



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE
BOROUGH COUNCIL MEETING MINUTES
MARCH 12, 2019**



The regular meeting of the Mayor and Council of the Borough of Peapack & Gladstone was held on Tuesday, March 12, 2019 at the Municipal Complex, 1 School Street, Peapack, New Jersey and began at 7:00 p.m.

Mayor Skinner called the meeting to order. Borough Clerk Nancy A. Bretzger read the Sunshine Notice "Pursuant to the Open Public Meetings Act, Adequate notice of 2019 Meeting Dates was published in the Courier News and Bernardsville News on December 13, 2018, and posted at the Municipal Complex and the Borough Library. Action may be taken."

Mayor Skinner led the Pledge of Allegiance.

Roll Call indicated the following present: Mayor Skinner, Councilman Caminiti, Council President Corigliano, Councilwoman Dietrich, Councilwoman Murphy, Councilman Smith, Councilman Sweeney

Not present: No one was absent.

Also present were: Christopher Tietjen, Administrator, Mr. John Bruder, Esq., Borough Attorney and Nancy A. Bretzger, Borough Clerk

EXECUTIVE SESSION

Resolution No. 47-19 – Authorization for Executive Session for Certified Specified Purposes – Personnel – Chief Financial Officer/Tax Collector was read. Motion was made by Councilman Caminiti, seconded by Council President Corigliano. Said motion was carried unanimously.

Public Meeting reconvened at 7:31 p.m.

PUBLIC COMMENTS – 5 MINUTES PER PERSON – NON-AGENDA ITEMS

Mayor Skinner asked if any member of the public wish to speak about non-agenda items. No one came forward.

MINUTES

Mayor Skinner asked if there was a motion and second to accept the Regular Meeting minutes of February 19, 2019. Councilman Sweeney motioned to accept the minutes, seconded by Councilman Caminiti. Said motion was passed, with Councilwoman Murphy abstaining.

Mayor Skinner asked if there was a motion and second to accept the Executive Session Meeting minutes of February 19, 2019. Councilman Sweeney motioned to accept the minutes, seconded by Councilwoman Dietrich. Said motion was passed, with Councilwoman Murphy abstaining.

Mayor Skinner asked if there was a motion and second to accept the Budget Meeting minutes of February 26, 2019. Councilman Sweeney motioned to accept the minutes, seconded by Councilwoman Dietrich. Said motion was passed unanimously.



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE
BOROUGH COUNCIL MEETING MINUTES
MARCH 12, 2019**



ORDINANCES

Mayor Skinner asked for a motion and second to open the Public Hearing for **Ordinance 1068-2019** – An Ordinance Amending Chapter VI, Titled “Alcoholic Beverage Control” of the Revised General Ordinances Subsection 6-4.2, Titled “Sundays”.

Councilman Sweeney moved to open the hearing for Public Comment for **Ordinance 1068-2019** An Ordinance Amending Chapter VI, Titled “Alcoholic Beverage Control” of the Revised General Ordinances Subsection 6-4.2, Titled “Sundays”, seconded by Councilwoman Dietrich. Said motion was carried unanimously.

No one came forward.

Councilman Caminiti moved to close public comment for **Ordinance 1068-2019** An Ordinance Amending Chapter VI, Titled “Alcoholic Beverage Control” of the Revised General Ordinances Subsection 6-4.2, Titled “Sundays”, seconded by Councilman Sweeney. Said motion was carried unanimously.

Councilman Sweeney moved to Adopt **Ordinance 1068-2019** – An Ordinance Amending Chapter VI, Titled “Alcoholic Beverage Control” of the Revised General Ordinances Subsection 6-4.2, Titled “Sundays”, seconded by Councilwoman Dietrich. Said motion was carried unanimously.

Mayor Skinner asked for a motion and second to open the Public Hearing for **Ordinance 1069-2019** An Ordinance of the Borough of Peapack & Gladstone Establishing an Electric and/or Natural Gas Aggregation Program.

