayor and Clerk are responsible for appointing and reappointing volunteers to several Boards, Committees and Commissions. Clearly, this requires a large number of citizen-volunteers and my thanks to each of you who stepped forward. You are the people who make this town run smoothly.

Our Department of Public Works employees deserve special mention as they keep our infrastructure operating seamlessly. They do the things that most of us do not even notice and they do it well. Many of these folks also function as first responders during their work hours.

Our volunteer Fire and Rescue Squad members answer the call at all hours of day and night and in all sorts of weather and do it without complaint. These are jobs that require quick thinking and physical skills, not to mention hours of training without compensation.

The Peapack-Gladstone Police department answers numerous calls, again under all conditions, to keep the town safe, keep traffic moving, and coordinating movements during public events. Much of what they do is unnoticed by most of us.

Being a Borough Councilperson is a very time consuming effort. These people make the decisions, take the heat, and work tirelessly to make the town operate as efficiently as possible.

Our Administrative staff keeps us in line with a myriad of Statutes, Ordinances, and Regulations that govern how we operate. In concert with our Borough Attorney, Land Use Board Attorney, Planner, Tax Assessor, Chief Financial Officer, Administrator/Clerk and Auditor we are able to provide for our citizens within the bounds of the law.

As we enter 2015, we will have several new faces in the Borough Staff. I will be a new Mayor succeeding Bill Horton who has led the Borough ably through the last eight years. Our Clerk/Administrator, Robin Collins will be leaving us to join Chester Township as their new Clerk.

Tyler Russo, of the DPW, will be leaving for a new position, and our long-serving Planner, Richard Coppola, announced his retirement. We will be seeking new people to fill those shoes.

So, 2015 will bring many changes, but change is not a bad thing. A year ago the Council sought clarification via a ballot question on how it would be possible to use the Open Space Trust Fund. As a result, the town now has new tennis courts, a hitting wall, and a

basketball court. Updating of Liberty Park is a future possibility. Speaking of Liberty Park, we have two new swans, Margaret and Thompson, who joined us in 2014.

January 1st, 2015 also saw the beginning of a shared court with Bedminster Township. The court will be held in the Bedminster Township Court facilities and the new Judge will be Kathy Howes of Gladstone. We expect to realize significant monetary savings in this endeavor.

2015 will also bring us a new Borough website around April that will be informative and full of new information. Please check it out at peapackgladstone.org. This is a result of the effort of our new IT Committee volunteers who have done some wonderful work already, to include free public wi-fi access in Borough Hall.

Speaking of shared services, they already exist to a large degree within Fire, Rescue, and DPW. Much of this is done by informal arrangements, but nevertheless results in cost savings, a higher level of safety, and efficiency.

In conclusion, I join the Council in wishing our departing friends well, and to those new faces joining the town, a happy, successful future. To our employees and volunteers, thanks for what you do.

Especially good wishes to our new Clerk/Administrator Hector Herrera who welcomed his first child on Christmas Day, 2014. Mr. Herrera comes to our borough with a wealth of experience and we look forward to a long and enjoyable future together.