



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE  
BOROUGH COUNCIL MEETING MINUTES  
APRIL 9, 2019**

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The regular meeting of the Mayor and Council of the Borough of Peapack & Gladstone was held on Tuesday, April 9, 2019 at the Municipal Complex, 1 School Street, Peapack, New Jersey and began at 7:30 p.m.

Mayor Skinner called the meeting to order. Borough Clerk Nancy A. Bretzger read the Sunshine Notice "Pursuant to the Open Public Meetings Act, Adequate notice of 2019 Meeting Dates was published in the Courier News and Bernardsville News on December 13, 2018, and posted at the Municipal Complex and the Borough Library. Action may be taken."

Mayor Skinner led the Pledge of Allegiance.

Roll Call indicated the following present: Mayor Skinner, Councilman Caminiti, Council President Corigliano, Councilwoman Dietrich, Councilwoman Murphy, Councilman Smith, Councilman Sweeney

Not present: No one was absent.

Also present were: Christopher Tietjen, Administrator, Mr. John Bruder, Esq., Borough Attorney and Nancy A. Bretzger, Borough Clerk

**PUBLIC COMMENTS – 5 MINUTES PER PERSON – NON-AGENDA ITEMS**

Mayor Skinner asked if any member of the Public wish to speak about non-agenda items.

No one came forward.

**MINUTES**

Mayor Skinner asked if there was a motion and second to accept the Regular Meeting minutes of March 26, 2019. Councilman Sweeney motioned to accept the minutes, seconded by Councilwoman Murphy. Said motion was passed.

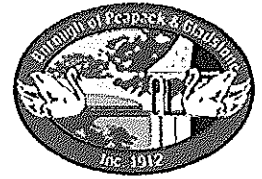
Mayor Skinner asked if there was a motion and second to accept the Executive Session Meeting minutes of March 26, 2019. Council President Corigliano motioned to accept the minutes, seconded by Councilwoman Dietrich. Said motion was passed.

**OLD BUSINESS**

Liberty Park Improvements – Councilman Smith stated that Carter van Dyke will be at the next meeting on April 23<sup>rd</sup> to give the final presentation to the Council and Public regarding the park improvements. Councilman Sweeney stated that maybe there should be a work session with the Council before Carter van Dyke does their presentation to go over the park numbers. The Council discussed when they should schedule this and decided that they'd have a meeting specifically to discuss the park after the presentation on April 25<sup>th</sup> at 7 p.m.



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Councilwoman Dietrich asked how the cleanup of the Scout cabin was progressing. Councilman Smith responded that it's going well. He and the Director of Public Works looked at electrical system and examined the heater and natural gas. There is a plan to remove the cedar trees around the cabin. Councilman Smith continued that he would like to get an attic fan and possibly new lighting in the cabin.

Councilman Caminiti stated that the roofing contractor worked on the roof repairs and asked the Borough Administrator to make sure that the work has been completed.

**NEW BUSINESS**

Egg Addling – Mr. Tietjen stated that it appears that the female swan has nested and he was asked to get quotes for addling, which is essentially euthanasia for the eggs. He asked for Council consensus since this is on Borough property. There is no permit required to do this but he does not feel that DPW workers are trained in this procedure. Councilman Murphy explained the process of addling. Mayor Skinner spoke with the Somerset County Park Commission to see if they could help us with this process instead of hiring a company to do this and they're looking into this. Council concurred that the Administrator can proceed with hiring a company.

**MISCELLANEOUS DISCUSSION/APPROVALS**

**ORDINANCES**

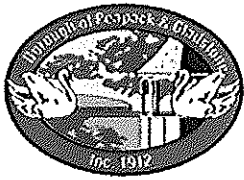
Mayor Skinner introduced **Ordinance 1071-2019** – An Ordinance to Amend Section 23-39.2 of the Land Development Ordinance Concerning Conditional Uses, to Include Recreational Facilities Owned and/or Operated by a School as a Conditional Use in the RR-3 Zone. Council President Corigliano moved to pass the Ordinance at first reading, seconded by Councilman Caminiti. Councilman Sweeney asked about the sewer service on the site. Said motion was carried unanimously.

Mayor Skinner stated that Ordinance 1071-2019 is introduced and shall be published in summary in the Bernardsville News and the Public Hearing for said Ordinance shall be held on May 14, 2019 at 7:30 p.m. or shortly thereafter.

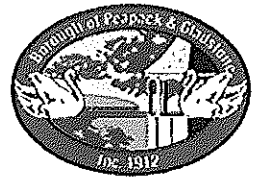
**ADOPTION OF THE 2019 BUDGET**

Council President Corigliano presented the 2019 budget. He explained the budget through a power point presentation. He introduced the budget committee, which includes himself; the Mayor; Councilman Sweeney; Ms. Robinson, the CFO; and Mr. Tietjen. He also introduced Heidi Wohlleb as the Borough Auditor.

Council President Corigliano stated that the budget is nearly as complex as one for a town significantly larger than ours. He explained where tax dollars go; to the Borough, the school, and the County. He stated that for each of these locations there are sub-elements. For example, for the Borough the tax dollars go towards the daily operations including services such as police, recreation, administration and tax collection. In addition, there is an open space tax. For the County, tax dollars go toward the operations of the County, roads, the library system, and open space. He noted that the sewer utility is covered by sewer fees.



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He continued that the budget is broken down as follows: 30.1% Borough, 47.9% school and 21.2% County.