Councilman Caminiti moved to open the hearing for Public Comment for **Ordinance 1069-2019** An Ordinance of the Borough of Peapack & Gladstone Establishing an Electric and/or Natural Gas Aggregation Program, seconded by Councilwoman Dietrich. Said motion was carried unanimously.

Councilman Caminiti gave an explanation of the ordinance and how it would allow the Borough to negotiate a better deal for residents on the generation portion of their utility bill. There is a net savings of around the state showing 8 to 12%.

Council President Corigliano asked if an ordinance was necessary. Mr. Bruder responded that it was.

Ken Tiger – Saint John’s Drive, Gladstone – Mr. Tiger stated that he has solar electricity wanted to determine if this will have any effect on him. Councilman Caminiti stated that this ordinance will have no effect on the net metering for solar power.

Councilwoman Murphy moved to close public comment for **Ordinance 1069-2019** An Ordinance of the Borough of Peapack & Gladstone Establishing an Electric and/or Natural Gas Aggregation Program, seconded by Councilman Caminiti. Said motion was carried unanimously.

Councilwoman Dietrich moved to Adopt **Ordinance 1069-2019** – An Ordinance of the Borough of Peapack & Gladstone Establishing an Electric and/or Natural Gas Aggregation Program, seconded by Councilwoman Murphy. Said motion was carried unanimously.



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE
BOROUGH COUNCIL MEETING MINUTES
MARCH 12, 2019**



Mayor Skinner asked for a motion and second to open the Public Hearing for **Ordinance 1070-2019** Calendar Year 2019 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14).

Councilman Caminiti moved to open the hearing for Public Comment for **Ordinance 1070-2019** Calendar Year 2019 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14), seconded by Council President Corigliano. Said motion was carried unanimously.

No one came forward.

Council President Corigliano explained the ordinance, which allows the Borough to establish a CAP bank.

Councilman Sweeney moved to close public comment for **Ordinance 1070-2019** Calendar Year 2019 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14), seconded by Councilman Caminiti. Said motion was carried unanimously.

Councilman Sweeney moved to Adopt **Ordinance 1070-2019** – Calendar Year 2019 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14), seconded by Councilwoman Dietrich. Said motion was carried unanimously.

OLD BUSINESS

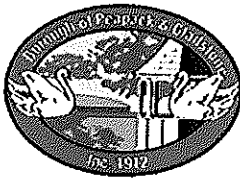
Liberty Park Improvements – Councilman Caminiti started the discussion on Liberty Park. He reported that the Borough has been narrowing the focus based on public meetings. There is a list of items to be completed, with preliminary costs. He stated that items are categorized as need to have and nice to have. The totals for the need to have items is \$543,000 and the nice to have items is \$371,000. Professional service fees are not included in these numbers.

Councilman Smith continued that these are raw numbers presented by the steering committee for general information. The next step is that the committee will work with Carter van Dyke to put together a presentation for the public and the governing body for the final proposed plan, which is tentatively scheduled for April 23, 2019. Council President Corigliano asked if it would make sense to go back with the architect to scrutinize the number to determine how the numbers can be refined.

Councilman Caminiti noted that this preliminary document also doesn't show the dam inspection because it wasn't confirmed that the DEP required this. Councilman Smith stated that this document shows the Council roughly where we're going. He continued with a note that Princeton Hydro is scheduled to be here this week or next week for pond sediment samples. In addition, he is working on a resolution that will be ready at the next meeting for a grant program through NJ American Water for \$10,000 for water quality issues.

NEW BUSINESS

Library – Mr. Tietjen explained progress with the Somerset County Library System concerning the NJ Library Bond Act that was passed in 2018 that has \$125,000,000 available to New Jersey public libraries. There will be three different types of grants available in early Spring; they are general construction, repairs to buildings for major systems, and ADA compliance. He attached the most recent 2016 drawings



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE
BOROUGH COUNCIL MEETING MINUTES
MARCH 12, 2019**



of the library for Council to review. He asked Council how to proceed in working with the Friends of the Library. Council discussed that applying for grant funds for barrier free access and ADA compliance would be preferred.