Council President Corigliano gave an explanation on tax ratables and how taxes are computed, based on your home value. He discussed appropriations. He noted that this year the Borough is using the fund balance which is higher than it needs to be to pay off a portion of debt. He explained that the sewer utility is accounted for separately in the budget as it is paid for by sewer charges. He displayed a pie chart with the expenses for each department. He discussed the capital budget. Council President/ Finance Chairman Corigliano asked the Public if they had any questions regarding the 2019 Budget.

**Resolution No. 71-19** A Resolution to Read the 2019 Budget by Title Only was read. Motioned by Councilman Sweeney, seconded by Councilwoman Dietrich. Said motion was passed unanimously.

Mayor Skinner asked for a motion and second to Open the Public Hearing on the Adoption of the 2019 Budget. Motion was made by Councilman Caminiti, seconded by Councilwoman Murphy. Said motion was passed unanimously.

Bill Muller – Pottersville Rd., Gladstone – Mr. Muller asked about the sewer fund balance. Council President Corigliano stated that there is approximately \$900,000 in the fund and that there most likely will be another sewer cost decrease next year.

Councilman Smith stated that every year it seems to get harder to keep a low increase.

Mayor Skinner asked for a motion and second to Close the Public Hearing on the Adoption of the 2019 Budget. Motion was made by Councilwoman Murphy, seconded by Councilwoman Dietrich. Said motion was passed unanimously.

Mayor Skinner asked for a motion and second to Adopt the 2019 Budget. Motion was made by Councilman Caminiti, seconded by Councilman Sweeney. Said motion was passed unanimously.

Mayor Skinner stated that the 2019 Budget is adopted and shall be published by Title only in the Bernardsville News in accordance with law.

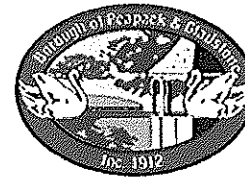
**RESOLUTIONS**

**Resolution No. 72-19** Award of Bid for the Mosle Road Section 2 Resurfacing Project to AJM Contractors, Inc. for \$122,100.20. Motion was made by Councilman Caminiti, seconded by Councilwoman Murphy. Said motion was passed unanimously.

**Resolution No. 73-19** Resolution to Enter Into an Agreement with Apgar Associates for Surveying & Engineering Services for Bridge Site on Block 29, Lots 1 & 11 – Old County DPW Site (Holland Ave.). Motion was made by Councilwoman Murphy, seconded by Councilman Caminiti. There was discussion regarding the ownership of land pertaining to this site. Said motion was passed unanimously.



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**Resolution No. 74-19** Resolution to Execute Memorandum of Understanding (MOU) Between the American Red Cross and the Borough of Peapack & Gladstone Motion was made by Councilman Sweeney, seconded by Council President Corigliano. Said motion was passed unanimously.

**Resolution No. 75-19** Resolution Authorizing the Borough of Peapack & Gladstone Council to Fix and Determine Annual Salaries, Wages or Compensation to be Paid to Officers and Employees of the Borough of Peapack & Gladstone Motion was made by Councilman Smith, seconded by Councilwoman Murphy. Mayor Skinner stated that only one deputy is listed and there have been two appointed in the past. Mr. Tietjen noted that there is another error on the resolution, so the resolution can be voted on as amended with two changes. Council President Corigliano motioned to amend Resolution 75-19 as follows: the amount for Brad Fagan change to \$42,609.90 and add a line for Deputy OEM Coordinator, John McDermott, for \$400.00. Seconded by Councilman Sweeney. Said motion was passed unanimously.

**Resolution No. 76-19** Resolution to Enter Into an Agreement with Princeton Hydro for the Purpose of the Liberty Park Dam Inspection Motion was made by Councilman Smith, seconded by Councilman Sweeney. Councilman Smith stated that he looked at the NJDEP dam regulations closely and the survey is required. He also noted that Mr. Tietjen went out for another bid and this one was competitive. Said motion was passed unanimously.

**Resolution No. 78-19** A Resolution of the Borough of Peapack & Gladstone Recognizing NJ Local Government Week, April 7-13, 2019, and Encouraging all Citizens to Support the Celebration and Corresponding Activities Motion was made by Councilwoman Dietrich, seconded by Councilman Caminiti. Said motion was passed unanimously.

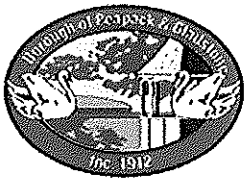
**Resolution No. 79-19** Resolution Accepting a Resignation Letter from Thomas Skillman, Assistant DPW Director Motion was made by Councilman Smith, seconded by Council President Corigliano. Councilman Smith stated that as HR Chairperson he'd like to thank Tom for his years of service and wish him well in his endeavors. Mayor Skinner stated that not only was he a member of the DPW but he was a riding member of the Fire Department and the First Aid Squad. Said motion was passed unanimously.

**BILLS LIST**

**Resolution No. 77-19** Approval of Bills as signed and listed on the Bill Payment List in the amount of \$735,425.85. Motion to approve was made by Council President Corigliano, seconded by Councilman Caminiti. Said motion was passed unanimously.

**PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY**

No one came forward.



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Councilman Smith stated that the agenda notes that the Tuesday, April 23<sup>rd</sup> meeting starts at 7:30 and it needs to be changed to 6:30 p.m. executive session and 7 p.m. regular session.

There being no other matters to be addressed by the Governing Body at this time, a motion was made by Councilman Sweeney, seconded by Councilwoman Dietrich, that this meeting be adjourned at 8:35 p.m. This motion was carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nancy A. Bretzger".

Nancy A. Bretzger, Borough Clerk