Carol Lane, President of the Friends of the Peapack and Gladstone Library, asked for clarification from the Council. She made an example of taking the children's section and making it in a new space to raise the floor, put in HVAC system, and other construction work rather than go for the whole library renovation and expansion. She asked if they could qualify for the whole amount of the project. Councilman Sweeney stated that his thought is to apply for everything and see what they give you. Ms. Lane asked if they ask for the entire amount will they risk getting nothing. Councilman Sweeney stated that in the past library grants gave you what they thought the work was worth.

The Somerset County Library System will submit the grant on behalf of all of the branches that want to put in for grant money in the County. The State Librarian noted that they will not show bias as they appropriate the funds. There was discussion about the requirement for the grant application to be in three specific areas and the fact that the ADA portion is a priority. Ms. Lane stated that it is tough to know how to apply but that at least it is advantageous that we have the architectural drawings and funding in place. Councilman Corigliano thought it best to go for a specific grant as the probability of getting it would be greater. He suggested an ADA component only.

Mr. Tietjen asked the Mayor if he could push this to the property committee so that the addition as proposed can be approved. Council discussed that the drawings were presented awhile back and approved at that time. Mr. Tietjen continued by bringing up a concern with the project as proposed regarding the use of the Council room for meeting space and the conference room as a break room. The Somerset County Library System will not issue liability insurance for anything outside of the physical space of the library. He doesn't think the Borough should provide coverage for the library's employees or patrons since the library carries insurance for that purpose. Council discussed revisiting the plan.

Ms. Lane spoke again and said the first set of plans were drawn up to incorporate a program room in the footprint of the library, but when you add in wider aisles to comply with ADA requirements there is no room. The former administration discussed allowing use of the Council room and opening it up which was great news for the planning for the library. They proceeded to get the architect to redo the plans based on the assurance they could use the space. There was discussion regarding the insurance for coverage of library programs on Borough property and that it needs to be resolved with the County's insurance provider.

Scout Cabin – Councilwoman Dietrich discussed that the Scout Cabin has been opened up and cleared out but it needs to be cleaned so that it can be used. There are several organizations that would like to use the space for the residents. She requested Council consensus for organizations to use the space and to clean it. The cabin could help bring more people to the park. The portable toilet needs to be addressed. Councilman Caminiti stated that they will see what work needs to be completed and he will reach out to the Borough Engineer to see if a third party should be brought in to take a look at it and at what cost. The DPW will do a general clean up inside.

Preliminary Discussion Regarding Future Usage for Sara Kay Lot and Holland Ave. Lot – Councilman Smith stated that he intends this as a discussion starter. He asked if the old County DPW lot is a



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE
BOROUGH COUNCIL MEETING MINUTES
MARCH 12, 2019**



dedicated park and can it be added to the Recreational and Open Space Inventory (ROSI) list. He also asked about the Sara Kay lot which the Borough has paid off and has no use designation. He'd like to have a discussion on the future use of this property, which could include making it a park or selling it at public auction.

Councilwoman Dietrich asked do we need a municipal ordinance on banning smoking in a public park now that there is a State law for this. Mr. Bruder stated that he is aware that other municipalities have passed ordinances for this. Council discussed that this would include all parks and signage would be needed. Mr. Bruder will look into drafting an ordinance. Councilwoman Dietrich was asked if she has received any complaints from residents concerning smoking and she responded that she has not.

Council President Corigliano mentioned that Open Book Productions submitted paperwork regarding the use of Liberty Park for filming. Ms. Bretzger said that the company was asking if they needed to complete a facilities usage form. Council gave consensus.

Council President Corigliano noted that marijuana legislation is moving forward with the State and he believes that this is the time to take some action. The Borough should schedule a discussion at the next meeting and get public input. The subcommittee will plan to meet prior to the meeting and Mr. Bruder asked to be kept informed. Council discussed issues including the right to farm act.

MISCELLANEOUS DISCUSSION/APPROVALS

Ms. Bretzger, Borough Clerk, asked if Raffle License Applications Nos. 01-2019, 02-2019, 03-2019 and 04-2019 could be considered as a consent agenda and requested a consensus from the Council to allow the raffles to take place in Peapack & Gladstone. The Council agreed for the applications to go forward.

Raffle License Application No. 01-2019 for The Matheny School and Hospital, Inc. for a 50/50 Raffle to be held at the Matheny School, 65 Holland Ave on April 12, 2019.

Raffle License Application No. 02-2019 for The Matheny School and Hospital, Inc. for a Casino Night to be held at the Matheny School, 65 Holland Ave on April 12, 2019.

Raffle License Application No. 03-2019 for The Gill St. Bernards Parent Association for a Tricky Tray Raffle to be held at the Mansion at Natirar on April 24, 2019.

Raffle License Application No. 04-2018 for The Gill St. Bernards Parent Association for a Tricky Tray Raffle of 20 Fashion Related Items to be held at the Mansion at Natirar on April 24, 2019.

RESOLUTIONS

Mayor Skinner asked if Resolutions 48-19, 49-19, 50-19, 51-19, 52-19, 53-19, 54-19, 55-19, 57-19, 58-19, 60-19 and 61-19 could be considered as a consent agenda. Motion to approve these was made by Councilman Sweeney, seconded by Councilman Smith. Said motion was passed unanimously.

Resolution No. 48-19 Authorization Approving Final List of Volunteer Members of the Peapack & Gladstone Fire Department and the Peapack & Gladstone First Aid and Rescue Squad who Qualify for



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE
BOROUGH COUNCIL MEETING MINUTES
MARCH 12, 2019**



Contributions under the Borough LOSAP Program in the Borough of Peapack & Gladstone County of Somerset.

Resolution No. 49-19 Resolution Accepting a Resignation Letter from Matthew Conner, DPW Worker.

Resolution No. 50-19 Authorizing Borough Police Department to Participate in Somerset County St. Patrick's Day DWI Safe Passage Grant.

Resolution No. 51-19 Resolution to Refund Lienholder for Redemption of Lien #00040 on Block 29, Lot 19.

Resolution No. 52-19 Resolution for Amendment to the 2019 Temporary Budget.

Resolution No. 53-19 Resolution for Cancellation of Capital Bond Ordinances.

Resolution No. 54-19 Resolution for Cancellation of Capital Improvement Ordinances.

Resolution No. 55-19 Resolution for Self-Examination of Budget.

Resolution No. 57-19 Authorizing the Environmental Commission to Submit a Grant Application on Behalf of the Borough of Peapack & Gladstone to the Garden Club of Somerset Hills Grant Program for a PG Butterfly Garden at the Limekiln on Main Street, Peapack, NJ.

Resolution No. 58-19 Authorizing the Shade Tree Commission to Submit a Grant to the State of New Jersey Community Forestry Program Green Communities Grant Program for a Fourth Plan Development of a Five-Year Community Forestry Management Plan.

Resolution No. 60-19 Resolution to Cancel Ordinance #957 to Reserve for the Acquisition of Police Records Management System.

Resolution No. 61-19 Resolution to Cancel Balance of the Reserve for the Acquisition of Police Records Management System and Credit Capital Surplus Fund.

Resolution No. 56-19 Resolution for 2019 Budget Introduction was read. Motioned by Councilman Caminiti, seconded by Council President Corigliano. Said motion was passed unanimously.

BILLS LIST

Resolution No. 59-19 Approval of Bills as signed and listed on the Bill Payment List in the amount of \$921,485.87. Motion to approve was made by Councilman Sweeney, seconded by Council President Corigliano. Said motion was passed unanimously.

PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY

No one came forward.



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE
BOROUGH COUNCIL MEETING MINUTES
MARCH 12, 2019**



There being no other matters to be addressed by the Governing Body at this time, a motion was made by Councilman Sweeney, seconded by Council President Corigliano, that this meeting be adjourned at 8:55 p.m. This motion was carried unanimously.

Respectfully Submitted,

Nancy A. Bretzger

Nancy A. Bretzger, Borough Clerk